

OntarioLearn.com Fall 2009 Textbook List - Revised: May 21, 2009

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
AL-ACC2201	Financial Accounting 1	1) Accounting Principles Part I 2) Accounting Principles Part I - Study Guide	1) Kieso/Weygandt 2) Kieso/Weygandt	1) Wiley 2) Wiley	1) 4th 2) 4th	1) ~9780470153697 2) ~9780470839478	1) No substitute 2) No substitute		Excel
AL-ACC2202	Financial Accounting 2	1) Accounting Principles Part 2 & 3 2) Accounting Principles Part 2 Study Guide	1) Weygandt/Keiso/Kimmel/Trenholm 2) Weygandt/Keiso/Kimmel/Trenholm	1) Wiley 2) Wiley	1) 4th 2) 4th	1) ~0470153881 2) ~9780470839485			Excel
AL-ACC2204	Intermediate Accounting I	1) Intermediate Accounting Volume 1 2) Intermediate Accounting Volume 1 - Study Guide	1) Kieso/Weygandt/Warfield/Young 2) Kieso/Weygandt/Warfield/Young	1) Wiley 2) Wiley	1) 8th 2) 8th	1) ~9780470839799 2) ~9780470153130	1) No substitute 2) No substitute		Excel
AL-ACC2205	Intermediate Accounting II	1) Intermediate Accounting Volume I 2) Intermediate Accounting Study Guide Vol 1 3) Intermediate Accounting Volume 2 4) Intermediate Accounting Study Guide Volume 2~	1) "Kieso, Weygandt" 2) "Kieso, Weygandt" 3) "Kieso, Weygandt" 4) "Kieso, Weygandt"~	1) Wiley 2) Wiley 3) Wiley 4) Wiley~	1) 8th 2) 8th 3) 8th 4) 8th~	1) ~9780470839799 2) ~9780470153130 3) ~9780470839805978 4) ~9780470153147~	1) No substitute 2) No substitute 3) No substitute 4) No substitute~		Excel
AL-ACC2326	Intermediate Accounting III	1) Intermediate Accounting Vol. 2 2) Intermediate Accounting Problem Solving Guide Vol 2	1) "Kieso, Weygandt" 2) "Kieso, Weygandt"	1) Wiley 2) Wiley	1) 8th 2) 8th	1) ~9780470839805 2) ~9780470153147	1) No substitute		Excel
AL-ACC2344	Taxation 1	1) Canadian Tax Principles	1) Byrd	1) Pearson	1) 2008/2009	1) ~9780132074759	1) No substitute		Excel
AL-ACC2354	Managerial Accounting I	1) Managerial Accounting 2) Workbook/Study Guide	1) "Garrison, Noreen; Chelsey, Carroll" 2) "Garrison, Noreen, Etc."	1) McGraw-Hill Ryerson 2) McGraw-Hill	1) 8th Canadian 2) 8th	1) ~9780070980822 2) ~TBA	1) No substitute 2) No substitute		Excel
AL-ACC2355	Managerial Accounting II	1) Managerial Accounting 2) Workbook/Study Guide	1) "Garrison, Noreen; Chelsey, Carroll" 2) "Garrison, Noreen, Etc."	1) McGraw-Hill Ryerson 2) McGraw-Hill	1) 8th Canadian Edition 2) 8th	1) ~9780070980822 2) ~TBA	1) No substitute 2) No substitute		Excel

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AL-ACC2364	Financial Management I	1) Foundations of Financial Management 2) Foundations of Financial Management--Study Guide	1) "Stanley Block, Geoffrey Hirt & Doug Short" 2) "Stanley Block, Geoffrey Hirt & Doug Short"	1) McGraw Hill Ryerson 2) McGraw Hill Ryerson	1) 8th 2) 8th	1) ~0070965447 2) ~TBA	1) No substitute		Excel
AL-ARV0001	Genealogy	1) Evidence! Citation & Analysis for the Family Historian	1) Elizabeth Shown Mills	1) Genealogical Publishing Company		1) ~0806315431	1) No substitute		
AL-CAL0001	Building and Maintaining Customer Relationships	1) No Text Required							
AL-CAL5009	Strategies for Fostering Client Loyalty	1) Build Your Customer Strategy: A Guide to Creating Profitable Customer Relationships	1) J G Barnes	1) Wiley & Sons	1) 2006	1) ~978-0-471-77660-4	1) No substitute		
AL-CAL5010	Developing Client Service Teams	1) Teambuilding: Proven Strategies for Improving Team Performance 2) Subarctic Survival Situation 3) Envisioning a Culture for Quality	1) "Dyer, W.G. & Dyer, J. H" 2) Human Synergistics 3) Human Synergistics	1) Jossey-Bass	1) 4TH	1) ~9780787988937 2) ~Stock #12421 3) ~Stock #22401~	1) No substitutes for Textbooks 2) Order from <a href="http://www.hscanada.com/main.htm">www.hscanada.com/main.htm</a> 3) Order from <a href="http://www.hscanada.com/main.htm">www.hscanada.com/main.htm</a>		
AL-COM0001	Creating a Corporate Service Culture	1) Inside the Magic Kingdom	1) Tom Connellan	1) Bard Press	1) 1996	1) ~1-885167237			
AL-CON5104	Construction Contracts and Documents	1) Canadian Building Law 2) Canadian Construction Documents Committee #2 3) Canadian Construction Documents Committee #4 4) Canadian Construction Documents #14 AND CCA-1~		1) Canadian Institute of Quantity Surveyers 2) Canadian Construction Documents Committee 3) Canadian Construction Documents Committee 4) Canadian Construction Documents Committee~	1) 5th	1) ~1896606342 2) ~			
AL-COR1737	Abnormal Psychology	1) Essentials of Abnormal Psychology in a Changing World	1) "Jeffrey S. Nevid, Beverly Greene, Paul A. Johnson, Steven Taylor"	1) Pearson	1) 2nd Canadian Edition	1) ~013205373X	1) No substitute		
AL-COR1924	Penology	1) Canadian Corrections	1) CT Griffith	1) Thomson Nelson	1) 3rd Edition	1) ~017647336x			

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Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
AL-COR1950	Canadian Justice System and Legislation	1) Canadian Criminal Justice 2) Criminal Law and Canadian Criminal Code	1) Cunningham & Griffiths 2) Barnhorst & Barnhorst	1) Harcourt 2) McGraw	1) 3rd 2) 5th	1) ~0176407154 2) ~0070969353	1) No substitute		
AL-COR1951	Safe and Secure Environments	1) No Text Required							
AL-COR1955	Special Populations 1	1) Aboriginal Peoples and the Criminal Justice System	1) Canadian Criminal Justice Association	1) Canadian Criminal Justice Association	1) 2000	1) ~88880036262	1) No substitute		
AL-COR1956	Correctional Practices	1) No Text Required							
AL-DAT0024	Database Fundamentals	1) The Practical SQL Handbook Using SQL Variants	1) Bowman Emerson Darnovsky	1) Addison Wesley - Pearson	1) 4th	1) ~0201703092	1) No substitute		"Windows XP Professional, Windows 2000 Workstation or Windows 2003, High Speed Internet connection recommended."
AL-DAT0025	"Fundamentals: HTML, Javascript, CGI"	1) HTML: A Beginner's Guide 2) HTML & XHTML: The Definitive Guide	1) Wendy Willard 2) Musciano	1) McGraw 2) O'Reilly	1) 3rd 2) 6th	1) ~0072263784 2) ~0596527322	1) No substitute		
AL-DAT0026	Intermediate Client Side Javascript	1) JavaScript Bible	1) Goodman & Eich	1) Hungry Minds Inc.	1) 6th	1) ~0470069163	1) No substitute		
AL-DAT0027	Intermediate Server Side Scripting	1) No Text Required							FTP Software
AL-DAT0028	Intermediate CGI and Perl	1) No Text Required							"FTP Software. Students must have a Personal Web Server or IIS installed on their computer. Some user limitations exist, please review the information at the following website: <a href="http://www.w3schools.com/asp/asp_install.asp">http://www.w3schools.com/asp/asp_install.asp</a> before enrolling in this course."

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AL-DAT0029	Active Server Pages	1) ASP Bible	1) Smith	1) Hungry Minds (John Wiley)		1) ~076454599X	1) No substitute. This is a Print on Demand title and orders must be called in.		"Win 95/98 , NT, Win2K or XP Pro, Students must have Personal Web Page Server or IIS installed. Some limitations may exist please review the information at <a href="http://www.w3schools.com/asp/asp_install.asp">http://www.w3schools.com/asp/asp_install.asp</a> before enrolling. WinZip Access database recommended."
AL-DAT0030	ColdFusion	1) No Text Required							FTP Software
AL-ECO2305	Microeconomics	1) Exploring Microeconomics	1) Sexton/Fortura/Kovacs	1) Nelson	1) 2nd Canadian Edition	1) ~978-017-6500221	1) No substitute		
AL-ECO2306	Macroeconomics	1) Exploring MacroEconomics	1) Sexton/Fortura	1) Nelson	1) 2nd Canadian Edition	1) ~017650141x	1) No substitute		
AL-ENL0011	Writing Grammatically	1) No Text Required							
AL-ENL0012	Writing - Project Management	1) The College Handbook of Creative Writing	1) Robert DeMaria	1) Harcourt Brace	1) 3rd	1) ~0155053019	1) No substitute		
AL-ENL0013	Understanding Literature	1) Writing Essays about Literature	1) Kelly Griffth	1) Harcourt Brace	1) 7th	1) ~1413003958	1) No substitute		
AL-ENL0014	Writing Short Stories	1) Canadian Short Stories	1) Brown/Bennett	1) Pearson		1) ~0321248503	1) No substitute		
AL-ENL0017	Writing a Business Manual	1) The Portable Technical Writer	1) "Murdick, Bloemker"	1) Houghton Mifflin Company	1) 2001	1) ~0395986338	1) No substitute		
AL-ENL0018	Writing for the Web	1) TBA					1) No substitute		
AL-ENL0019	Writing for Sales Material	1) No Text Required					1) No substitute		
AL-ENL0021	Writing a Business Plan	1) So you want to Write a Business Plan	1) "Jerome S Osteryoung, Dianne L Denslow"	1) Thompson-South Western		1) ~0030315336	1) No substitute		

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AL-ENL0022	Writing a Marketing Plan	1) No Text Required							
AL-ENL1798	Critical Thinking	1) Becoming a Critical Thinker: A user Friendly Manual	1) Sherry Distler	1) Pearson	1) Canadian Edition	1) ~0132061368			
AL-ENL1813	Communications I (formerly known as English 1)	1) No Textbook Required.					1) No substitute		Word & PowerPoint. Microphone required.
AL-ENL1823	Communications II	1) Essentials of Business Communications	1) "Guffey, Mary Ellen; Nagle, Brendan"	1) ITP Nelson	1) 5th	1) ~017646297X	1) No substitute		Word
AL-ENL1977	Technical Communications	1) Effective Communication for the Technical Professions	1) Jennifer MacLennan	1) Oxford University Press	1) 2nd Edition	1) ~9780195425475	1) No substitute		PowerPoint and Word Processing Software
AL-ENL5012	Business Writing Strategies	1) Impact	1) Margot Northey	1) Prentice	1) 7th	1) ~0132385686	1) No substitute		PowerPoint
AL-ENL5114	Writing a Proposal	1) No Text Required							
AL-ENV0002	Environmental Citizenship	1) No textbook required							
AL-FAE1342	Event Management Strategies	1) No Text Required							
AL-FAM0015	Introduction to Applied Behaviour Analysis	1) Applied Behaviour Analysis for Teachers 2) Select Readings 3) CD OR DVD	1) "Alberto, P.A & Troutman, A.C."	1) Prentice Hall	1) 8th	1) ~9780131592896 2) ~ISBN: 8880051788 3) ~8880051790 OR 8880051791~	1) Colleges may order the Select Readings from Algonquin Publishing Centre through Algonquin College Bookstore (contact Joan Callaghan 613-727-4723 ext. 7298 *not to be given out to students)		

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AL-FAM0016	Introduction to Autism Spectrum Disorder	1) Autistic Spectrum Disorders: A Research Review for Practitioners 2) Select Readings 3) The Autism Encyclopedia: 500+ Entries for Parents and Professionals 4) CD OR DVD~	1) "Ozonoff, Rogers, Hendren" 3) Neisworth & Wolfe	1) American Psychiatric Publishing Inc. 3) Paul H. Brooks Publishing	1) 2003 3) 2005	1) ~1585621196 2) ~8880051789 3) ~1557666717888005 1790 OR 8880051791~	1) Colleges may order the Select Readings from Algonquin Publishing Centre through Algonquin College Bookstore (contact Joan Callaghan 613-727-4723 ext. 7298 *not to be given out to students) 4) Only get if you do not yet have the FAM0015 media set~		
AL-FAM0018	Working with Families and Teams	1) Course Pack of Excerpted chapters from (2003) Developmental Disabilities in Ontario 2) "Human Relations Interpersonal, Job-Oriented Skills" 3) Let Me Hear Your Voice: A Family's Triumph Over Autism 4) A Mind Apart Understanding Children with Autism and Asperger Syndrome~	1) Ivan Brown & Marie Percy 2) A.J. DuBrin & T. Geernick 3) Catherine Maurice 4) Peter Szatmari~	1) Ontario Association on Developmental Disabilities 2) Prentice Hall 3) The Random House Pub. Group 4) The Guilford Press New York www.guilford.com~	2) 3rd 3) 1993 4) 2004~	1) ~88880051229 2) ~0138148732 3) ~0-449-90664-71-57230-544-4~	1) Colleges may order the course pack of articles from Algonquin Publishing Centre through Algonquin College Bookstore (contact Joan Callaghan 613-727-4723 ext. 7298 *not to be given out to students)		
AL-FAM0020	Behavioural Skill Building	1) Behaviour Modification: Principles and Procedures 2) Autism: Teaching Does Make a Difference	1) R. G. Miltenberger 2) Scheuermann & Webber	1) Nelson 2) Nelson Thomson Learning	1) 4th 2) 2002	1) ~9780495091530 2) ~1565938941			
AL-FAM0024	Transition Planning and Implementation	1) "Successful kindergarten transition: Your guide to connecting children, families and schools" 2) Select Reading Course Pack	1) Pianta & Kraft-Sayre	1) MD: Paul H. Brooks Publishing	1) 2003	1) ~1557666156 2) ~88880055798			
AL-FIR8441	Fire Protection	1) Safety Managers? Guide to Fire Protection		1) NFPA		1) ~0877655537			
AL-GEN2004	The Magic of Colour	1) No Text Required							
AL-GEN2005	What is Your Soul's Colour	1) No Text Required							
AL-GEN2010	Flower Essences	1) No Textbook Required							

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AL-GEN2012	Flower Remedies for Animals	1) No Textbook Required							
AL-GEN2013	Subtle Aromatherapy	1) No Textbook Required							
AL-GEN2015	"Abundance, Prosperity and the Law of Attraction"	1) No Textbook Required							
AL-HOR5100	Basic Botany	1) Introductory Plant Biology	1) Stern	1) McGraw Hill	1) 11	1) ~0073314216	1) No substitutes for textbooks unless otherwise stated.		
AL-HOR5102	Hardy Perennials for Gardens	1) Perennial Gardening Guide	1) John M. Valleau	1) Valleybrook International Ventures	1) 4th	1) ~0969948328	1) "Text can be obtained from: Valleybrook Gardens, 1838 Peardonville Rd, Abbotsford, BC, V4X 2M3, 604-855-1177; No substitute"		
AL-HOR5108	Turf Management	1) Turf Grass Management	1) A.J. Turgeon	1) Prentice	1) 8th	1) ~9780132236164	1) No substitute		
AL-HOR5116	Flowering Shrubs for the Landscape	1) Manual of Woody Landscape Plants	1) Michael	1) Stipes Publishing	1) 5th	1) ~0875637957	1) No substitute		
AL-HOR5122	Flowering Bulbs for the Garden	1) Pocket Guide to Bulbs	1) John E. Bryan	1) Timber Press	1) 2005	1) ~0881927525			
AL-HOR5124	The Healthy Garden	1) Practical Horticulture	1) Williams Rice & Rice Jr.	1) Prentice	1) 6th	1) ~0131189301	1) No substitute		
AL-HOR5125	Annuals for the Garden and Container Gardening	1) No Text Required							
AL-HOS5069	Principles of Convention and Meeting Planning	1) Meetings & Conventions: A Planning Guide	1) MPI	1) MPI		1) ~88880022923	1) No substitute		
AL-HOS5072	Planning and Operations-CMM	1) Professional Meeting Management	1) PCMA	1) PCMA	1) 5th	1) ~9780757526664	1) No substitute		
AL-HOS5074	Trade Show Management for Conventions	1) The Art of Show	1) Sandra Morrow	1) Published by IAEM Education Foundation	1) 3rd	1) ~096578224			

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AL-HOS5075	Practical Project-CMM	1) all books used in the prerequisite and compulsory course of the Conventions and Meetings Management Cert. Program. Additional resources will be provided to supplement discussion topics							
AL-HOS5104	Event Planning and Protocol	1) No Textbook Required							
AL-HOS5107	Responsible Practices for Green Meetings Management	1) Professional Meetings Management 2) Simple Steps to Green Meetings and Events	1) PCMA 2) PCMA	1) PCMA 2) PCMA	1) 5th	1) ~0970757526664 2) ~987-0-615-16990-3	1) "Student's may purchase the require reading only (Chapter 30) from PCMA directly at: <a href="http://www.pcma.org/x2674.xml">http://www.pcma.org/x2674.xml</a> . This text is also used in HOS5072 - Planning and Operations, and some students may already have the text."		
AL-LAW1702	Business Law I	1) The Law and Business Administration in Canada	1) "Smyth, Soberman, Easson"	1) Prentice	1) 12	1) ~0136109039	1) No substitute		
AL-LAW2224	Introduction to Law in Society	1) The Canadian Legal System	1) Gerald Gall	1) Thomson Carswell	1) 5th	1) ~0459241532	1) No substitute		
AL-LAW2380	Law of the Workplace	1) No Text Required							
AL-LAW5024	Introduction to Administrative Law Process	1) Principles of Administrative Law	1) Jones & Devillars	1) Thomson Carswell	1) 4th Ed.	1) ~045924103	1) No substitute		
AL-LFS5501	Developing Leadship Capacity	1) Developing Leadership Capacity Course Pack with associated readings 2) Learning Styles - Inventory Version 3) Leadership Practices Inventory LPI Self Instrument	2) David Kolb 3) Kouzes	1) APC - Algonquin Publishing Centre 2) Hay Group 3) Wiley	2) 3rd 3) 3rd	1) ~88880044933 2) ~8880026778 3) ~0787967955~	1) "Course Pack may be ordered from Joan Callaghan at 613-727-4723 x7298, via Coporate Orders."		
AL-LFS5503	Leadership and Communication	1) Leadership Challenge	1) Kouzes/Posner	1) Jossey Bass	1) 4th	1) ~0787984922			

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AL-LFS5506	Ethical Decisions in Leadership	1) Meeting the Ethical Challenges of Leadership	1) Craig E. Johnson	1) Sage Publications (Distributed by Nelson)	1) 3rd	1) ~9781412964814			
AL-LFS5507	Leadership in a Team Environment	1) The Teambuilding Tool Kit 2) Management 3) The Wisdom of Teams	1) Harrington-Mackim 2) Robbins 3) Katzenback and Smith	1) Anacom 2) Pearson 3) Harper Collins	1) 2007 2) 9th 3) Harper Business Edition 1999	1) ~9780814474396 2) ~0132068737 3) ~0060522003~	1) No substitutes for textbooks unless otherwise stated. 2) No substitutes for textbooks unless otherwise stated. 3) No substitutes for textbooks unless otherwise stated.		
AL-LFS5511	Women in Leadership: Developing Your Potential	1) The Promotable Women 10 Essential Skills for the New Millennium	1) Norma Carr-Ruffino	1) Career Press	1) 4th	1) ~1564147762			
AL-MGT2310	Management Principles	1) Fundamentals of Management	1) Robbins	1) Pearson	1) 5th	1) ~9780131988798	1) No substitute		
AL-MGT2320	Material and Operations Management	1) Principles of Operations Management	1) Heinz and Redner	1) Heinle & Heinle	1) 7th	1) ~0132449757	1) No substitute		
AL-MGT2346	Introduction to E-Business	1) E-Business A Canadian Perspective for Networked World	1) Trites and Pugsley	1) Prentice	1) 3rd	1) ~01365151132	1) No substitute		Microsoft Front Page & FTP Software
AL-MGT2380	Industrial Relations	1) Canadian Industrial Relations	1) "Archer, Kehoe"	1) Century	1) 11th	1) ~0-9690739-6-8	1) No substitute		
AL-MGT2388	Compensation Management	1) Strategic Compensation in Canada	1) Richard J. Long	1) Nelson	1) 3rd	1) ~0176423877	1) No substitute		
AL-MGT2396	Occupational Health & Safety	1) Management of Occupational Health and Safety	1) James Montgomery & Kevin Kelloway	1) Nelson	1) 4th	1) ~9780176442330	1) No substitute		PowerPoint
AL-MGT5084	Project Management & Scheduling Software	1) Microsoft Office Project 2007 Step by Step	1) Microsoft	1) MS Press		1) ~0735623058	1) No substitute		MS Project 2007
AL-MGT5143	Introduction to Fundraising	1) No textbook required.							
AL-MGT5144	Fundraising as Management Process	1) No Textbook Required							

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AL-MGT5145	Methods of Fundraising	1) No Textbook Required							
AL-MGT5146	Donor Relationships in Fundraising	1) No Textbook Required							
AL-MGT5147	Strategic Management of Campaigns	1) No Textbook Required							
AL-MGT5148	Independent Project	1) No Textbooks Required							
AL-MGT5164	Introduction to Project Management	1) Project Management: The Managerial Process 2) Recommended: Guide to Project Management Body of Knowledge	1) Gray; Larson	1) McGraw Hill 2) PMI	1) 4th 2) 4th	1) ~0073348171 2) ~978-1933890517	1) No substitute		
AL-MGT5602	Management Labour Concerns in Occupational Health and Safety	1) No Text Required							
AL-MKT2211	Marketing 1	1) Marketing	1) "Crane, Kerin, Hartley, Berkowitz & Rudelis"	1) McGraw Hill	1) 7th	1) ~9780070984943.	1) No substitute		
AL-MKT2212	Marketing 2	1) Marketing	1) "Crane, Kerin, Hartley, Berkowitz & Rudelis"	1) McGraw Hill	1) 7th	1) ~9780070984943.	1) No substitute.		PowerPoint
AL-MKT2220	E-Business & Supply Chain Management	1) E-Business A Canadian Perspective for Networked World	1) Trites and Pugsley	1) Prentice	1) 3rd	1) ~01365151132	1) No substitute		
AL-MKT2235	Hospitality Marketing I	1) Marketing for Hospitality and Tourism	1) "Kotler, Bowen, Makens"	1) Prentice	1) 4th	1) ~0131193783	1) No substitute		
AL-MKT2307	Applied Marketing Research	1) Marketing Research Essentials	1) McDaniel and Gates	1) Wiley	1) 6th	1) ~9780470131985	1) No substitute		MS Word
AL-MKT2322	Selling for Success	1) Selling Today	1) "G.Manning, B.Reece and H.Mackenzie"	1) Prentice-Hall	1) 4th	1) ~0131275992	1) No substitute		Students require video cam recorders
AL-MKT2324	Marketing Communication Management I	1) Canadian Advertising in Action	1) Keith Tuckwell	1) Pearson	1) 8th	1) ~0137154569			
AL-MKT2327	"Management of Organizational, Strategic and Marketing Plans"	1) Strategic Management Concepts and Cases	1) Fred R. David	1) Prentice	1) 12th	1) ~978-013601570-3.	1) No substitute		



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AL-TAC5108	Managing a Diverse Learning Environment	1) No Textbooks Required							
AL-TSL5274	An Introduction to Language & Language Acquisition	1) An Introduction to Language	1) "Victoria Fromkin, Robert Rodman, Nina Hyans, Kirsten M. Hummel"	1) Harcourt	1) 3rd	1) ~0176406263	1) No substitute		
CF-FA001	Introduction to a Flight Attendant Career	1) None					1) "Students will automatically be given an introductory access to online learning materials once they are registered in the course, ie. first and second lecture. Full access to the online materials will be given after the final withdrawal date."		Adobe Acrobat Reader (free download)
CF-FA002	Introduction to a Flight Attendant Career - Part II						1) "Students will automatically be given an introductory access to online learning materials once they are registered in the course, ie. first and second lecture. Full access to the online materials will be given after the final withdrawal date."		Adobe Acrobat Reader (free download)
CF-PL154	Cooperative Learning-Elementary Division	1) None							None
CF-PL156	E-Learning: How to Learn Effectively from Online Learning	1) None							None
CF-PL157	"Teaching in Rural, Remote & Isolated Regions-Elementary Divisions"	1) None							None
CF-SN008	Communications-OMDP	1) OMDP - Communications	1) Bibliocentre:				1) Textbooks are to be ordered through <a href="http://www.omdp.ca/bookstore">www.omdp.ca/bookstore</a>		None

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CF-WR440	Diabetes: The Basics	1) The Art and Science of Diabetes Self Management Education: A Desk Reference for Healthcare Professionals 2) Beyond the Basics - Poster 3) Standards for Diabetes Education in Canada 4) Using the Food Guide~	1) "Mensing, Carole"	1) American Association of Diabetes Educators 2) Canadian Diabetes Association 3) Canadian Diabetes Association 4) Health and Welfare Canada~	1) 6th edition 3) 2005 or latest edition	1) ~1-881876-21-7 2) ~Product # 211505	1) Colleges/bookstores should order textbooks well in advance. It takes a long time for these books to be shipped to Canada. Please allow ample time for delivery.	Clinical Practice Guidelines - 2003 or later edition. Available for download from the Canadian Diabetes Association website at <a href="http://www.diabetes.ca">www.diabetes.ca</a> . Look under the professional tab.	None
CF-WR441	Introduction to Patient Education	1) The Art and Science of Diabetes Self Management Education: A Desk Reference for Healthcare Professionals 2) Beyond the Basics - Poster 3) Standards for Diabetes Education in Canada 4) Using the Food Guide~	1) "Mensing, Carole"	1) American Association of Diabetes Educators 2) Canadian Diabetes Association 3) Canadian Diabetes Association 4) Health and Welfare Canada~	1) 6th edition 3) 2005 or latest edition	1) ~1-881876-21-7 2) ~Product # 211505	1) It takes a long time for these books to be shipped to Canada. Please allow ample time for delivery.	Clinical Practice Guidelines 2003 or later edition. Available from <a href="http://www.diabetes.ca">www.diabetes.ca</a> - professional tab	None
CF-WR442	Living with Diabetes	1) The Art and Science of Diabetes Self Management Education: A Desk Reference for Healthcare Professionals 2) Beyond the Basics - Poster 3) Standards for Diabetes Education in Canada 4) Using the Food Guide~	1) "Mensing, Carole"	1) "American Association of Diabetes Educators, Chicago" 2) Canadian Diabetes Association 3) Canadian Diabetes Association 4) Health and Welfare Canada~	1) 6th edition 3) 2005 or latest edition	1) ~1-881876-21-7 2) ~Product #211505	1) Colleges/Bookstores should order textbook well in advance. It takes a long time for these books to be shipped to Canada. Please allow ample time for delivery. 3) Clinical Practice Guidelines - available from <a href="http://www.diabetes.ca">www.diabetes.ca</a> - under professional tab	This text and other materials are the same as the ones the students used in the Prerequisites of WR440 and WR441	None

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
CF-WR444	Special Issues with Diabetes	1) The Art and Science of Diabetes Self-Management Education: A Desk Reference for Healthcare Professionals 2) Standards for Diabetes Education in Canada 3) "2003 Clinical Practice Guidelines for the Prevention and Management of Diabetes. In Canada, Canadian Journal of Diabetes."	1) "Mensing, C."	1) Chicago: American Association of Diabetes Educators 2) Canadian Diabetes Association 3) Canadian Diabetes Association	1) 6th edition 2) 2005 or latest edition 3) "December 2003, Vol. 27, Suppl. 2."	1) ~1-881876-21-7	1) It takes a long time for these books to be shipped to Canada. Please allow ample time for delivery. 3) Available for download from the Canadian Diabetes Association website at <a href="http://www.diabetes.ca">www.diabetes.ca</a> Available under the Professional Tab - Downloads	"The text is the same as previously required in WR440, WR441 and WR442"	None
CG-ADED1040	Introduction to Needs Analysis	1) Conducting a Needs Analysis	1) "McCardle, Geri"	1) Crisp Publications Inc.	1) 1995	1) ~1560524235			
CG-ADED1130	Planning for Literacy Learning	1) Planning for Literacy Learning	1) "Algonquin College, Conestoga College, Sault College and Project Read Literacy Network"	1) Project Read Literacy Network	1) 2004 (revised Nov 2005)	1) ~NA			"Adobe Acrobat Reader, Macromedia Flash and Microsoft Word Viewer (Downloads are Free!)"
CG-ADED1160	Foundational Strategies for Literacy and Numeracy Instruction	1) Foundational Strategies for Literacy and Numeracy Instruction	1) "Conestoga College, Sault College, Project Read Literacy Network"	1) Project Read Literacy Network					"Adobe Acrobat Reader, Macromedia Flash and Microsoft Word Viewer (Downloads are Free!)"
CG-ADED1330	Learning Disabilities and Adult Literacy	1) Learning Disabilities and Adult Literacy	1) Project Read Literacy Network	1) Project Read Literacy Network			1) Printed manual available from host college.		"Adobe Acrobat Reader, Macromedia Flash and Microsoft Word Viewer (Downloads are Free!)"
CG-COMP1205	How to Develop a Course Using Angel								
CG-CONS1010	Introduction to Cost Estimating	1) Fundamentals of Construction Estimating	1) David Pratt	1) Nelson Publishing	1) 2nd	1) ~1401809596			
CG-CONS1030	Construction Contract Bid Management	1) Construction Contract	1) Keith Collier	1) Prentice Hall	1) 3rd	1) ~0-13-755927-5			

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
CG-CONS1090	Basic Construction Methods and Technology	1) Building Construction Illustrated (Optional Resource) 2) Understanding Construction Drawings (Required Resource)	1) Ching 2) Mark W. Huth	1) John Wiley & Sons Inc. 2) Thomson Delmar Learning	1) 3rd 2) 4th	1) ~0-471-35898-3 2) ~1-4018-6269-1	1) Please take off of list of textbooks that need to be ordered for the Winter semester.		
CG-DIMM1090	Geometric Dimensioning and Tolerancing	1) "Fundamentals of Geometric Dimensioning and Tolerancing, 2nd" 2) Fundamentals of Geometric Dimensioning & Tolerancing Exercise Workbook	1) Krulikowski 2) Krulikowski	1) Nelson Thompson (Delmar) 2) Effective Training Inc. (2-B Quality): The Exercise Book is only available from the Conestoga College Bookstore. The exercise book was developed by the instructor.	1) 2nd	1) ~0-8273-7995-1 2) ~0-924529-16-7			"Internet Access, e-mail address"
CG-DIMM1110	Geometric Dimensioning and Tolerancing - Advanced	1) Advanced Concepts of GD&T	1) Alex Krulikowski	1) 2bQuality Inc.	1) 1999	1) ~0-924520-25-6			
CG-MANU1050	Manufacturing Processes	1) Introduction to Materials and Processes 2) Manufacturing Processes Study Guide (NOT REQUIRED-Content is available online)	1) Wright and Helsel	1) Nelson (Delmar) 2) Conestoga College		1) ~0-8273-5020-1 2) ~			
CG-MATH2080	Technical Calculus I	1) "Basic Technical Mathematics with Calculus, SI Version"	1) Allyn J. Washington	1) Addison-Wesley (Pearson Education)	1) 8th	1) ~0-321-30689-9			
CG-MATH2150	Technical Calculus II	1) Basic Technical Mathematics with Calculus	1) "Washington, Allyn J."	1) Addison-Wesley (Pearson Education)	1) 8th edition	1) ~0-321-30689-9			
CG-MECH1030	Metrology-Quality Assurance	1) Fundamentals of Dimensional Metrology	1) "Dotson, Harlow, Thompson"	1) Delmar	1) 5th	1) ~1418020621			
CG-MGMT1120	The Business of Tomorrow	1) The Business of Tomorrow	1) MLCP - Niagara	1) MLCP - Niagara			1) Manuals are mailed out to students from Niagara College		High speed internet is recommended
CG-OLRN1020	Human Sexuality	1) Understanding Human Sexuality	1) "Janet Shibley Hyde, John D. DeLamater, E. Sandra Byers"	1) McGraw Hill Ryerson	1) 4th	1) ~0070764107			
CG-OLRN1103	Cults and Terrorism	1) no text required							

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
CG-OLRN1150	Criminal Psychology - Psychopathic Minds	1) What's Your Anger Type	1) "Sacco, P.A."	1) Booklocker	1) 2006	1) ~1-59113-908-2	1) www.booklocker.com		
CG-OLRN1220	Developmental Psychology	1) Lifespan Development (Canadian Edition with Chart and Access Kit)	1) "Denise Boyd, Helen Bee, and Paul Johnson"	1) Pearson	1) 3rd	1) ~ISBN -13:978-0-205-53629-0 or ISBN-10: 0-205-53629-8			
CG-OLRN1740	Programming for Absolute Beginners	1) Absolute Beginner's Guide to C	1) Greg Perry	1) SAMS	1) 2ND	1) ~0-672-30510-0			You will need access to a C compiler for this course.
CG-OLRN1750	Programming in C	1) C Primer Plus	1) Stephen Prata	1) Sams (Prentice Hall)	1) 5th	1) ~0672326965			Access to a C or C++ compiler is required
CG-OMDP1050	Dealing with Difficult People	1) Dealing With Difficult People	1) Conestoga College	1) Centennial College-Bibliocentre <a href="http://www.omdp.ca/bookstore">http://www.omdp.ca/bookstore</a>			1) Colleges should order textbooks from the Bibliocentre. Conestoga College students can order their text from the Doon Campus Bookstore (in person or online).		n/a
CG-QUAL1020	Computer Applications in Quality Assurance	1) "There is not a textbook for this course. All learning materials, including course notes, PowerPoint presentations and self-tests are posted on the website."							Wordprocessing and Spreadsheet
CG-QUAL1030	Fundamentals of Quality Assurance	1) Quality Control	1) Dale H. Besterfield	1) Prentice Hall	1) 8th	1) ~9780135000953			"Internet Access, email address"
CG-QUAL1040	Principles of Quality Assurance	1) Quality Planning and Analysis	1) Juran and Gryna	1) McGraw-Hill Ryerson	1) 5th	1) ~0072966629			
CG-QUAL1050	Statistical Methods of Quality Assurance	1) Introduction to Statistical Quality Control	1) Douglas Montgomery	1) John Wiley & Sons	1) 6th	1) ~0-470-169923			"Internet Access, e-mail address"
CG-QUAL1090	Total Quality Management	1) Total Quality Management	1) Besterfield et al	1) Pearson (Prentice)	1) 3rd	1) ~130993069			"Internet Access, e-mail address"
CG-QUAL1100	QMS Process Auditing	1) no textbook required							

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
CG-REC8070	Field Practicum/Applied Project (Youth Recreation Leadership)								
CG-REC8310	Introduction to Youth and Youth Cultures	1) "Canada's Teens: Today, Yesterday, and Tomorrow"	1) Reginald W. Bibby	1) Stoddard	1) 1st Edition	1) ~0-7737-6181-0	1) Can purchase book from Conestoga College Bookstore if not available from publisher.		Real Player and Quick Time
CG-REC8330	Management & Administration of Youth Recreation Programs & Services	1) "Creative Management in Recreation, Parks and Leisure Services"	1) Richard Kraus and Joseph Curtis	1) McGraw Hill		1) ~0072506067	1) Manual listed on course outline is not necessary for the online course delivery. Textbook now comes in a pkg with something called a power web.		Real Player and Quick Time
CG-REC8340	Intervention & Referral Counselling Skills	1) The Conflict Resolution Training Program	1) Kestner and Ray	1) Jossey-Bass	1) 2002	1) ~0787960780			Real Player and Quick Time
CG-REC8350	Youth and Legislation	1) Youth in Conflict with the Law	1) Paul Maxim and Paul Whitehead	1) Thomson/Nelson	1) 3rd	1) ~978-0-17-644198-2			Real Player and Quick Time
CG-TESL8035	TESL 002: Foundations for English Language Teaching	1) Teaching by Principles 2) Techniques and Principles in Language Teaching 3) Canadian Language Benchmarks 2000 4) LINC Curriculum Guidelines: Language Instruction for Newcomers to Canada~	1) P.H. Brown 2) Larsen-Freeman	1) Longman 2) OUP 3) Ministry of Supply Services Canada 4) Citizenship and Immigration Canada~	1) 3rd 2) 2nd	1) ~0136127118 2) ~0194335748 3) ~0-662-29360-6~	3) Available free of charge - Conestoga can mail out to students. Will require student addresses. 4) Out of print from publisher - available from Conestoga Doon Bookstore.~		
CG-TESL8075	TESL 006: Teaching Vocabulary/Reading/Writing	1) Exploring Second Language Reading 2) Teaching Writing in Second and Foreign Language Classrooms 3) Teaching by Principles	1) Anderson 2) Williams 3) P.H. Brown	1) Heinle & Heinle 2) McGraw-Hill 3) Longman	1) 1999 2) 2005 3) 3rd	1) ~0838466850 2) ~0072934794 3) ~0136127118~	3) same text as used in CG-TESL8050		
CG-TESL8080	TESL 007: Teaching Listening/Speaking	1) Second Language Listening 2) Discussions that Work 3) Teaching by Principles	1) Flowerdew and Miller 2) Ur 3) P.H. Brown	1) CUP 2) CUP 3) Longman	2) 1981 3) 3rd	1) ~0521786479 2) ~0521281695 3) ~0136127118~	3) same text as CG-TESL8050		

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
CG-TESL8100	TESL 009: MicroTeaching/Practicum (NOTE: course code is now CG-TESL8105)	1) Teaching by Principles 2) Canadian Language Benchmarks 2000 3) LINC Curriculum Guidelines	1) P.H. Brown 3) "Hajer, Witol, Robinson"	1) Longman 2) Citizenship and Immigration Canada 3) Toronto Catholic District School Board	1) 3rd 3) 2002	1) ~0136127118 2) ~0-662-29360-6	1) Students will already have this book from previous courses 2) Students will already have this book from previous courses 3) Students will already have this book from previous courses		
CG-TESL8115	TESL 001: Foundations for English Language Learning	1) Principles of Language Learning and Teaching 2) Teaching by Principles 3) Foundations for English Language Learning TESL001 (Course Pack)	1) Brown 2) Brown	1) Longman 2) Longman 3) Conestoga College	1) 4th 2) 2nd	1) ~0130178160 2) ~0130282839 3) ~88880000250	3) available at Conestoga College Doon Campus Bookstore		
CG-TESL8120	TESL-Teaching Adult ESL in Canada	1) Canadian Language Benchmarks 2000 2) LINC Curriculum Guidelines 3) TESL Course Pack	2) "Hajer, Witol, Robinson"	1) Citizenship and Immigration Canada 2) Toronto Catholic District School Board 3) Conestoga College	2) 2002	1) ~0-662-29360-6 3) ~	1) Book is free of charge from Government or can order from Conestoga College (Shirley Nequest) 2) available from Conestoga College bookstore 3) available from Conestoga College bookstore		
CL-ACCT361	Introduction to Forensic Accounting	1) Fraud Examination	1) W. Steve Albrecht	1) Nelson	1) 3rd	1) ~9780324560848			"Internet access, email account, MS Word"
Claimed06 TBA	Developing a Desktop Publishing Portfolio	1) tba							"Adobe Photoshop, Adobe Indesign, Adobe Illustrator is recommended."
CL-CCTC501	Cisco Certified Network Associate 1-Networking Fundamentals	1) "OPTIONAL: Network Fundamentals, CCNA Exploration Companion Guide"	1) "Mark Dye, Rick McDonald, Antoon Ruffi"	1) Cisco Press.	1) 2nd	1) ~1-58713-208-7	1) "Published: Oct 29, 200 Optional"		"Any computer that has Internet connectivity; Any word processing package (eg: Word), software will be provided free for download"

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
CL-CCTC502	Cisco Certified Network Associate 2-Intro to Routing	1) "OPTIONAL: Routing Protocols and Concepts, CCNA Exploration Companion Guide"	1) "Rick Graziani, Allan Johnson"	1) Cisco Press	1) 2nd Edition	1-58713-206-3	1) "Available: Dec 7, 2007 Optional"		"Any computer that has Internet connectivity; Any word processing package (eg: Word), software will be provided free for download"
CL-CCTC503	Cisco Certified Network Associate 3-Routing & Switching	1) "OPTIONAL: LAN Switching and Wireless, CCNA Exploration Companion Guide"	1) Wayne Lewis	1) Cisco Press	1) 1st	1) ~978-1-58713-207-0;	1) Optional		"Any computer that has Internet connectivity ; Any word processing package (eg: Word), software will be provided free for download"
CL-CCTC504	Cisco Certified Network Associate 4-Wide Area Networking	1) "OPTIONAL: Accessing the WAN, CCNA Exploration Companion Guide"	1) "Rick Graziani, Bob Vachon"	1) Cisco Press	1) 1st	978-1-58713-205-6	1) Optional		"Any computer that has Internet connectivity; Any word processing package (eg: Word), software will be provided free for download"
CL-CEAB-900	Automotive Damage Appraisal	1) Material to be supplied by the instructor	1) Ken Smith						MS Word and Power Point and email software.
CL-CEAM919	Automotive: Service Advisor I								Microsoft word and PowerPoint
CL-CEAM-963	Automotive Service Advisor 2								Microsoft word and PowerPoint
CL-CEFN801	Financial Planning Fundamentals	1) Financial Planning Fundamentals	1) Advocis	1) CCH Canadian Limited	1) 3rd	1) ~1-55367-6505			"Course uses PowerPoint, Word documents"
CL-CEFN802	Contemporary Practices in Financial Planning	1) Contemporary Practices in Financial Planning CFP Education	1) Advocis	1) CCH Canadian Limited	1) Current 4th	1) ~ 1553674995			
CL-CEFN803	Comprehensive Practices in Risk & Retirement Planning	1) Comprehensive Practices in Risk and Retirement Planning	1) Advocis	1) CCH Canadian Limited	1) 3rd edition	1) ~1-55367-696-3			
CL-CEFN804	Wealth Management and Estate Planning	1) "Wealth Management and Estate Planning,"	1) Advocis	1) CCH Canadian Limited	1) 3rd	9781553677710			

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
CL-CEIL864	Introduction to C# Programming	1) Visual C# 2008 How to Program 2) "Reference only (Purchase not required): Microsoft Visual C# 2008: An Introduction to Object-Oriented Programming, 3rd Edition"	1) Deitel & Deitel 2) Joyce Farrell	1) "Prentice Hall, 2008" 2) Cengage Learning	1) 3rd Edition 2) 3rd Edition 2009	1) ~ISBN-10: 013605322X ISBN-13: 978-0136053224 2) ~ISBN-10: 1423902556			Microsoft Windows XP Service Pack 2 or 3 Min. of 192 MB of RAM (384 MB preferred) At least a 1 GHz processor (1.6 GHz preferred) Microsoft Windows Vista or Windows Vista SP1 Min of 768 NB of RAM (1 GB preferred) At least 1.6 GHz processor (2.2 GHz preferred) Software: Visual Studio 2008 Professional Edition or Visual C# 2008 Express Edition
CL-CEIL865	Developing Web Applications with ASP.NET and C#	1) "Beginning ASP.NET 3.5 in C# 2008: From Novice to Professional, Second Edition," 2) Reference Books (Purchase not required): Programming Microsoft ASP.NET 3.5	1) Matthew MacDonald 2) Dino Esposito	1) Apress 2) Microsoft Press	1) November 2007 2) "February 23, 2008"	1) ~ISBN: 978-1-59059-891-7, Web ISBN: 1-59059-891-1." 2) ~ISBN-10: 0735625271, ISBN-13: 978-0735625273."			Microsoft Windows XP Service Pack 2 or 3 Min. of 192 MB of RAM (384 MB preferred) At least a 1 GHz processor (1.6 GHz preferred) Microsoft Windows Vista or Windows Vista SP1 Min of 768 NB of RAM (1 GB preferred) At least 1.6 GHz processor (2.2 GHz preferred) Software Requirements: Visual Web Developer 2008 Express Edition

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
CL-CEIL916	Java Advanced	1) JAVA How to Program	1) Deitel & Deitel.	1) Prentice Hall	1) 7th Edition	1) ~0132222205			
CL-CEOA253	Enterprise Resource Planning (ERPs) and Business Solutions	1) eBusiness: A Canadian Perspective for a Networked World	1) "Gerald Trites, St. Francis Xavier University & J. Efrim Boritz , University of Waterloo"	1) Pearson Education Canada	1) 3rd	1) ~0136151132			Must have softwae to view video clips such as Windows Media Player. More details will follow.
CL-CEOA400	Unified Modeling Language (UML) Modeling with Casetool	1) Object-Oriented Technology: From Diagram to Code with Visual Paradigm for UML	1) Curtis Tsang	1) McGraw Hill Higher Education	1) "1 Edition, 2005"	1) ~ 0073214507			Casetool- free download
CL-CETH101	Introduction to Thanatology	1) The Last Dance: Encountering Death and Dying	1) "Lynne Ann DeSpelder , Albert Lee Strickland"	1) McGraw Hill Ryerson	1) 7th	1) ~9780072920963 ISBN 0-07-292096-3			
CL-CETH102	"Religious Beliefs, Traditions and Customs of Death"	1) How Different Religions View Death and Afterlife	1) "Johnson, Christopher Jay, McGee, Marsha"	1) Charles Press Publishers	1) 2nd	1) ~0-914783-85-8			
CL-CETH103	"Mourning, Grief & Bereavement: Reactions and Responses to Death"	1) The Mourning Handbook 2) The Grief Assessment and Intervention Workbook	1) Helen Fitzgerald 2) Pomeroy and Grcia	1) Simon and Schuster 2) Nelson	1) current 2) 2008	1) ~ISBN10: 0-684-80161-2 2) ~ISBN 10: 0495008419			
CL-CETH104	"Coping with Death: Counselling, Support Groups and Alternative Therapies"	1) The Mourning Handbook 2) Grief Counselling Homework Planner	1) Helen Fitzgerald 2) Phil Rich	1) Simon and Schuster 2) Wiley Canada	1) current 2) 2001	1) ~0-671-86972-8 2) ~ISBN: 978-0-471-43318-7	1) by Published by ISBN:		
CL-CETH105	Learning from Death and Dying	1) Dying Well 2) "Final Gifts: Understanding the Special Awareness, Needs and Communications fo the Dying" 3) Tuesdays with Morrie	1) Ira Byock 2) Maggie Callanan 3) Mitch Albom	1) "Riverhead Books, a division of Penguin" 2) Bantam Books 3) Random House	1) 1997 2) 1997	1) ~ISGN: 1-57322-657-2 2) ~ISBN: 0553378767 3) ~ISBN: 0-307-27563-9~			
CL-GNED120	Introduction to Complementary Therapies	1) The Alternative Medicine: A definitive Guide	1) Trivieri Jr. Anderson	1) Celestial Arts Ten Speed Press	1) 2nd	1) ~1587611414			
CL-GNED159	Geography and Tourism	1) Canadian Oxford World Atlas 6/e	1) Quintin Stanford	1) Oxord University Press	1) 6th	1) ~9780195429299			

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
CL-GNED190	Growing Up Digital - Living and Working in Canada								
CL-HRMT316	Dispute Resolution	1) Conflict for the Helping Professions	1) Allan Edward Barsky	1) Thompson Learning	1) Current Edition (second)	1) ~0495092258			
CL-LTRM700	Operational Overview	1) Online lectures							
CL-LTRM701	Financial Management (Retirement Communities/Long Term Care)	1) Finance for Non-Financial Managers	1) Pierre G. Bergeron	1) Nelson Thomson Learning Publication Date: 2007	1) 5th Edition	1) ~ISBN 13: 9780176104078			
CL-LTRM702	Sales and Marketing								
CL-LTRM703	Environmental Services	1) Online lectures							
CL-LTRM705	Healthy Adult Aging								
CL-LTRM706	Resident Centred Care								
CL-LTRM707	Food Nutrition & Hospitality Management for LTCM/RCM	1) Introduction to Foodservice	1) June Payne-Palacio	1) Pearson Prentice Hall.	1) 11th	1) ~978-0-13-500820-1			
CM-ELC2360	Fundamentals of Electricity and Electronics	1) None Required - Online Resources 2) RECOMMENDED: OPTIONAL: Electronic & Electrical Systems		2) John Deere Publishing		2) ~0-86691-240-1			Students will receive information once logged in
CM-ENG1500	Communications I	1) The Canadian Writer's WorkPlace Sixth Edition	1) "Gary Lipschutz, John Roberts, John Scarry, & Sandra Scarry"	1) Thompson/Nelson	1) 6th	1) ~0176104666			
CM-GEN2405	Global Warming Concepts	1) "DVD movie ""An Inconvenient Truth"" Student may rent or purchase"	1) Al Gore	1) Paramount Classics					"Microsoft Word, Adobe Acrobat, and DVD Player"
CM-MED1010	Hospital Procedures	1) Online resources 2) Health Unit Coordinating 3) Health Unit Coordinating Skills Practice Manual	2) Myrna LaFleur-Brooks 3) Myrna LaFleur-Brooks	2) W.B. Saunders Co. 3) W.B. Saunders Co.	2) 6th 3) 6th	2) ~978-1-4160-4172-6 3) ~978-1-4160-5208-1~		Students must use MS Word for submissions.	Students must use MS Word for submissions.

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
CM-MNG1100	Introduction to Mining	1) OPTIONAL - Mining Explained		1) Northern Miner Press		1) ~978-0919336506		"Scientific calculator with the following functions: trig, exponents, logarithms, nested brackets, & memory. Drafting supplies: Quad ruled or graph paper, set squares, protractor, 2H pencils (at least 6), Engineer scale, Metric scale, and drafting scales."	
CM-OHD2001	Legislation in the Workplace	1) Pocket OH & S Act and Regulations consolidated 2) Workplace Safety and Insurance Act and Regulations	1) Also available in CD-ROM 2) Ontario Government	1) "Thomson, Carswell phone: 1-800-387-5164; fax: 1-416-298-5082 or carswell.orders@thomson.com" 2) Queen's Printer for Ontario print copies from Publications Ontario Online (POOL) at: www.publications.gov.on.ca or electronic versions in English and French at : www.e-laws.gov.on.ca	2) 2006	2) ~1424919827			
CM-OHD2002	Introduction to Science	1) No Textbook Required. Online Resources.							Adobe Acrobat and MS Word. High speed Internet access required for online videos
CM-OHD2003	Toxicology	1) No Textbook Required. Online Resources.							

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
CM-OHD2004	Chemical Hazards	1) NIOSH Pocket guide to Chemical Hazards 2) Threshold Limit Values for Chemical Substances and Physical Agents and Biological Exposure Indices.	1) Available on-line at the NIOSH website: <a href="http://www.cdc.gov/niosh/homepage.html">http://www.cdc.gov/niosh/homepage.html</a> 2) American Conference of Governmental Industrial Hygienist						Adobe Acrobat and MS Word for reading and submission of assignments.
CM-OHD2005	Physical Hazards	1) No Textbook Required. Online Resources							
CM-PFP3080	Fitness and Lifestyle Management	1) Fitness and Lifestyle Management for Law Enforcement 2) Log Book (Sent to registered student after the start date of the course by the instructor)	1) Nancy Wagner Wisotzki 2) Gerry Bertrand	1) Emond Montgomery Publications	1) 3rd	1) ~1-55239-232-4	2) No fees incurred for this		Apple QuickTime Viewer (Free Download) - <a href="http://www.apple.com/quicktime">http://www.apple.com/quicktime</a>
CM-SGT1000	Security Guard Training	1) Manual: Security Guard Training	1) "Paul Denniston, Gary Spooner, & Nicole St. Marseille"	1) Do not have students order directly from me.			1) Course Manual - College coordinators to order from Allan Hood - Cambrian College - cost is \$65.00 per Manual. Do not have students order directly from me.		"Required: QuickTime 6 or greater (free download), high speed Internet access for streaming video, and computer speakers. DVD player may be required if student does not have high-speed Internet access."
CM-SPE1000	Corporate Speechwriting	1) Building a Speech	1) "Metcalfe, S."	1) Nelson		1) ~9780495567578			
CM-TRD1040	Hydraulic System I	1) None Required - Online Resources 2) RECOMMENDED - OPTIONAL: Hydraulics		2) John Deere Publishing		2) ~0-86691-265-7			Students will receive information once logged in
CM-TRD1045	Mobile Equipment Air Conditioning	1) OPTIONAL (Recommended): FOS (Fundamentals of Service) Air Conditioning		1) John Deere Publishing		1) ~0-86691-221-5			Students will receive information once logged in

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
CN-MDP538	Personal Success-OMDP	1) Participant Materials for OMDP Personal Success	1) OMDP	1) Centennial College Bibliocentre		1) ~02CN02			Current Web Browser that supports Flash and Real Player plugins. Adobe Reader and Microsoft Word. Sound Card.
CN-MDP549	Critical and Creative Thinking-OMDP	1) Participant Materials for OMDP Critical and Creative Thinking	1) OMDP	1) Centennial College Bibliocentre		1) ~02CN01			Current Web Browser that supports Flash and Real Player plugins. Adobe Reader and Microsoft Word. Sound Card.
CN-PFP306	Community Policing I	1) Community Policing - Working to Build Safe Communities	1) H. Hodgson	1) Emond Montgomery		1) ~1-55239-040-3			
CN-PFP401	Provincial Offences	1) Provincial Offences: Essentials Tools for Law Enforcement	1) Gilbert & Maher	1) Emond Montgomery	1) Second	1) ~9781552392546			
CN-SCM100	Management Info Systems-Logistics	1) Management Information Systems	1) "James A. O'Brien, Ali Reza Montazemi"	1) McGraw Hill	1) First Canadian Edition; 2004	1) ~0-07-090963-6			
CN-SCM110	Logistic Systems I	1) Contemporary Logistics	1) "Paul, R. Murphy Jr. and Donald F. Wood"	1) Prentice Hall	1) Ninth Edition	1) ~0-13-156207-X			NO
CN-SCM120	Project Leadership for Logistics	1) "Project Management, a systems approach to planning, scheduling and controlling"	1) "Harold Kerzner, Ph.D."	1) Wiley	1) Ninth Edition: 2006	1) ~0-471-74187-6			NO
CN-SCM210	Logistic Systems II	1) Logistics	1) "David J. Bloomberg, Stephen LeMay, Joe B. Hanna"	1) Prentice - Hall Date Published : 2002	1) First	1) ~0-13-010194X			NO

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-ACCT1283	Quickbooks Introduction	1) QuickBooks In The Classroom Student's Guide	1) Intuit	1) CCI	1) 2008	1) ~Product/Parts Number 7808-1-00-00	1) College bookstores are to order from CCI at orders@ccilearning.com or call Customer Service Department at 1-800-668-1669 ext 505. Please DO NOT give this order information to the students. Quote Product/Parts number when ordering.		Quickbooks 2008 Pro or Quickbooks 2009 Pro The new MAC edition of Quickbooks does not contain all the necessary elements to complete the course therefore the PC edition of Quickbooks must be used. Students may use a MAC computer provided they can get the PC version of the software to load.
DU-ACCT2283	Payroll Administration	1) No required textbook							
DU-ACCT2284	Quickbooks Advanced	1) QuickBooks In The Classroom Student's Guide	1) Intuit	1) CCI	1) 2008	1) ~Product/Parts Number 7808-1-00-00	1) College bookstores are to order from CCI at orders@ccilearning.com or call Customer Service Department at 1-800-668-1669 ext 505. Please DO NOT give this order information to the students. Quote Product/Parts Number when placing order.		Quickbooks 2008 Pro. or Quickbooks 2009 Pro The new MAC edition of Quickbooks does not contain all the necessary elements to complete the course therefore the PC edition of Quickbooks must be used. Students may use a MAC computer provided they can get the PC version of the software to load.
DU-ACCT2286	Cost Management	1) Managerial Accounting: Tools for Business Decision Making	1) "Weygandt, Dieso, Kimmel, Aly"	1) Wiley & Sons	1) Canadian	1) ~047083546X	1) No substitute.		
DU-ACCT3281	Auditing I	1) Auditing: An International Approach	1) "Smieliauskas, Bewley"	1) MCGRAW-HILL RYERSON	1) 4th Canadian Edition	1) ~0070951691	1) No substitute.		

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-ACCT4281	Auditing II	1) AUDITING: AN INTERNATIONAL APPROACH	1) "Smieliauskas, Bewley"	1) MCGRAW-HILL RYERSON	1) 4th CANADIAN EDITION	1) ~0070951691	1) No substitute.		
DU-ACCT4284	Taxation II	1) Canadian Tax Principles 2008-2009	1) "Byrd, Clarence"	1) Pearson Educaiton	1) current	1) ~0132074753			
DU-ACCT6282	Business Finance II	1) PRACTICAL FINANCIAL MANAGEMENT	1) "Lasher, Hedges, Fegarty"	1) Nelson Canada	1) Second Canadian	1) ~9780176105358	1) No substitute.		
DU-ACE001	ACE Business Mathematics	1) Mathematics - Making Financial Decisions 11	1) "Brosseau, Erdman, Fawcett, Irvine, McCudden, Mehler, Miller, Perivolaris, Saarimaki"	1) McGraw Hill Ryerson	1) 2001	1) ~0070864888	1) Text is provided by the College Sector Committee at no cost to the student		
DU-ACE002	ACE Communications	1) No required textbook							
DU-ACE003	ACE Core Math	1) Elementary Technical Mathematics	1) Dale Ewen and C. Robert Nelson	1) Thomson Brooks/Cole	1) 9th edition 2007	1) ~0495012742	1) Text is provided by the College Sector Committee at no cost to the student		
DU-ACE004	ACE Chemistry	1) Introductory Chemistry: A Foundation	1) "Zumdahl, S.S & DeCoste, D.J. (2008)"	1) Houghton Mifflin Company	1) 6th	1) ~139780618803279	1) Text is provided by the College Sector Committee at no cost to the student		
DU-ACE005	ACE Physics	1) Applied Physics	1) "Ewen, Nelsen, et al"	1) Prentice Hall	1) 8th edition	1) ~0131101692	1) Text is provided by the College Sector Committee at no cost to the student		
DU-ACE006	ACE Self Management and Self Direction	1) No required textbook							
DU-ACE007	ACE Technology Math	1) Pre-Calculus for Technical Programs - Part 1 2) Pre-Calculus for Technical Programs - Part 2 3) Essential Mathematics	1) Rudolph A. Zimmer 2) Rudolph A. Zimmer 3) Rudolph A. Zimmer	1) BC Publishing Company 2) BC Publishing Company 3) Kendall/Hunt Publishing company	1) 3rd edition 2) 2nd edition 3) 3rd edition	1) ~0969744692 2) ~0969744684 3) ~0787251127~	1) Text is provided by the College Sector Committee at no cost to the student 2) Text is provided by the College Sector Committee at no cost to the student 3) Textbook is for reference/refresher ONLY from Core Math if needed.		

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-ACE008	ACE Apprenticeship Math	1) "Mathematics for the Trades, Canadian edition" 2) Elementary Technical Mathematics	1) "Robert A. Carman, Hal M.Saunders and Tom Mills" 2) Dale Ewen and C. Robert Nelson	1) Pearson Prentice Hall 2) Thomson Brooks/Cole	2) 9th edition	1) ~0131216368 2) ~0495012742	1) Text is provided by the College Sector Committee at no cost to the student 2) Text is provided by the College Sector Committee at no cost to the student		
DU-ACE009	ACE Biology	1) Life	1) "Lewis, R., Parker, B., Gaffin, D. & Hoefnagels, M."	1) McGraw Hill Ryerson	1) 6th edition	1) ~9780072931129	1) Text is provided by the College Sector Committee at no cost to the student		
DU-ACE010	ACE Computers	1) No required textbook							
DU-BIO1581	Anatomy & Physiology I for RPN	1) Hole's Essentials of Human Anatomy & Physiology Package	1) "Shier, Butler, Lewis"	1) McGraw Hill	1) 10th	1) ~9780078158193			
DU-BIO2582	Anatomy & Physiology II for RPN	1) Hole's Essentials of Human Anatomy & Physiology Package	1) "Shier, Butler, Lewis"	1) McGraw Hill	1) 10th	1) ~9780078158193			
DU-BLUE1480	Engineering Drawings I- Machining	1) Interpreting Engineering Drawings (2nd Reprint)	1) Cecil H. Jensen & Jay D. Hesel	1) ThomsonNelson	1) 5th Cdn Edition	1) ~0176501991	1) No substitute.		High Speed is recommended
DU-BLUE1482	IMM Apprentice Drawings and Schematics Level 1	1) Print Reading for Industry - 2002	1) Walter C. Brown Ryan K. Brown	1) Nelson Canada		1) ~1-56637-807-9	1) No substitute.		High Speed is recommended
DU-BLUE1485	Engineering Drawings I-Industrial	1) Print Reading for Industry - 2002	1) "Walter C. Brown, Ryan K. Brown"	1) Nelson		1) ~1-56637-807-9	1) No substitute.		High Speed is recommended
DU-BLUE1486	Machining Apprentice Blueprint Reading Level 1	1) Interpreting Engineering Drawings (2nd Reprint)	1) Cecil H. Jensen & Jay D. Hesel	1) Thomson/Nelson	1) 5th	1) ~0176501991	1) No substitute.		High Speed is recommended
DU-BLUE2481	Engineering Drawings 2 - Machining	1) Interpreting Engineering Drawings (2nd Reprint)	1) Cecil H. Jensen & Jay D. Hesel	1) Thomson/Nelson	1) 5th Cdn Edition	1) ~0176501991	1) Retained from Engineering Drawing 1 - Machining.		High Speed is recommended
DU-BLUE2482	IMM Apprentice Drawings and Schematics Level 2	1) Print Reading for Industry - 2002	1) Walter C. Brown Ryan K. Brown	1) Nelson		1) ~1-56637-807-9	1) Retained from IMM Apprentice Drawings and Schematics Level 1.		High Speed is recommended
DU-BLUE2483	Elec.Apprentice-Prints Level 2	1) Electrical Wiring Commercial	1) "Mullin, Miller, Stephenson"	1) Nelson	1) 4th	1) ~0176252495			High Speed is recommended
DU-BLUE2485	Engineering Drawings 2-Industrial	1) Print Reading for Industry -2002	1) "Walter C. Brown, Ryan K. Brown"	1) Nelson		1) ~1-56637-807-9			High Speed is recommended

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-BLUE2486	Machining Apprentice Blueprint Reading Level 2	1) Interpreting Engineering Drawings (2nd Reprint)	1) Cecil H. Jensen & Jay D. Helsel	1) Thomson/Nelson	1) 5th Cdn Edition	1) ~0176501991	1) No substitute.		High Speed is recommended
DU-BLUE2487	Tool & Die Apprentice Blueprint Reading Level 2	1) Interpreting Engineering Drawings (2nd Reprint)	1) Cecil H. Jensen & Jay D. Helsel	1) Thomson/Nelson	1) 5th Canadian Edition	1) ~0176501991	1) No substitute.		High Speed is recommended
DU-BLUE3482	Electrical Prints 3	1) Electrical Wiring Commercial	1) "Mullin, Fraser, Miller, Stephenson"	1) Nelson	1) 4th	1) ~0176252495	1) No substitute.		High Speed is recommended
DU-BLUE4480	Electrical Prints 4	1) Electrical Wiring Industrial	1) "Smith, Herman, Miller, Stephenson"	1) Nelson	1) 2nd	1) ~0176252517	1) No substitute.		High Speed is recommended
DU-CAD1480	CAD 1: Basic	1) No book required							"Students must have access to computers with Mastercam Ver 9.0/ 9.1 through registering college or must purchase Mastercam, version 9.0/9.1 (\$300.00) High Speed is recommended"
DU-CARE1580	Orientation to Palliative Care	1) "GRIEF, DEATH & DYING"	1) THERESA RANDO	1) RESEARCH PRESS COMPANYIRWIN PUBLISHERS		1) ~0878222324	1) No substitute.		
DU-CARE1581	Palliative Care Communications	1) None							
DU-CARE1582	Ethical/Legal and Spiritual Concerns	1) No textbook required							
DU-CARE1585	Psychological and Social Implications	1) Palliative Care Perspectives	1) James L Hallenbeck	1) Oxford University Press - New York		1) ~0195165780			
DU-CARE1587	Comfort Measures	1) Palliative Care: Improving End of Life Care	1) "Shaun Kinghorn, Richard Gaines"	1) Elsevier Science	1) 2ND	1) ~9780702028168	1) No substitute.		
DU-CARE2581	Palliative Care Field Placement	1) No required textbook.							
DU-CCA1585	Management/Leader ship Skills	1) Management	1) "J Schermerhorn, B. Wright"	1) Wiley	1) Canadian edition	1) ~9780470154571	1) No substitute.		
DU-CHLD1382	Guidance of the Young Child	1) GUIDANCE OF YOUNG CHILDREN	1) M. MARION	1) PEARSON	1) 7th	1) ~0131545302	1) No substitute.		

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-CHLD1383	Observing the Young Child	1) DEVELOPMENTAL PROFILES: PRE-BIRTH THROUGH TWELVE 2) OBSERVING THE YOUNG CHILD STUDENT WORKBOOK 3) TAKE A LOOK: OBSERVATION & PORTFOLIO ASSESSMENT OF ECE	1) ALLEN AND MAROTZ 2) CAROL ANDERSON 3) SUE MARTIN	1) NELSON CANADA 2) DURHAM COLLEGE 3) Pearson Education	1) 5TH 2) CURRENT	1) ~1418029076 2) ~88880024698 3) ~0321395123~	1) No substitute. 2) Colleges are to purchase the workbook from the Durham College Bookstore. Please fax your official Purchase Order to Cynthia McKeen at 905-721-3049. No substitute. 3) No substitute.		
DU-CHLD2380	Child Development I	1) Human Development - A Lifespan View	1) "Ateah, Kail, Cavanaugh"	1) Nelson	1) 2nd edition	1) ~9780176441746	1) No substitute.		
DU-CHLD3383	Child Development II	1) LIFESPAN DEVELOPMENT	1) "Boyd, Bee & Johnson"	1) PEARSON EDUCATION	1) 3rd CANADIAN EDITION	1) ~9780205536290	1) No substitute.		
DU-CNC1481	CNC 1: Basic Programming	1) CNC Programming Handbook	1) Peter Smid	1) Nelson Canada	1) 2nd	1) ~9780831133474	1) No substitute.		High Speed is recommended
DU-CNC2480	Machining Apprentice CNC Level 2	1) No book required							High Speed is recommended
DU-CNC2481	Tool & Die Apprentice CNC Level 2	1) CNC Programming Handbook		1) Industrial Press	1) 2nd	1) ~0-8311-3158-6	1) No substitute.		High Speed is recommended
DU-CODE1480	Electrical Code 1	1) Canadian Electrical Code 2006 (C22.1-06)	1) Canadian Standards Association	1) Orderline 1-800-436-6727	1) 20th	1) ~1-55436-023-4	1) No substitute.		High Speed is recommended
DU-CODE1481	Electrical Apprentice Code Level I	1) Canadian Electrical Code 2006 (C22.1-06)	1) Canadian Standards Association	1) Orderline 1-800-436-6727	1) 20th edition	1) ~1-55436-023-4	1) No substitute.		High Speed is recommended
DU-CODE2480	Electrical Code 2	1) Canadian Electrical Code 2006 (C22.1-06)	1) Canadian Standards Association	1) Orderline 1-800-436-6727	1) 20th	1) ~1-55436-023-4	1) Retained from Electrical Code 1 No substitute.		High Speed is recommended
DU-CODE2481	Electrical Apprentice Code Level II	1) Canadian Electrical Code 2006 (C22.1-06)	1) Canadian Standards Association	1) Orderline 1-800-436-6727	1) 20th	1) ~1-55436-023-4	1) Retained from Electrical Apprentice Code Level 1 No substitute.		High Speed is recommended
DU-CODE3480	Electrical Code 3	1) Canadian Electrical Code 2006 (C22.1-06)	1) Canadian Standards Association	1) Orderline 1-800-436-6727	1) 20th	1) ~1-55436-023-4	1) Retained from Electrical Code 1 No substitute.		High Speed is recommended
DU-CODE3481	Electrical Apprentice Code Level III	1) Canadian Electrical Code 2006 (C22.1-06)	1) Canadian Standards Association	1) Orderline 1-800-436-672	1) 20th	1) ~1-55436-023-4	1) Retained from Electrical Apprentice Code Level 1 No substitute.		High Speed is recommended

OntarioLearn.com Fall 2009 Textbook List - Revised: May 21, 2009

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-CODE4480	Electrical Code 4	1) Canadian Electrical Code 2006 (C22.1-06)	1) Canadian Standards Association	1) Orderline 1-800-436-6727	1) 20th	1) ~1-55436-023-4	1) retained from Electrical Code 1. No substitute.		High Speed is recommended
DU-COMM1283	Business Report Writing	1) Guidelines for Report Writing 2) English Simplified	1) "Ron Blicq, Moretto" 2) "Ellsworth, Keller"	1) Pearson Educational 2) Pearson Educational	1) 4th Canadian 2) Fourth Canadian	1) ~0130145998 2) ~0321101545	1) No substitute. 2) No substitute.		
DU-COMM2380	Research Skills	1) Guide to MLA Documentation	1) Trimmer	1) Nelson		1) ~0618646949	1) No substitute.		
DU-COMM2381	Communication Techniques (ECE)	1) A GUIDE TO MLA DOCUMENTATION 2) RULE OF THUMB: A GUIDE FOR WRITERS	1) JOSEPH F. TRIMMER 2) "Silverman, Hughes, Wienbroer"	1) Nelson Canada 2) MCGRAW HILL RYERSON	1) 7TH 2) 7th CANADIAN EDITION	1) ~0618646949 2) ~0070875839	1) No substitute. 2) No substitute.		
DU-COMM2382	Crisis Intervention	1) A Guide to Crisis Intervention 2) "Movie titled CRASH with Sandra Bullock, Don Cheadle and Ryan Philippe"	1) Kristi Kanel 2) unknown	1) Nelson 2) unknown	1) 3rd 2) unknown	1) ~0495007765 2) ~N/A	2) Students are required to watch this movie as part of the course. They can either buy a copy from Amazon.ca or simply rent it.		
DU-COMM4280	Business Communication II	1) BUSINESS COMMUNICATIONS; PROCESS AND PRODUCT KIT	1) "GUFFEY, RHODES AND ROGIN"	1) Nelson Canada	1) 5th	1) ~0176455442	1) No substitute.		Students will need access to M/S Powerpoint to complete their online Presentation.
DU-COMP1285	Security+ Certification	1) Security + Guide to Network Security Fundamentals Bundle	1) Mark Ciampa	1) Nelson	1) 3rd edition textbook and current LabSim CD	1) ~1435470222	1) No substitute. This bundle includes the textbook and LabSim CD.		

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-COMP1884	A+ Essentials - Hardware	1) A+ Guide to Managing & Maintaining Your PC Bundle 2) A+ Computer Kit 3) A+ Tool Kit	1) Jean Andrews	1) Thomson Course Technology 2) Durham College Bookstore 3) Durham College Bookstore	1) 6th	1) ~1423985591 2) ~88880037174 3) ~88880037173~	1) This is a bundled package which includes the textbook and LabSim CD. This package is used for both A+ Essentials - Hardware and A+ Essentials - Operating System Software. No substitute. 2) Students are to order kit directly from the Durham College Bookstore via the website. Approximate cost of the kit is \$110 + tax. Shipping/handling charge will be applied if shipping directly to the student's address. <a href="http://du-uoit.bookware3000.ca/splash.html">http://du-uoit.bookware3000.ca/splash.html</a> This kit is used for both A+ Essentials Hardware and A+ Essentials Operating System Software. 3) Students are to order kit directly from the Durham College Bookstore via the website. Approximate cost of the kit is \$22 + tax. Shipping/handling charge will be applied if shipping directly to the student's address. <a href="http://du-uoit.bookware3000.ca/splash.html">http://du-uoit.bookware3000.ca/splash.html</a> This kit is used for both A+ Essentials Hardware and A+ Essentials Operating System Software. 4) ~		Course requires specialized tool kit and computer package which is used for both A+ Essentials - Hardware and A+ Essentials - Operating System Software. Students are required to purchase these items from the Durham College Bookstore <a href="http://dc-uoit.bookware3000.ca/splash.html">http://dc-uoit.bookware3000.ca/splash.html</a>

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-COMP1885	A+ Essentials - Operating System Software	1) A+ Guide to Managing & Maintaning Your PC Bundle 2) A+ Computer Kit 3) A+ Tool Kit	1) Jean Andrews	1) Thompson Course Technology 2) Durham College Bookstore 3) Durham College Bookstore	1) 6th	1) ~1423985591 2) ~88880037174 3) ~88880037173~	1) This bundle includes the textbook and LabSim which is used for both A+ Essentials - Hardware and A+ Essentials - Operating System Software. No Substitute(s) unless otherwise stated. 2) Students are to order kit directly from the Durham College Bookstore via the website. Approximate cost of the kit is \$110 + tax. Shipping/handling charge will be applied if shipping directly to the student's address. <a href="http://du-uoit.bookware3000.ca/splash.html">http://du-uoit.bookware3000.ca/splash.html</a> This kit is used for both A+ Essentials Hardware and A+ Essentials Operating System Software. 3) Students are to order kit directly from the Durham College Bookstore via the website. Approximate cost of the kit is \$22 + tax. Shipping/handling charge will be applied if shipping directly to the student's address. <a href="http://du-uoit.bookware3000.ca/splash.html">http://du-uoit.bookware3000.ca/splash.html</a> This kit is used for both A+ Essentials Hardware and A+ Essentials Operating System Software. 4) ~		Course requires specialized tool kit and computer package which is used for both A+ Essentials - Hardware and A+ Essentials - Operating System Software. Students are required to purchase these items from the Durham College Bookstore <a href="http://du-uoit.bookware3000.ca">http://du-uoit.bookware3000.ca</a>
DU-COMP2287	Computer Applications in Marketing	1) Computer Applications for Marketing		1) Pearson	1) custom package	1) ~0536885362	1) No substitute.		Microsoft Office 2007 including Access

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-COMP2381	Computer Keyboarding Skills II	1) Bundled package that includes the following: 121 Timed Writings Keyboarding Lessons 1-25 Micropace CD 2) Students require Keyboarding Pro v5.0.4	2) Research & Education Assoc.	1) Nelson 2) Nelson	1) 16 edition 2) version 5.0.4	1) ~0176468382 2) ~9780538731225	1) No substitute. 2) No substitute.		Keyboarding Pro 5.0 MicroPace - included in bundled textbook package
DU-COMP2382	Adobe Illustrator - Digital Illustration and Design I	1) Illustrator CS3 Bible	1) Ted Alspach	1) Wiley and Sons		1) ~9780470126349	1) No substitute.		Adobe Illustrator
DU-COMP3282	Computer Applications in Human Resources	1) Microsoft Office Excel 2007 Comprehensive Expert	1) "Parson, Oja, Ageloff, Carey"	1) Nelson		1) ~1423905857			Microsoft Excel 2003 or 2007
DU-CPA1281	Payroll Compliance Legislation	1) No required textbook							
DU-CPA2281	Payroll Fundamentals 1	1) No required textbook							
DU-CPA3281	Payroll Fundamentals 2	1) No required textbook.							
DU-CPA4281	Payroll Management Processes								
DU-CRIM1580	Forensics 9-1-1 - Basics of Forensic Criminal Investigation	1) See note on CIS							
DU-CURR1581	Curriculum Development I (ECE)	1) CREATIVE RESOURCES FOR THE EARLY CHILDHOOD CLASSROOM 2) THE CREATIVE CURRICULUM FOR PRESCHOOL	1) "HERR, LIBBY" 2) "DODGE, COLKER & HEROMAN"	1) Nelson Canada 2) Monarch Books	1) 5th Canadian	1) ~1428318321 2) ~1879537435	1) No substitute. 2) No substitute.		
DU-CURR2581	Curriculum Development II (ECE)	1) Creative Resources for the Early Childhood Classroom 2) The Creative Curriculum for Preschool	1) Judy Herr and Libby Larson 2) "Dodge, Colker & Heroman"	1) Nelson Canada 2) Monarch Books	1) 5th 2) 4th	1) ~1428318321 2) ~1879537435	1) No substitute 2) No substitute		

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-CURR3581	Curriculum Development III (ECE)	1) The Creative Curriculum for Preschool 3) Creative Resources for the Early Childhood Classroom 4) Learn and Play the Green Way~	1) "Dodge, Colker & Heroman" 3) "Herr, Libby" 4) "Rhoda Redlead, Audrey Rober"~	1) Monarch Books 3) Nelson 4) Monarch Books~	1) 4th Edition 3) 5th	1) ~1879537435 3) ~1428318321978193 3653709~	1) No substitute. 3) No substitute. 4) No substitute.~		
DU-CUST1382	Border Services (formerly known as Customs & Immigration)	1) No textbook required							
DU-DBAS5286	Database Development using Oracle	1) Guide to Oracle 10g	1) "Morrison, Morrison, Conrad"	1) Nelson Canada		1) ~0619216298 or 9780619216290	1) No substitute.		Oracle 10g Database server Oracle Developer Suite 10g
DU-DISP1380	APCO Public Safety Telecommunicator	1) Public Safety Telecommunicator 1 Student Manual	1) APCO Institute	1) APCO Institute	1) 6th	1) ~1579271251	1) The APCO Scantron Test Paper is included with the purchase of the textbook and is required in order to qualify for writing the APCO certification exam. Students must bring this scantron test paper to the exam date.		
DU-DTP2282	Publisher	1) Microsoft Publisher 2002 Illustrated Introductory 2) Microsoft Publisher 2003 Illustrated Introductory 3) Microsoft Office Publisher 2007 Illustrated Series	1) Reding 2) Reding 3) Reding	1) Course Technology - Nelson Canada 2) Course Technology - Nelson Canada 3) Thomson-Course Technology	1) Current 2) Current 3) Current	1) ~0619045167 2) ~0619188332 3) ~9781423905288~	1) Students purchase the textbook that corresponds to the version of software they are using; No substitute. 2) Students purchase the textbook that corresponds to the version of software they are using; No substitute. 3) Students purchase the textbook that corresponds to the version of software they are using; No substitute.		"Software required: Publisher 2002, Publisher 2003 or Publisher 2007."
DU-EBUS3287	XML-Introduction	1) NEW PERSPECTIVES ON XML - COMPREHENSIVE	1) Patrick Carey	1) Nelson Canada	1) Current	1) ~1418860646	1) No substitute.		"Internet Explorer 5 or above; XML editor (EditPlus, EditMLPro or XMLSpy); Microsoft Access"

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-ECE1381	ECE Practices Introduction (Formerly: ECE Intoduction)	1) THE ESSENTIALS OF EARLY CHILDHOOD EDUCATION 2) DAY NURSERIES ACT 2008	1) "GESTWICKI, BERTRAND" 2) GOVERNMENT OF ONTARIO	1) NELSON CANADA 2) PUBLICATIONS ONTARIO	1) 3rd Canadian Edition 2) 2008	1) ~0176252711 2) ~111819	1) No substitute. 2) No substitute.		
DU-ECE2382	Role of he Professional in ECE	1) Early Childhood Environment Rating Scale	1) Harms	1) University of Toronto Press	1) Revised Edition	1) ~0807745499	1) No substitute		
DU-ECE3381	Working with Parents	1) Partnerships	1) Lynn Wilson	1) Nelson Canada	1) 3rd	1) ~0176416692	1) No substitute		
DU-ECE4380	Philosophies of ECE	1) Essentials of Early Education (Reference)	1) Gestwicki and Bertrand	1) Nelson	1) 3rd Canadian Edition	1) ~0176252711	1) Retained from ECE Introduction DU-ECE 1381.		
DU-ELEC1481	IMM Apprentice Electrical/Electronic Controls Level 1	1) No textbook required.							High Speed is recommended
DU-ELEC1482	Electricity 1- Mechanical Maintenance	1) IPT?s Safety First Training Manual (Book one)	1) Bruce M. Basaraba	1) IPT Publishing and Training Ltd.		1) ~0-920855-36-5	1) No substitute(s) unless otherwise noted		High Speed is recommended
DU-ELEC2481	IMM Apprentice Electrical/Electronic Controls Level 2	1) No textbook required.							High Speed is recommended
DU-ELEC3481	IMM Apprentice Electrical/Electronic Controls Level 3	1) No textbook required.							High Speed is recommended
DU-ENTR1281	Entrepreneurship	1) SMALL BUSINESS: An Entrepreneur's Plan	1) Knowles & Bilyea	1) Nelson Canada	1) Fifth Canadian	1) ~0176252401	1) No substitute.		
DU-FRAD1380	Fraud Investigation	1) Martin's Annual Criminal Code 2009	1) Martin	1) Emond Montgomery	1) 2009	1) ~005277892	1) No substitute.		
DU-FWK2381	ECE Field Placement I and Seminar	1) ECE Field Placement I Online Coursepack	1) Various	1) Durham College	1) current	1) ~88880036753	1) College are to order from the Durham College Bookstore. Please fax your official Purchase Order to Cynthia McKeen at 905-721-3049.		
DU-FWK4387	ECE Field Placement II and Seminar	1) ECE Field Placement II Online Coursepack	1) Various	1) Durham College	1) current	1) ~88880036754	1) Colleges are to order from the Durham College Bookstore. Please fax your official Purchase Order to Cynthia McKeen at 905-721-3049.		

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-FWK6384	ECE Field Placement III and Seminar	1) ECE Field Placement III Online Coursepack	1) Various	1) Durham College	1) current	1) ~88880036755	1) College are to order from the Durham College Bookstore. Please fax your official Purchase Order to Cynthia McKeen at 905-721-3049.		
DU-FWKP1382	ECE Field Placement Prep	1) Field Placement I Manual 2009 2) ECE Field Placement I Online Coursepack	1) J. Beechey 2) Various	1) Durham College Bookstore 2) Durham College Bookstore	1) 2009 2) current	1) ~88880036857 2) ~88880036753	1) Colleges are to order from the Durham College Bookstore. Please fax your official Purchase Order to Cynthia McKeen at 905-721-3049. 2) Colleges are to order from the Durham College Bookstore. Please fax your official Purchase Order to Cynthia McKeen at 905-721-3049.		
DU-HASS3580	Health Assessment	1) Canadian Health Assessment & US HAO (comes bundled with e-learning pack for Physical Examination and Health Assessment)	1) Jarvis	1) Elsevier Canada		1) ~9781416074731	1) No substitute.		
DU-HIST1387	History of Art	1) The Annotated Mona Lisa: A Crash Course in Art History	1) "Strickland, Boswill"	1) Simon & Schuester		1) ~9780740768729			
DU-HLT6787	Working with Dementia Clients - Multidiscipline Field Placement	1) No Required textbook							
DU-HLT6788	Dementia Studies - Multidiscipline Field Placement	1) No required textbook							
DU-HLTH1385	Wellness for Children	1) Safe & Healthy Children's Environments	1) "Crowther, Ingrid"	1) Pearson Educational	1) 1st	1) ~013177638X	1) No substitute.		
DU-HLTH1387	"Stress, Wellness and Nutrition"	1) An Invitation to Health: Brief Edition W Magazine	1) Hales & Lauzon	1) Nelson	1) First Canadian	1) ~017640791X or 9780176407919	1) No substitute.		
DU-HR1383	Interpersonal Communications - ECE	1) Communication Principles for a Lifetime	1) Steven Beebe et Al	1) Pearson	1) 2005	1) ~0205426670	1) No substitution of textbook		
DU-HR1384	Human Relations	1) Human Relations in Business	1) Aamodt and Raynes	1) Nelson		1) ~0534355080			

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-HR2380	Human Rights	1) No required textbook							
DU-HRM1283	Human Resource Management Principles	1) MANAGING HUMAN RESOURCES (comes with a free Info Track)	1) Belcourt	1) Nelson Canada	1) Fifth	1) ~0176407294	1) No substitute.		
DU-HRM3285	Organizational Change and Development	1) Organizational Change and Development (Cp)	1) "Cummings, and Worley"	1) West Publishing/Nelson Canada	1) 8th	1) ~0176468579	1) No substitute.		
DU-HRM4280	Training and Development	1) MANAGING PERFORMANCE THROUGH TRAINING & DEVELOPMENT	1) Saks & Haccoun	1) Nelson Canada Ltd.	1) Fourth	1) ~0176447792	1) No substitute.		
DU-HYDR1480	Hydraulics	1) Vickers: Industrial Hydraulics Manual	1) Vickers	1) Berendsten Fluid Power	1) "4th Edition, 2nd printing"	1) ~0963416200	1) No substitute(s) unless otherwise noted		High Speed is recommended
DU-HYDR3480	IMM Apprentice Hydraulics Level 3	1) Vickers: Industrial Hydraulics Manual	1) Vickers	1) Berendsten Fluid Power	1) Fourth Edition Second Printing	1) ~0963416200	1) No substitute(s) unless otherwise noted		High Speed is recommended
DU-INTN1282	Internet Essentials	1) New Perspectives on the Internet - Comprehensive	1) Gary Schneider and Jessica Evans	1) Nelson Thompson Learning	1) 7TH	1) ~1423925068	1) No substitute.		
DU-INV2280	Inventory I	1) MANAGING INVENTORY IN THE SUPPLY CHAIN	1) COLIN LOCKEY	1) DURHAM COLLEGE	1) CURRENT	1) ~88880030469	1) Colleges are to order from the Durham College Bookstore. Please fax your official Purchase Order to Cynthia McKeen at 905-721-3049.		
DU-LABR1281	Labour Economics	1) Introduction to Canadian Labour Market & HR Reporter	1) Drost & Hird	1) Nelson Canada	1) Second	1) ~0176424016	1) No substitute.		
DU-LANG1980	Translation in the Workplace Level 1	1) English - French Dictionary 2) French Verb Dictionary				2) ~			
DU-LANG1982	French I	1) Any French-English dictionary 2) 501 French Verbs 3) Francais CD - level 1	2) Christopher Kendris	2) Barrons Educational 3) "College coordinators to order from Cheryl Lovisa at Durham College via email, cheryl.lovisa@durhamcollege.ca - cost is \$25.00 per CD. Do not have students order directly from Durham College."	2) 6th	2) ~0764179837			
DU-LANG1986	French Ecrit	1) 501 French Verbs	1) Christopher Kendris	1) Barrons Educational	1) 6th	1) ~0764179837	1) Retained from French 1 DU-LANG 1982		

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-LANG2980	Translation in the Workplace: English to French -Level 2	1) English - French Dictionary 2) French Verb Dictionary				2) ~			
DU-LANG2982	French 2	1) Any French-English dictionary 2) 501 French Verbs 3) Francais CD - level 2	2) Christopher Kendris	2) Barrons Educational 3) "College coordinators to order from Cheryl Lovisa at Durham College via email, cheryl.lovisa@durhamcollege.ca - cost is \$25.00 per CD. Do not have students order directly from Durham College."	2) 6th	2) ~0764179837			
DU-LANG3980	Translation in the Workplace Level 3	1) English - French Dictionary 2) French Verb Dictionary				2) ~			
DU-LANG3982	French 3	1) Any French-English dictionary 2) 501 French Verbs 3) Francais CD - level 3 4) En Bon Termes~	2) Christopher Kendris 4) M.A. Parmentier~	2) Barrons Educational 3) College coordinators to order from Cheryl Lovisa at Durham College via email cheryl.lovisa@durhamcollege.ca- cost is \$25.00 per CD. Do not have students order directly from Durham College. 4) Pearson Education~	2) 6th	2) ~0764179837 3) ~0-13-187926-X~			
DU-LANG4980	Translation in the Workplace Level 4	1) English - French Dictionary 2) French Verb Dictionary				2) ~			
DU-LANG4982	French 4	1) Any French-English dictionary 2) 501 French Verbs 3) Francais CD - level 4 4) En Bon Termes~	2) Christopher Kendris 4) M.A. Parmentier~	2) Barrons Educational 3) "College coordinators to order from Cheryl Lovisa at Durham College via email, cheryl.lovisa@durhamcollege.ca - cost is \$25.00 per CD. Do not have students order directly from Durham College." 4) Pearson Education~	2) 6th 4) current~	2) ~0764179837 3) ~0-13-187926-X~			
DU-LANG5980	Translation in the Workplace Level 5	1) English - French Dictionary 2) French Verb Dictionary				2) ~			

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-LANG5982	French 5	1) Any French-English dictionary 2) 501 French Verbs 3) Francais CD - level 5 4) En Bon Termes~	2) Christopher Kendris 4) M.A. Parmentier~	2) Barrons Educational 3) "College coordinators to order from Cheryl Lovisa at Durham College via email, cheryl.lovisa@durhamcollege.ca - cost is \$25.00 per CD. Do not have students order directly from Durham College." 4) Pearson Education~	2) 6th	2) ~0764179837 3) ~0-13-187926-X~			
DU-LASA1382	Provincial Offences and Evidence	1) Ontario Provincial Offences 2009	1) Research & Education Assoc.	1) Thomson Carswell	1) Pocket	1) ~9780779815685			
DU-LASA1383	Investigation and Surveillance	1) The Canadian Private Investigator's Manual	1) "Hawkins, Konstan"	1) Edmond Montgomery	1) Second	1) ~1552391043	1) No substitute.		
DU-LASA1384	Advanced Security	1) None required.							
DU-LASA1387	Security Practices	1) Fundamentals of Law & Security Administration	1) Roglehr	1) Emond Montgomery		1) ~1552390969	1) No substitute.		
DU-LASA1388	Enforcement Procedures	1) MARTIN'S ANNUAL CRIMINAL CODE 2009 2) Basic Police Powers	1) Martin 2) Gino Arcaro	1) EMOND MONTGOMERY PUBLICATIONS 2) Emond Montgomery	1) 2009	1) ~005277892 2) ~9781552392881	1) No substitute. 2) No substitute.		
DU-LASA1389	Alcohol and Gaming	1) GAMING CONTROL ACT 2) LIQUOR LICENCE ACT & REGULATIONS	1) GOVERNMENT OF ONTARIO 2) GOVERNMENT OF ONTARIO	1) PUBLICATIONS CENTER 2) PUBLICATIONS CENTER		1) ~0779490843 2) ~0779441915	1) No substitute. 2) No substitute.		
DU-LAW1288	Criminal Law-Legal Admin	1) From Crime to Punishment	1) Joel E. Pink and David Perrier	1) Carswell Thomson	1) 6th edition	1) ~978077981321	1) No substitute.		
DU-LAW1382	Law for the Homeowner								
DU-LAW2383	Mediation and Arbitration	1) The Art and Science of Mediation	1) "Picard, Bishop Ramkay, Sargent"	1) Emond Montgomery		1) ~1552391337	1) No substitute.		
DU-LAW2384	Landlord & Tenant Law	1) Working with the Residential Tenancies Act	1) Dickie & Lyman	1) Emond Montgomery	1) second	1) ~1552391833	1) No substitute.		
DU-LAW2385	Canadian Law & Provincial Legislation	1) None required							
DU-LEIS1086	Digital Scrapbooking Introduction	1) No required textbook							

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-MATH1480	Mathematics 1	1) Technical Mathematics with Calculus Canadian Edition with WileyPLUS	1) Michael Calter and Paul Calter	1) Wiley	1) Canadian	1) ~9780470158104			High Speed is recommended
DU-MATH1481	Machining Apprentice Trade Calculations Level 1	1) Mathematics for Machine Technology	1) Rubent Smith	1) Thomson/Pelmar	1) 5th	1) ~1-4018-1581-2	1) No substitute.		High Speed is recommended
DU-MATH2480	Mathematics 2	1) Technical Mathematics with Calculus Canadian Edition with WileyPLUS	1) Michael Calter and Paul Calter	1) Wiley	1) Canadian	1) ~9780470158104			High Speed is recommended
DU-MATH2482	Tool & Die Apprentice Trade Calculations Level 2	1) Mathematics for Machine Technology	1) Robert Smith	1) Thomson/Pelmar	1) 5th	1) ~1-4018-1581-2	1) No substitute.		High Speed is recommended
DU-MATH2483	Machining Apprentice Trade Calculations Level 2	1) Mathematics for Machine Technology	1) Rubent Smith	1) Thomson/Delmar	1) 5th	1) ~1-4018-1581-2	1) No substitute.		High Speed is recommended
DU-META1481	Machining Apprentice Metallurgy Level 1	1) No Book Required							High Speed is recommended
DU-METR1480	Metrology	1) Technology of Machine Tools Package with Student Workbook	1) Krar/Gill/Smid	1) McGraw Hill	1) 6th	1) ~9780077232221	1) No substitute.		High Speed is recommended
DU-METR1481	Machining Apprentice Metrology Level 1	1) No book required							High Speed is recommended
DU-MGMT1380	Dynamics of Conflict	1) Living Psychology	1) K. Huffman	1) Wiley and Sons	1) First edition	1) ~9780471679387			
DU-MGMT2386	Supervision and Administration (ECE)	1) Administering Early Childhood Settings	1) "Yeates, Mckenna, Warberg, Chan"	1) Pearson Educational	1) 4th edition	1) ~0130822019			
DU-MGMT2389	Emergency Management	1) No Textbook							
DU-MGMT3283	Retail Management 1	1) RETAILING MANAGEMENT	1) "MICHAEL LEVY, BARTON WEITZ, SHERYN BEATTIE"	1) MCGRAW-HILL RYERSON	1) CANADIAN	1) ~9780070974241	1) No substitute.		
DU-OFFC1280	Office Technology and Procedures	1) Office Procedures for Administrative Professionals	1) Patsy Fulton-Calkins & Diane Blaney	1) Thomson-Nelson	1) 1st Canadian	1) ~0176415726	1) No substitute.		

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-OPER2280	Operations Management II	1) INTRODUCTION TO OPERATIONS MANAGEMENT	1) "Fletcher, Garner and Lockey"	1) Durham College	1) Fourth	1) ~88880022694	1) Colleges are to order from the Durham College Bookstore. Please fax your official Purchase Order to Cynthia McKeen at 905-721-3049. No substitute.		
DU-ORGS5281	Organizational Studies	1) FUNDAMENTALS OF ORGANIZATIONAL BEHAVIOUR	1) "ROBBINS, Stephen P."	1) Pearson Education	1) 3rd Canadian	1) ~0131757377	1) No substitute.		
DU-PATH3583	Pathophysiology I for RPN	1) Pathophysiology for the Health Professional	1) Gould	1) Elsevier Science		1) ~1416002103	1) No substitute.		
DU-PATH4583	Pathophysiology II for RPN	1) Pathophysiology For the Health Professional	1) Gould	1) Elsevier Science		1) ~1416002103			
DU-PFP8109	Diversity & First Nations	1) Diversity and First Nations Issues in Canada	1) "Boyington, Roberts, Kazarian"	1) Emond Montgomery	1) 2007	1) ~9781552391945	1) No substitute.		
DU-PFP8204	Communications II (Police Foundations)	1) Report it in Writing 2) Duty Book Triform	1) Carol Doughty 2) Triform	1) Pearson Education 2) Carswell Thompson	1) Canadian	1) ~0130417866 2) ~Product Code LD24	1) No substitute. 2) No substitute. Carswell Thompson can be reached at 1-800-342-6288.		
DU-PFP8301	Criminal and Civil Law	1) Martin's Annual Criminal Code 2009 2) Guide to Martins Annual Criminal Code	1) Martin 2) Owen Haw	1) Emond Montgomery Publications 2) Emond Montgomery	1) 2009	1) ~005277892 2) ~1552391426	1) No substitute. 2) No substitute.		
DU-PFP8302	Criminal Code	1) "MARTIN'S ANNUAL CRIMINAL CODE, 2009"	1) Martin	1) Edmond Montgomery	1) 2009	1) ~005277892	1) No substitute.		
DU-PFP8303	Police Powers I	1) "Optional - MARTIN'S ANNUAL CRIMINAL CODE, 2009" 2) Basic Police Powers	1) Martin 2) Gino Arcaro	1) EDMOND MONTGOMERY 2) Emond Montgomery	1) 2009 2) 4th edition	1) ~005277892 2) ~9781552392881	1) No substitute.		
DU-PFP8307	Traffic Management	1) The Annotated Ontario Highway Traffic Act 2008	1) Murray Segal	1) Thomson Carswell Publishers	1) 2008	1) ~9780779815760			
DU-PFP8402	Criminal Code and Federal Statutes	1) "MARTIN'S ANNUAL CRIMINAL CODE, 2009"	1) Rosenberg	1) Edmond Montgomery	1) 2009	1) ~005277892	1) No substitute.		
DU-PFP8403	Police Powers II	1) "MARTIN'S ANNUAL CRIMINAL CODE, 2009"	1) Martin	1) EDMOND MONTGOMERY	1) 2009	1) ~005277892	1) No substitute.		
DU-PFP8404	Investigation & Evidence	1) Principles of Evidence	1) "Evale, Martin, Rock, Sadek"	1) Emond Montgomery	1) 1st	1) ~1552390446	1) No substitute.		

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-PFP8406	Community Policing II	1) COMMUNITY BASED STRATEGIC POLICING IN CANADA	1) GRIFFITHS & WHITELAW	1) NELSON THOMPSON LEARNING	1) Second	1) ~0-17-641671-4	1) No substitute.		
DU-PFP8408	Lifestyle Management II	1) Fitness and Lifestyle Management for Law Enforcement	1) Nancy Wagner Wisotzki	1) Emond Montgomery	1) Third	1) ~9781552392324	1) No substitute.		
DU-PHOT1382	Photoshop - Level 1	1) Photoshop CS-2 Bible 2) Photoshop CS3 Bible 3) Photoshop CS4 Bible	1) Deke McClelland 2) Ulrich Fuller 3) "Cates, Abrams, Moughamian"	1) John Wiley and Sons 2) John Wiley and Sons 3) John Wiley and Sons	1) Trade Paperback- Published: July 2005 2) unknown 3) unknown	1) ~0764589725 2) ~9780470115411 3) ~9780470345177~	1) Students purchase the textbook that corresponds with the version of software they are using. No substitute. 2) Students purchase the textbook that corresponds with the version of software they are using. No substitute. 3) Students purchase the textbook that corresponds with the version of software they are using. No substitute.		"Students are to purchase the full version of the software either CS2, CS3 or CS4. Photoshop Elements is not a full version of the software and will not be accepted for use during the course. "
DU-PHOT2382	Photoshop - Level 2	1) Photoshop CS-2 Bible 2) Photoshop CS-3 Bible 3) Photoshop CS4 Bible	1) Deke McClelland 2) Ulrich Fuller 3) "Cates, Abrams, Moughamian"	1) John Wiley and Sons 2) John Wiley and Sons 3) John Wiley and Sons	1) Trade Paperback- Published: July 2005 2) unknown 3) unknown	1) ~0764589725 2) ~9780470115411 3) ~9780470345177~	1) Students purchase the textbook that corresponds with the version of software they are using. No substitute. 2) Students purchase the textbook that corresponds with the version of software they are using. No substitute. 3) Students purchase the textbook that corresponds with the version of software they are using. No substitute.		"Students are to purchase the full version of the software either CS2, CS3 or CS4. Photoshop Elements is not a full version of the software and will not be accepted for use during the course. "
DU-PNEU1480	Pneumatics	1) No book required.							High Speed is recommended
DU-PNEU3480	IMM Apprentice Pneumatics Level 3	1) No book required							High Speed is recommended
DU-PROG1288	HTML Introduction	1) THE WEB WIZARD'S GUIDE TO XHTML	1) Cheryl Hughes	1) Pearson Educational		1) ~0321178688	1) No substitute.		Basic text editor and Web Browser that supports frames and HTML 4 or higher.

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-PROG2283	JavaScript	1) New Perspectives on JavaScript	1) Patrick Carey and Frank Canovatchel	1) Nelson Education		1) ~0619267976 or 9780619267971	1) No substitute.		"Web Browser Text Editor such as EditPad Lite, Editplus or PSPad"
DU-PROG2284	SQL Introduction	1) Oracle 10g:SQL	1) Joan Casteel	1) Nelson Canada		1) ~1-4188-3629-X	1) No substitute.		Oracle 10g or MySQL - both are free downloads from the Internet
DU-PROG2288	HTML Intermediate	1) "CSS, DHTML and AJAX"	1) Jason Cranford Teague	1) Pearson Education	1) 4th	1) ~032144325X	1) No substitute.		Basic text editor

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-PROG3084	SQL Advanced	1) Oracle 10g Developer: PL/SQL Programming	1) Joan Casteel	1) "Course Technology, Thompson Nelson"		1) ~9781423901365			"?Operating System Windows XP or higher ?Text Editor (any one of the tools) NotePad++ - <a href="http://notepad-plus.sourceforge.net/uk/site.htm">http://notepad-plus.sourceforge.net/uk/site.htm</a> - preferred editor EditPad Lite - <a href="http://www.editpadpro.com/editpadlite.html">http://www.editpadpro.com/editpadlite.html</a> Editplus ? <a href="http://www.editplus.com">www.editplus.com</a> PSPad - <a href="http://www.pspad.com/en/">http://www.pspad.com/en/</a> ?Database Utility SQL Developer: <a href="http://www.oracle.com/technology/products/database/sql_developer/index.html">http://www.oracle.com/technology/products/database/sql_developer/index.html</a> or TOAD - <a href="http://www.toadsoft.com/toad_oracle.htm">http://www.toadsoft.com/toad_oracle.htm</a> or SQL Navigator - <a href="http://www.quest.com/sql-navigator/">http://www.quest.com/sql-navigator/</a> ?Oracle database Oracle 10g database (technet.oracle.com, or text book CDs <a href="http://www.course.com/cdkit/installinstructions_10g2.cfm">http://www.course.com/cdkit/installinstructions_10g2.cfm</a> , <a href="http://otn.oracle.com/books">http://otn.oracle.com/books</a> ) Text Editor (any one of the tool) NotePad++ - <a href="http://notepad-plus.sourceforge.net/uk/site.htm">http://notepad-plus.sourceforge.net/uk/site.htm</a> - preferred editor EditPad Lite - <a href="http://www.editpadpro.com/editpadlite.html">http://www.editpadpro.com/editpadlite.html</a> Editplus ? <a href="http://www.editplus.com">www.editplus.com</a> PSPad - <a href="http://www.pspad.com/en/">http://www.pspad.com/en/</a> "

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-PROG3283	"Dynamic Web sites with AMP (Apache, MySQL and PHP)"	1) "Sams Teach Yourself PHP, MySQL and Apache All in One"	1) Julie C. Meloni	1) Sams (see special instructions)	1) 4th	1) ~9780672329760	1) <a href="http://www.sampublishing.com">http://www.sampublishing.com</a>		"? Web Browsers (Internet Explorer or Mozilla Firefox) ?Text Editor (any one of the following) NotePad++ - <a href="http://notepad-plus.sourceforge.net/uk/site.htm">http://notepad-plus.sourceforge.net/uk/site.htm</a> EditPad Lite - <a href="http://www.editpadpro.com/editpadlite.html">http://www.editpadpro.com/editpadlite.html</a> Editplus ? <a href="http://www.editplus.com">www.editplus.com</a> PSPad - <a href="http://www.pspad.com/en">http://www.pspad.com/en</a> ?Web Server (any one of the following) Internet Information Server (IIS) Apache - <a href="http://httpd.apache.org/download.cgi">http://httpd.apache.org/download.cgi</a> ?Easy PHP (free for educational use) or ?Apache, MySQL and PHP software (free for educational"
DU-PROG3285	Visual Basic Introduction	1) Starting Out with Visual Basic 2008	1) "Gaddis, Irvine"	1) Pearson Educational		1) ~0136076955 or 9780136076957			Students will require Windows XP Home or XP Pro or Win 2000 SP4(service pack 4) and Visual Basic 2008 Express edition or Standard edition.

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-PROG3288	Visual C++ Introduction	1) Ivor Horton?s Beginning Visual C++ 2005	1) Ivor Horton	1) J. Wiley		1) ~0764571974	1) No substitute(s) unless otherwise noted		Software required: Windows XP Home or XP Pro or Win 2000 sp4 (service pack 4) and Visual C++ 2005 Visual Pro edition. Note students can begin course using the 2005 Express Edition but will require the Standard edition mid way through the course.
DU-PROG3289	PERL Introduction	1) Teach Yourself PERL in 24 Hours	1) Clinton Pierce	1) SAMS - Pearson Education	1) 3rd	1) ~9780672327933 or 0672327937	1) No substitute.		"Active PERL for windows - 5.8.820 or later Text Editor such as EditPad, EditPlus or PSPad"
DU-PROG4284	Visual Basic Intermediate	1) Starting Out With Visual Basic 2008	1) "Gaddis, flrvine"	1) Pearson Educational		1) ~0136076955 or 9780136076957			Students will require Wiindows XP Home or XP Pro or Win 2000 SP4(service pack 4) and Visual Basic 2008 Express edition or Standard edition
DU-PROG4288	Visual C++ Intermediate	1) Ivor Horton's Begining Visual C++ 2005	1) Ivor Horton	1) WROX - Wiley Publishing		1) ~0764571974	1) No substitute(s) unless otherwise noted		Software required: Windows XP Home or XP Pro or Win 2000 sp4 (service pack 4) and Visual C++ 2005 Visual Studio Pro edition.
DU-PROV1383	Provincial Offences/Motor Vehicle Offences	1) Ontario Provincial Offences 2009	1) Research & Education Assoc.	1) Thomson Carswell	1) Pocket	1) ~9780779815685			
DU-PSYC1051	Psychology Introduction	1) THE WORLD OF PSYCHOLOGY with Student Access Kit for Myspsychla	1) Samuel E. Wood	1) Pearson Educational	1) 5th	1) ~0205532071	1) No substitute.		

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-PURC2280	Purchasing I	1) Purchasing and Supply Management	1) Benton	1) McGraw Hill		1) ~9780073525143 or 0073525146	1) No substitute.		
DU-PWRT2480	IMM Apprentice Power Transmissions Level 2	1) Millwright Manual	1) BC Ministry of Labour	1) Queen's Printer BC		1) ~0-7718-9473-2	1) College to order from Queen's Printer BC 1-888-883-4766 No substitute(s) unless otherwise noted		High Speed is recommended
DU-RIG1480	Rigging and Hoisting	1) No book required							High Speed is recommended
DU-RIG1481	IMM Apprentice Rigging and Hoisting Level 1	1) No book required							High Speed is recommended
DU-RN2583	Counselling Skills in Oncology	1) THE HELPING RELATIONSHIP: Processess & Skills W Info Track	1) BRAMMER AND MACDONALD	1) PEARSON EDUCATION		1) ~020535520X	1) No substitute.		
DU-RN3583	Oncology Nursing Field Placement RN	1) No Required textbook							
DU-RPN3580	Oncology Nursing Field Placement RPN	1) No Required texbook							
DU-SALE3280	Principles of Sales	1) ABC's of Relationship Selling	1) Mark Valvasori	1) Mcgraw-Hill	1) Third	1) ~007095187X			
DU-SALE3281	Advertising and Sales Promotion	1) Custom Edition of Advertising and Promotion E-Book (Primus)	1) "Belch, Belch and Guolla"	1) McGraw Hill Ryerson	1) Custom Publication	1) ~0390883484	1) "Students are to order the E-book online at Primus eBookstore: ISBN 0390883484 at <a href="http://ebooks.primisonline.com">http://ebooks.primisonline.com</a> ; once there choose ""Custom eBook"", then ""Canada"", then Ontario, then ""Durham College"". No substitute."		
DU-SERV1383	Customer Service & Ethics	1) Communication Principles for a Lifetime	1) Steven Beebe	1) Pearson	1) 2005	1) ~0205426670			
DU-SERV1980	Training for Technical Support Analysts	1) None							
DU-SOC11051	Sociology Introduction	1) TBA							

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-SOCI2580	Sociology of Health & Illness	1) "Health, Illness and Medicine in Canada"	1) J.N. Clarke	1) Oxford University Press	1) Fifth	1) ~9780195428421	1) No substitute.		
DU-SUMA1180	Success Matters								
DU-TBA	Small Business Management	1) Canadian Entrepreneurship & Small Business Management	1) Balderson	1) McGraw	1) 6th	1) ~007088868X			
DU-TBA	Marketing Law & Ethics	1) Advertising and Marketing Law in Canada	1) Pritchard & Vogt	1) Butterworths	1) 2nd Canadian edition	1) ~TBA			
DU-TEAC1980	Adult Learning	1) TBA							
DU-TEAC2980	Curriculum Development	1) No book required							
DU-TEAC2983	Adults with Learning Disabilities	1) No book required							
DU-TEAC3980	Instructional Techniques	1) TBA							
DU-TEAC4980	Assessment and Evaluation	1) TBA							
DU-TRAD1480	Trade Theory 1-Industrial	1) Technology of Machine Tools Package with Student Workbook 2) Millwright Manual 3) Ipt's Safety First Handbook (Book One)	1) "Krar, Gill, Smid" 2) BC Ministry of Labour 3) Ipt	1) McGraw Hill 2) Queen's Printer - BC 3) Ipt	1) 6th 3) Unknown	1) ~9780077232221 2) ~0771894732 3) ~0920855342~	1) No substitute(s) unless otherwise noted 2) Colleges to order from Queen's Printer - BC 1-888-883-4766		High Speed is recommended
DU-TRAD1481	Machining Apprentice Trade Theory Level 1	1) Technology of Machine Tools Package with Student Workbooks	1) Krar/Gill/Smid	1) McGraw Hill Ryerson	1) 6th	1) ~9780077232221	1) No substitute.		High Speed is recommended
DU-TRAD1482	IMM Apprentice Machine Technology Level 1	1) Technology of Machine Tools Package with Student Workbook 2) Millwright Manual	1) Krar/Gill/Smid 2) BC Ministry of Labour	1) McGraw Hill 2) Queen's Printer - BC		1) ~9780077232221 2) ~0771894732	1) No substitute(s) unless otherwise noted 2) Colleges are to order from Queen's Printer - BC 1-888-883-4766		High Speed is recommended
DU-TRAD1483	Electrical Trade Theory 1	1) Delmar's Standard Textbook of Electricity	1) Stephen L. Herman	1) Nelson Canada	1) Fourth	1) ~1418065803	1) No substitute(s) unless otherwise noted		High Speed is recommended

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-TRAD1484	IMM Apprentice Workshop Practice Level 1	1) Technology of Machine Tools Package with Student Workbook 2) IPT?s Safety First Training Manual (Book One)	1) Krar/Gill/Smid 2) IPT	1) McGraw Hill 2) IPT Publishing and Training Ltd.		1) ~9780077232221 2) ~0920855342	1) No substitute(s) unless otherwise noted		High Speed is recommended
DU-TRAD1485	IMM Apprentice Workshop Technology Level 1	1) Technology of Machine Tools Package with Student Workbook	1) Krar/Gill/Smid	1) McGraw Hill		1) ~9780077232221	1) No substitute(s) unless otherwise noted		High Speed is recommended
DU-TRAD1486	Electrical Apprentice Theory Level 1	1) Delmar?s Standard Textbook of Electricity	1) Stephen L. Herman	1) Delmar	1) Fourth	1) ~1418065803	1) No substitute(s) unless otherwise noted		High Speed is recommended
DU-TRAD1487	Trade Theory 1- Machining	1) Technology of Machine Tools Package with Student Workbook	1) Krar/Gill/Smid	1) McGraw Hill		1) ~9780077232221	1) No substitute(s) unless otherwise noted		High Speed is recommended
DU-TRAD2481	Trade Theory 2- Industrial	1) Millwright Manual 2) Technology of Machine Tools Package with Student Workbook	1) BC Ministry of Labour 2) Krar/Gill/Smid	1) Queen's Printer BC 2) McGraw Hill		1) ~0-7718-9473-2 2) ~9780077232221	1) Colleges to order from Queen's Printer BC 1-888-883-4766		High Speed is recommended
DU-TRAD2482	IMM Apprentice Machine Technology Level 2	1) Millwright Manual 2) Technology of Machine Tools Package with Student Workbook	1) BC Ministry of Labour 2) Krar/Gill/Smid	1) Queens Printer BC 2) McGraw Hill		1) ~0-7718-9473-2 2) ~9780077232221	1) College are to order from Queen's Printer BC 1-888-883-4766		High Speed is recommended
DU-TRAD2483	Electrical Apprentice Theory Level 2	1) Delmar?s Standard Textbook of Electricity	1) Stephen L. Herman	1) Nelson	1) Fourth	1) ~1418065803	1) Retained from Electrical Apprentice Theory Level 1 No substitute(s) unless otherwise noted		High Speed is recommended
DU-TRAD2484	IMM Apprentice Workshop Practice Level 2	1) Technology of Machine Tools Package with Student Workbook 2) Millwright Manual	1) Krar/Gill/Smid 2) BC Ministry of Labour	1) McGraw Hill 2) Queen's Printer BC		1) ~9780077232221 2) ~0-7718-9473-2	1) No substitute(s) unless otherwise noted 2) Colleges to order from Queen's Printer BC 1-888-883-4766		High Speed is recommended
DU-TRAD2485	Trade Theory 2- Machining	1) Technology of Machine Tools Package with Student Workbook 2) Fundamentals of Tool Design	1) Krar/Gill/Smid 2) Society of Manufacturing Engineers	1) McGraw Hill 2) Society of Manufacturing Engineers	2) 5th	1) ~9780077232221 2) ~087263650X	1) No substitute(s) unless otherwise noted		High Speed is recommended
DU-TRAD2486	Machining Apprentice Trade Theory Level 2	1) Technology of Machine Tools Package with Student Workbook	1) "Krar, Gill, Smid"	1) McGraw Hill Ryerson	1) 6th	1) ~9780077232221	1) No substitute.		High Speed is recommended
DU-TRAD2487	Tool & Die Apprentice Trade Theory Level 2	1) Technology of Machine Tools Package with Student Workbook	1) "Krar, Gill, Smid"	1) McGraw Hill Ryerson	1) 6th	1) ~978007723221	1) No substitute.		High Speed is recommended

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
DU-TRAD3480	Electrical Trade Theory 2	1) Delmar?s Standard Textbook of Electricity	1) Stephen L. Herman	1) Nelson	1) Fourth	1) ~1418065803	1) No substitute(s) unless otherwise noted		High Speed is recommended
DU-TRAD3482	IMM Apprentice Machine Technology Level 3	1) Millwright Manual		1) Province of British Columbia Queens Printer 1-888-883-4766		1) ~0-7718-9473-2	1) No substitute(s) unless otherwise noted		High Speed is recommended
DU-TRAD3483	Electrical Apprentice Theory Level 3	1) Delmar?s Standard Textbook of Electricity	1) Stephen L. Herman	1) Nelson	1) Fourth	1) ~1418065803	1) Retained from Electrical Apprentice Theory Level 1. No substitute(s) unless otherwise noted		High Speed is recommended
DU-TRAD3484	IMM Apprentice Workshop Practice Level 3	1) Millwright Manual	1) BC Ministry of Labour	1) Queens Printer BC		1) ~0-7718-9473-2	1) College to order from Queen's Printer BC 1-888-883-4766 No substitute(s) unless otherwise noted		High Speed is recommended
DU-TRAD4480	Electrical Trade Theory 3	1) Delmar?s Standard Textbook of Electricity	1) Stephen L. Herman	1) Nelson Canada	1) Fourth	1) ~1418065803	1) No substitute(s) unless otherwise noted		High Speed is recommended
DU-WIND1884	Software Application Integration	1) LEARNING MICROSOFT OFFICE XP ADVANCED SKILLS 2) LEARNING M/S OFFICE 2003 ADVANCED SKILLS 3) Students to purchase the textbook that corresponds with the version of software they are using	1) HEFFEREN/WERXEL/BUCKI /WEMPER 2) HEFFEREN/WERXEL/BUCKI /WEMPER	1) PEARSON EDUCATION 2) PEARSON EDUCATION		1) ~1585772135 2) ~0131476319	1) No substitute. Students to purchase the textbook that corresponds with the version of software they are using. 2) No substitute. Students to purchase the textbook that corresponds with the version of software they are using.		MICROSOFT OFFICE XP PRO or 2003 - M/S 2007 will not be addressed for Fall semester as there is no text for 2007
DU-WRIT1381	Print Media Introduction	1) Canadian Press Stylebook 2) English Dictionary 3) Thesaurus		1) Canadian Press	1) 15th	1) ~9780920009420	1) No substitute.		
DU-WRIT1382	News Writing 1	1) Reporting for the Media 2) Canadian Press Stylebook 3) English Dictionary 4) Thesaurus~	1) Fedler	1) Oxford University Press Inc. 2) Canadian Press	1) Ninth 2) 15th	1) ~9780195337433 2) ~9780920009420	1) No substitute.		
FA-ARTS1013	Art History and Theory	1) "Visual Arts, The: A History (Combined)"	1) "Hough Honour, John Flemming"	1) Pearson	1) 7th	1) ~0131935070			Word 2000 or higher
FA-COMM6002	Organizational Business Communications	1) Business Communication Process & Product	1) "Guffey, Rhodes & Rogin"	1) Thomson Nelson	1) Second Brief Canadian Edition	1) ~0-17-640-710-3			Word 2000 or higher

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
FA-COMP1154	Presentations and Desktop Publishing	1) No textbook required.							M/S Publisher and M/S PowerPoint
FA-HLTH1105	"Decontamination Principles, Procedures and Practices in sterile processing"	1) Instrumentation Specialist Course	1) Author Natalie Lind	1) Publisher IAHCSSM		1) ~9001334	1) "Instrumentation Specialist Course, Box Set for Sterile Processing Cert. Publisher IAHCSSM, workbook, Author Natalie Lind, ISBN: 9001334 Approx Cost: 222.80 Illustrated Guide Book, Author Rick Schultz: Included"		MS Word Adobe Reader PPT Reader
FA-HLTH1108	"Assembly, Wrapping and Packaging of Instrumentation, Supplies and Patient Care Equipment in sterile processing"	1) "Instrumentation Specialist Course, Box Set for Sterile Processing Cert."	1) Author Natalie Lind	1) "Publisher IAHCSSM, workbook"		1) ~9001334	1) "Instrumentation Specialist Course, Box Set for Sterile Processing Cert. Publisher IAHCSSM, workbook, Author Natalie Lind, ISBN: 9001334 Approx Cost: 222.80 Illustrated Guide Book: Included Author Rick Schultz:"		MS Word Adobe Reader PPT Reader
FA-HLTH1110	Disinfection and Sterilization Concepts and Techniques	1) "Instrumentation Specialist Course, Box Set for Sterile Processing Cert."	1) Author Natalie Lind	1) "IAHCSSM, workbook"		1) ~9001334	1) "Instrumentation Specialist Course, Box Set for Sterile Processing Cert. Publisher IAHCSSM, workbook, Author Natalie Lind, ISBN: 9001334 Approx Cost: 222.80 Illustrated Guide Book, Author Rick Schultz: Included"		MS Word Adobe Reader PPT Reader
FA-HLTH1112	"Sterile Storage, Inventory Control and Management of Resources"	1) "Instrumentation Specialist Course, Box Set for Sterile Processing Cert."	1) Author Natalie Lind	1) "IAHCSSM, workbook"		1) ~9001334	1) "Instrumentation Specialist Course, Box Set for Sterile Processing Cert. Publisher IAHCSSM, workbook, Author Natalie Lind, ISBN: 9001334 Approx Cost: 222.80 Illustrated Guide Book, Author Rick Schultz: Included"		MS Word Adobe Reader PPT Reader

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
FA-HLTH1118	Microbiology and Infection Control for sterile processing	1) "Instrumentation Specialist Course, Box Set for Sterile Processing Cert."	1) Author Natalie Lind	1) IAHCSSMM		1) ~9001334	1) "Instrumentation Specialist Course, Box Set for Sterile Processing Cert. Publisher IAHCSSMM, workbook, Author Natalie Lind, ISBN: 9001334 Approx Cost: 222.80 Illustrated Guide Book, Author Rick Schultz: Included"		MS Word Adobe Reader PPT Reader
FA-HLTH1119	"Identification, Care and Handling of Instrumentation in sterile processing"	1) "Instrumentation Specialist Course, Box Set for Sterile Processing Cert."	1) Author Natalie Lind	1) IAHCSSMM		1) ~9001334	1) "Instrumentation Specialist Course, Box Set for Sterile Processing Cert. Publisher IAHCSSMM, workbook, Author Natalie Lind, ISBN: 9001334 Approx Cost: 222.80 Illustrated Guide Book, Author Rick Schultz: Included"		MS Word Adobe Reader PPT Reader
FA-MATH1045	Business Statistics	1) Basic Statistics for Business & Economics	1) "Lind, Marchal, Wathen, Waite"	1) McGraw-Hill Ryerson	1) 2nd Edition	1) ~0070951640			Word 2000 or higher
FA-MATH1052	Business Math	1) Contemporary Business Math (package w/ custom CD)	1) Hummelbrunner	1) Pearson	1) 2008	1) ~9780137003549			Word 2000 or higher
FA-MATH1087	Finance and Accounting Math	1) Mathematics of Finance	1) S.A. Hummelbrunner	1) Prentice Hall	1) 6th Edition	1) ~ISBN: 9780135059012			Word 2000 or higher
FA-MATH1147	Fundamental Mathematics	1) Fundamental Mathematics - A Student Oriented Teaching or Self-Study Text 2) Student Manual for Fundamental Mathematics- A Student Oriented Teaching or Self-Study Text	1) Rudolf A. Zimmer 2) Rudolf A. Zimmer	1) Kendall/Hunt 2) BC Publishing	1) Second 2) Second	1) ~787293008 2) ~968302122	1) Please order texts if order is under 3 from the Fanshawe College Bookstore (519) 452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a> and if over 3 fax Kendall/Hunt at 1-800-772-9165 2) Please order texts if order is under 3 from the Fanshawe College Bookstore (519) 452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a> and if over 3 fax Kendall/Hunt at 1-800-772-9165		

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
FA-MATH1148	Basic and Algebraic Mathematics	1) Essential Mathematics - Student Oriented Teaching or Self Study Text 2) Student Manual for Essential Mathematics - Student Oriented Teaching or Self Study Text	1) R.A. Zimmer 2) R.A. Zimmer	1) Kendall/Hunt 2) Kendall/Hunt	1) Third 2) Third	1) ~787251127 2) ~787253286	1) Please order texts if order is under 3 from the Fanshawe College Bookstore (519) 452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a> and if over 3 fax Kendall/Hunt at 1-800-772-9165 2) Please order texts if order is under 3 from the Fanshawe College Bookstore (519) 452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a> and if over 3 fax Kendall/Hunt at 1-800-772-9165		Word 2000 or higher
FA-MATH1149	Technician Prep Mathematics	1) Essential Mathematics - Student Oriented Teaching or Self Study Text 2) Student Manual for Essential Mathematics - Student Oriented Teaching or Self Study Text	1) Rudolf A. Zimmer 2) Rudolf A. Zimmer	1) Kendall/Hunt 2) Kendall/Hunt	1) Third 2) Third	1) ~787251127 2) ~787253286	1) Please order texts if order is under 3 from the Fanshawe College Bookstore (519) 452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a> and if over 3 fax Kendall/Hunt at 1-800-772-9165 2) Please order texts if order is under 3 from the Fanshawe College Bookstore (519) 452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a> and if over 3 fax Kendall/Hunt at 1-800-772-9165		Word 2000 or higher

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
FA-MATH1150	Technology Prep Mathematics	1) Essential Mathematics - Student Oriented Teaching or Self Study Text 2) Student Manual for Essential Mathematics - Student Oriented Teaching or Self Study Text	1) Rudolf A. Zimmer 2) Rudolf A. Zimmer	1) Kendall/Hunt 2) Kendall/Hunt	1) Third 2) Third	1) ~787251127 2) ~787253286	1) Please order texts if order is under 3 from the Fanshawe College Bookstore (519) 452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a> and if over 3 fax Kendall/Hunt at 1-800-772-9165 2) Please order texts if order is under 3 from the Fanshawe College Bookstore (519) 452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a> and if over 3 fax Kendall/Hunt at 1-800-772-9165		Word 2000 or higher
FA-MATH1151	Basic Arithmetic	1) Essential Mathematics - Student Oriented Teaching or Self Study Text 2) Student Manual for Essential Mathematics - Student Oriented Teaching or Self Study Text	1) Rudolf A. Zimmer 2) Rudolf A. Zimmer	1) Kendall/Hunt - Please order texts if order is under 3 from the Fanshawe College Bookstore (519) 452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a> and if over 3 fax Kendall/Hunt at 1-800-772-9165 2) Kendall/Hunt - Please order texts if order is under 3 from the Fanshawe College Bookstore (519) 452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a> and if over 3 fax Kendall/Hunt at 1-800-772-9165	1) Third 2) Third	1) ~787251127 2) ~787253286			Word 2000 or higher or higher

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
FA-MATH1152	Calculus Prep Mathematics I	1) Pre-Calculus for Technical Programs (Part 1) 2) Student Manual for Pre-Calculus for Technical Programs (Part 1) 3) Functions and Linear Systems	1) R.A. Zimmer 2) R.A. Zimmer 3) R.A. Zimmer	1) BTC Publishing Company 2) BTC Publishing Company 3) BTC Publishing Company	1) Third 2) Third	1) ~969744692 2) ~968302106 3) ~9000637~	1) for orders 5 and above fax - (519) 681-9869 for orders under 5 please call the number below. Fanshawe College - call (519)452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a> Fanshawe College Bookstore 2) for orders 5 and above fax - (519) 681-9869 for orders under 5 please call the number below. Fanshawe College - call (519)452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a> Fanshawe College Bookstore 3) for orders 5 and above fax - (519) 681-9869 for orders under 5 please call the number below. Fanshawe College - call (519)452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a> Fanshawe College Bookstore		Word 2000 or higher
FA-MATH3041	Technology Advanced Prep Mathematics	1) Pre-Calculus for Technical Programs (Part 1) 2) Student Manual for Pre-Calculus for Pre-Technical Programs (Part 1) 3) Pre-Calculus for Technical Programs (Part 2)	1) R. A. Zimmer 2) R. A. Zimmer 3) R. A. Zimmer	1) BC Publishing Co. 2) BC Publishing Co. 3) BC Publishing Co.	1) Third 2) Third 3) Second	1) ~969744692 2) ~968302106 3) ~969744684~	1) fax (519) 681-9869 for orders over 5. Under 5 please order from the Fanshawe ; College Bookstore- call (519) 452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a> 2) fax (519) 681-9869 for orders over 5. Under 5 please order from the Fanshawe ; College Bookstore- call (519) 452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a> 3) fax (519) 681-9869 for orders over 5. Under 5 please order from the Fanshawe College Bookstore- call (519) 452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a>		Word 2000 or higher

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
FA-MATH3042	Calculus Prep Mathematics II	1) "Sets, Relations & Functions" 2) "Solutions Manual for Sets, Relations & Functions"	1) R.A. Zimmer 2) R.A. Zimmer	1) BC Publishing Co. 2) BC Publishing Co.		1) ~096974465X 2) ~969744668	1) fax (519) 681-9869 for orders over 5. Under 5 please order from the number listed below. Fanshawe College - call (519) 452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a> 2) fax (519) 681-9869 for orders over 5. Under 5 please order from the number listed below. Fanshawe College - call (519) 452-4260 or <a href="http://www.fanshawec.bkstr.com/">http://www.fanshawec.bkstr.com/</a>		Word 2000 or higher
FA-MGMT1147	Introduction to Downtown Revitalization	1) Canadian Cities in Transition: From the Local to the Global		1) Oxford University Press		1) ~195422198			Internet Access MS Word
FA-MGMT1148	Volunteer Management	1) Management of Volunteer Services in Canada		1) Johnston	1) 3rd	1) ~1-895271-35-5			Internet Access MS Word
FA-MGMT1149	History of Small Towns	1) "Welcome Home, Travels in Small Town Canada"		1) Penguin Books	1) 10th Anniversary	1) ~014301316-5			Internet MS Word
FA-MGMT3021	Ethical Issues in Business	1) An Intro to Business Ethics with Free Business Ethics PowerWeb	1) Joseph R. Desjardins	1) College of St. Benedict	1) 2nd	1) ~0-07-298-900-9			Word 2000

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
FA-MGMT9080	National Knowledge Exam Prep Course	1) National Knowledge Exam 2007 Study Guide					1) "This course is offered in collaboration with Canadian HR Press. The required materials MUST be purchased prior to the start of the course. There is no refund available after purchase. Study Guides should be ordered in bulk by the registering college OL coordinator and will be distributed to the students directly by publisher, colleges to provide student shipping information. Colleges will be invoiced directly by Canadian HR Press. Canadian HR Press Contact: Karen Shea, 1-866-607-0876, ext. 3. Note: Once shipped, study guides are non-refundable. Approx. \$225.00 Textbook cost plus applicable taxes."		Internet Access MS Word Adobe PDF Reader

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
FA-MGMT9081	Professional Practice Assessment						1) "This course is offered in collaboration with Canadian HR Press. The required materials MUST be purchased prior to the start of the course. There is no refund available after purchase. Study Guides should be ordered in bulk by the registering college OL coordinator and should be distributed to the students directly by publisher. Registering colleges to provide student shipping information. Colleges will be invoiced directly by Canadian HR Press. Canadian HR Press Contact: Karen Shea, 1-866-607-0876, ext. 3. Note: Once shipped, study guides are non-refundable. Approx. \$99.00 Textbook cost plus applicable taxes."		Internet Access MS Word Adobe Reader
FA-MGMT9086	Project Managment Professional Exam Prep	1) PMBOK 3rd Edition	1) Project Management Institute	1) Project Management Institute	1) 2004	1) ~019069945X	1) "Highly recommended students purchase the PMBOK 3rd edition from Chapters, PMI or local bookstores (most students will already have current text book if they are in the field). Book purchase is optional."		
FA-SPAN1002	Introductory Spanish	1) "Qué tal: An Introductory Course, 7/e"	1) Thalia Dorwick	1) McGraw Hill	1) 7/e	1) ~ISBN: 9780073209425			MS Word
GB-COMM9131	Expressive Writing	1) (recommended) Writing the Natural Way. 2) (recommended) Writer's Choice: A portable Guide For Canadian Writers 3) (recommended) Writing Down the Bones: Feeling the Writer Within	1) "Lusser Rico, Gabriele." 2) "Northey, M; Proctor, M" 3) Natalie Goldberg	1) Tarcher 2) Prentice Hall 3) Random	2) 1998 3) 1986		1) This text is recommended but NOT REQUIRED. 2) This text is recommended but NOT REQUIRED 3) This text is recommended but NOT REQUIRED		

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
GB-GSSC1004	World of Work	1) no textbook required							
GB-LIBA9121	Writing Mysteries								
GG-CMPS0023	Simply Accounting	1) "Using Simply Accounting by Sage Premium 2008, 1/e"	1) Purbhoo	1) Pearson Education Canada	1) 1st	1) ~ISBN-10: 0321549384 ISBN-13: 9780321549389			Course is for Simply Accounting 2008 Pro. The course textbook contains a CD-ROM with a free student version of the software. Students will be instructed in the first week of the course on how to install a free student version of the software
GG-GOVT1000	Canadian Political Structure	1) "Canadian Political Structure and Public Administration, An Introduction 2nd edition" 2) Canadian Politics: Critical Approaches	1) "Booth, G" 2) Rand Dyck	1) Emond-Montgomery 2) Nelson	1) 2004 2) 5th	1) ~1-55239-092-6 2) ~0176415068			"Word 2000, Real Player"
GG-TECH0015	Coaching and Developing People	1) Coaching and Developing People Student Manual	1) Niagara College				1) "Niagara College Manuals will be mailed to student. Registering Colleges must send list with student name and mailing address to Nancy Plaice, the MLCP Administrator nplaice@niagarac.on.ca (905) 641-2252 ext. 4016"		
HU-BCTA102	"Professional Conduct, Authorized Practice & Ethics"	1) Ethics and Practice Management for Paralegals	1) S. Patricia Knight	1) Toronto: Emond Montgomery	1) 2006				"An Introduction to Canadian Law, P. Sworden, Emond Montgomery (Paralegal Rules of Professional Conduct (handout))"

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
HU-BCTA302	Immigration & Refugee Law	1) 2009 Annotated Immigration and Refugee Protection Act of Canada	1) Goslett & Caruso	1) "Thomson, Carswell"		1) ~9780779815630			
HU-GEOG012	Political Geography	1) The Geopolitics Reader 2) Student Atlas of World Politics	1) "Edited by Gearoid Tuathail, Simon Dalby & Paul Routledge" 2) Edited by John L. Allen	1) "New York: Routledge, 2006" 2) "New York: McGraw Hill, 2008"	1) 2nd 2) 8th	1) ~0415341485 2) ~0073379727			
HU-GOLF300	Principles of Golf Management (BPGM 500)	1) Principles of Management	1) Robbins et al.	1) Pearson Education Canada	1) Custom 5th Edition - 2007/2008		1) I am still waiting for an ISBN from the Publisher. Nor sure if this ISBN # is the one for the new 5th custom edition. I will confirm when I get it. We are ordering the text only.		
HU-GOLF302	Fundamentals of Golf (BPGM 502)	1) PGA Manual of Golf	1) Rick Martino	1) "HB FINN -- Bolton, ON 905 951 6600"		1) ~0-446-52653-3	1) Please order from the Humber College Book Store. 416 675 5066.	"8 Traits of Champion Golfers, by Dr. Debrah Graham, ISBN 0684869055 - Golf Is Not A Game of Perfect by Dr. Bob Rotella - Physical Conditioning For Golfers by David Keir ISBN # 0-646-30273-6"	
HU-GOLF303	Marketing for the Golf Industry (BPGM 503)	1) Marketing An Introduction In-Class Edition	1) "Armstrong, Kotler, Cunningham, Mitchell, Buchwitz"	1) Pearson Prentice Hall		1) ~013235344x	1) New Edition Same W / NEW ACCESS CODE		
HU-GOLF304	Golf Operations (BPGM 504)	1) Golf Operations Course Pack (is within the course site)							
HU-GOLF306	Turf Management for the Golf Industry (BPGM 506)	1) Practical Golf Course Maintenance: The Magic of Greenkeeping 2) "The Anatomy of a Golf Course, The Art of Golf Architecture"	1) "Gordon Witteveen, Michael Bavier" 2) "Tom Doak, Lyons and Burford"	1) John Wiley & Sons 2) "Fitzhenry and Whiteside Ltd., 1992"	1) 2nd Edition (2004)	1) ~0-471-47582-3 2) ~1-55041-373-2			
HU-GOLF307	Bar & Restaurant Operations (BPGM 507)	1) Bar and Restaurant Operations Manual (is within the course site)							

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
HU-GOLF308	Golf Club Administration (BPGM 508)	1) Golf Club Administration	1) David Loan et al	1) Selkirk College		1) ~0-921729-20-0			
HU-HRMS205	Labour Relations	1) Industrial Relations In Canada	1) Fiona A.E. McQuarrie	1) "John Wiley & Sons Canada, Ltd."	1) Second Edition 2007	1) ~ISBN 0-470-83839-6		Labour Relations Act (Ontario)	
HU-OMDP112	Management for Results-OMDP	1) Management for Results	1) Learning Packages - Bibliocentre	1) Learning Packages		1) ~00FA01	1) Books can be ordered from the Campus bookstore ? please call 416.675.5066. Students can also order online ? please refer to: <a href="http://www.efollett.com/CategoryDisplay/10001-9604-10051-1?demoKey=d">http://www.efollett.com/CategoryDisplay/10001-9604-10051-1?demoKey=d</a>		"Pentium class computer, recommended resolution 800 X600, with Adobe Acrobat and Flash plug ins."
HU-PHIL030	Environmental Ethics	1) Environmental Ethics: Readings in Theory and Practice	1) "Pojman, Louis, and Paul Pojman. Eds. 2008"	1) Toronto: Thomson Wadsworth	1) 5th Edition				
HU-POLS023	War & Terrorism	1) Terrorism and Counterterrorism	1) Brigitte L. Nacos	1) Pearson	1) 2/E Copyright: 2008 Format: Paper: 352pp	1) ~10 205568289		"Terrorism Today: The Past, The Players, The Future, BY Clifford E. Simonsen & Jeremy R. Spindlove, Publisher: New Jersey: Prentice Hall, 2007. ISBN: 0-13-196183-8"	
HU-POLS025	Environmental Policy & Economics	1) Environmental Economics	1) "Field, Barry C. and Nancy D. Olewiler. 2005."	1) McGraw-Hill Ryerson - Toronto	1) Updated Second Canadian Edition		1) All readings are found in the following textbook for the course:		
HU-SCIE021	The Environment								
LA-AET1003	Energy Resources (Alternative Energy)	1) Alternative Energy Resources	1) Paul Kruger	1) Wiley	1) 1st	1) ~9780471772088			None
LA-CACP1000	Community Advocacy Techniques	1) Provided Online							
LA-CACP1010	Ontario Works Act	1) Provided Online							

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LA-CACP1020	Ontario Disability Support Program Act	1) Course notes provided.							"Access to internet and Adobe Software All reading materials can be found in the lessons or Handbook, which appears in pdf format on the site."
LA-CACP1030	Canada Pension Plan	1) Materials provided.							
LA-CACP1040	Residential Tenancies Act Part I								MS Word
LA-CACP1050	Residential Tenancies Act Part II								MS Word
LA-CACP1060	Human Rights in Ontario	1) Provided Online							
LA-CACP1070	Employment Insurance Act	1) Provided Online							
LA-CACP1080	Victims' Rights Law	1) Notes provided.							"Access to internet and Adobe Software All reading materials can be found in the lessons or Handbook, which appears in pdf format on the site."
LA-CACP1090	Employment Standards Act	1) Course noted provided in pdf format.							"Access to internet and Adobe software. The instructor monitors the discussion board throughout the course. All reading materials can be found in the lessons or Handbook, which appears in pdf format on the site."

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LA-CACP1100	Consumer Protection Laws	1) Materials provided.							
LA-CSCM250	Pharmacology for Medical Office Professionals	1) Essentials of Pharmacology for Health Professions	1) Ruth Woodrow	1) Thomson	1) 5th	1) ~1-4018-8925-8			
LA-CSCM251	Medical Conditions for Medical Office Professionals	1) Human Diseases	1) Neighbors & Tannehill-Jones	1) Thomson	1) 2nd	1) ~1-4018-7088-0			

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LA-CSCM426	Keyboarding for Computers	1) Permchart; College Keyboarding lessons 1-25 bundled with Keyboarding Pro 5 Individual License 2) Keyboarding Pro 5 Individual License	1) "VanHuss, Forde, Woo, Robertson" 2) VanHuss/Forde/Woo	1) Thomson / Nelson 2) "South-Western Educational & Professional Publ., 2005"	1) Canadian 17th	1) ~New bundle ISBN is 0176449868 2) ~Included in the bundled ISBN shown with textbook.	1) A new package (text and software v5) will be available in March. The existing package can still be used in Spring as well. The book College Keyboarding - Lessons 1 to 60 is NOT acceptable. 2) "Software is required for the course . Versions 4 ,3, 3.2 are also acceptable. The v5 software has specific system requirements as shown below. We would ask colleges that are offering this course to ensure potential students are made aware of the system requirements prior to purchasing the text/software bundle. The specific requirements are shown below. Lambton will contact our online bookstore (Textnet) and ask to have these same requirements posted to the webpage. If you are purchasing this textbook and software, please be sure that your computer has the following: Minimum system requirements for Keyboarding Pro version 5? 1. 100% PC Compatible (Pentium 4 or higher) 2. 233 MHz Pentium II or higher processor 3. 256 MB RAM (512 MB recommended) 4. Hard disk with 500 MB free 5. Windows 2000, XP (SP2) or Vista operating system 6. CD-ROM drive 7. Soundblaster compatible sound card and speakers 8. 800 x 600 monitor capable of displaying 256 or more colours." 3) 4) ~		"The following minimum system requirements are necessary to run the Keyboarding Pro Software: ? PC (or 100%-compatible) with 233 MHz Pentium II or higher processor; ? 32 MB RAM (64 MB required for Windows 2000); ? Hard disk with 40 MB free; ? Windows 98, Me, XP, 2000 (or a more recent version); ? CD-ROM drive. If using a MAC, MS Windows? must be used."

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LA-CSCM433	Medical Keyboarding	1) Basic Keyboarding for the Medical Office Assistant	1) Edna J. Moss	1) Thomson / Delmar Learning	1) 3rd	1) ~1-4018-1189-2			Text Editor program such as NotePad or Text Edit (MAC). Good keyboarding skills and 30 nwpm typing speed a beginning of course.
LA-CSCM6060	Medical Office Procedures	1) Administrative Medical Assisting	1) "Fordney, French & Follis"	1) Thomson Delmar Learning	1) 6th	1) ~1-4180-6411-4			
LA-CSCM8590	Keyboarding for Speed and Accuracy	1) "121 Timed Writings, 007"	1) Clayton	1) "South-Western Educational & Professional Publ., 2007"	1) 2007	1) ~0538974907			Text Editor program such as NotePad or Text Edit app (MACs) will be used for all timings.
LA-HIS1003	History of Western Civilization	1) Western Civilization; A Brief History Vol. I: to 1715	1) Spielvogel	1) Thomson	1) 4th	1) ~0495099740	1) Required Text		None
LA-HRM310	Employment Law	1) Employment Law for Business and Human Resources Professionals	1) Kathryn J. Filsinger	1) Emond Montgomery Publications Limited	1) 1st	1) ~1-55239-174-4			
LA-SUS1003	Introduction to Sustainable Development	1) Environmental Issues: An Introduction to Sustainability 2) Living in the Environment	1) "R.L. McConnell, D.C. Abel" 2) "G.T. Miller Jr., D. Hackett"	1) Pearson Prentice Hill 2) Thomson Nelson Publishing	1) 3rd 2) First Canadian				None
LO-BUSI8013	How to Start a Small Business - OMDP	1) OMDP: How to Start A Small Business		1) Bibliocentre		1) ~05LA01	1) no substitutions		
LO-BUSI8017	ILCO - Real Estate	1) TBA					1) No Substitutions		
LO-BUSI8019	ILCO - Litigation	1) TBA 2) TBA 3) TBA					1) No Substitutions 2) No Substitutions 3) No Substitutions		
LO-BUSI8023	Introduction to Legal Office Practice & Procedures	1) Working in a Legal Environment		1) Emond-Montgomery	1) 2005	1) ~1-55239-182-5	1) no substitutions		
LO-BUSI8026	Legal Terminology	1) Study Guide (provided on-line)							

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-BUSI8095	Family Law	1) Consolidated Ontario Family Law Statutes and Regulations 2) Family Law: Practice and Procedure	2) "Kurtz, JoAnn"	1) Carswell 2) Emond Montgomery	1) Current 2) 2004				Word Processor capable of creating rtf or .doc files
LO-BUSI8096	Wills & Estates Practice and Procedure	1) Wills and Estates 2) Preparation of Wills and Powers of Attorney: First Interview to Final Report 3) Optional: Ontario Estates and Trusts Legislation 4) Optional: Ontario Annual Practice - 2 Volumes plus CD~	1) Derek Fazakas 2) Mary L. MacGregor	1) Emond Montgomery 2) Canada Law Book 3) Canada Law Book 4) Canada Law Book~	1) 2nd 2) 3rd 3) latest edition 4) latest edition~	1) ~1-55239-154-X 2) ~0-88804-385-6 3) ~1481-36370318-3556~	1) no substitutions 2) NO SUBSTITUTIONS		Word Processor
LO-BUSI8107	Litigation Practice & Procedure 1	1) Civil Litigation		1) Emond-Montgomery	1) 2006	1) ~ 978-1-55239-214-0	1) NO SUBSTITUTIONS		
LO-BUSI8141	Strategic Leadership for Supply Chain Management	1) Concepts in Strategic Management	1) "Thomas I. Wheelen, J. David Hunger, David Wicks"	1) Pearson Prentice Hall	1) Canadian	1) ~0-13-121497-7	1) no substitutions		Word Processor
LO-BUSI8142	Global Logistics	1) Global Operations and Logistics	1) "Author(s): Philippe-Pierre Dornier, Ricardo Ernst, Michel Fender, Panos Kouvelis"	1) Date Published: 1998 Publisher: John Wiley & Sons		1) ~0-471-12036-7	1) no substitutions		Word Processor
LO-BUSI8144	Financial Systems for Operations Management	1) TBA							Excel will be helpful
LO-BUSI8146	Corporate Practice and Procedure	1) Advanced Corporate Legal Procedures 2) Ontario Business Corporations Act 3) Optional: Canada Business Corporations Act 2008-2009 4) Optional: Advanced Corporate Business Transactions~	1) Elizabeth Gillis 2) Fasken 3) Fasken Martineau DuMoulin 4) Elizabeth Gillis~	1) Emond Montgomery 2) Lexisnexis Canada 3) LexisNexis Butterworths 4) Emond Montgomery~	2) 2008/2009 3) 2008-2009 edition	1) ~1-55239-031-4 2) ~9-7804-3345-9606 3) ~9-780-4334-5961-31-55239-186-8~	1) no substitutions 2) no substitutions		Word Processor
LO-BUSI8182	Real Estate Practice and Procedure 1	1) Residential Real Estate Transactions	1) "Kurtz, Emmans, Blatt"	1) Emond Montgomery	1) 2nd	1) ~1-55239-103-5	1) no substitutions		Word Processor
LO-BUSI8213	Small Claims Practice and Procedure	1) Small Claims Court: Practice & Procedure	1) S. Patricia Knight	1) Emond Montgomery		1) ~978-155239-180-8	1) no substitutions		Wordprocessor

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-BUSI8214	Law Office Accounting	1) PC-LAW (software and electronic copy of manual)					1) PC-LAW: Contact Karen Quinney: kquinney@loyalistic.on.ca to order software which includes electronic copy of the manual. Orders will be shipped to you at your college for distribution to registering students. Billing will appear on OL semester invoice from LO.		PC LAW - Registering colleges to order through Karen Quinney LO - Orders will be shipped to your at your college for distribution to your registering students. Billing to appear on OL semester invoice from LO.; See textbooks for more info
LO-BUSI8215	Real Estate Practice and Procedure 2	1) Residential Real Estate Transactions	1) "Kurtz, Emmans, Blatt"	1) Emond Montgomery	1) 2nd	1) ~1-55239-103-5	1) no substitutions		Word Processor
LO-BUSI8216	Litigation Practice and Procedure 2	1) Civil Litigation	1) Laurence Olivo & Mary Ann Kelly	1) Emond-Montgomery	1) 2006 - 1st edition	1) ~1-55239-214-7	1) NO SUBSTITUTIONS		Word Processor
LO-COMM8000	From Harry Potter To Aslan: Exploring Wrlld of Fantasy in Chlds Lit	1) "Required: The Hobbit; The Lion, The Witch and The Wardrobe; A Wrinkle in Time; The Dark is Rising; and Harry Potter and the Philosopher?s Stone" 2) Plus one of the following: A Wizard of Earthsea; The Summer King; Sunwing	1) "J.R.R. Tolkein, C.S. Lewis; Madeleine L?Engle, Susan Cooper, J.K. Rowling" 2) Ursula LeGuin; OR Melling; Kenneth Oppel	1) Select an edition available at local bookstores 2) Available through local bookstores			1) NO SUBSTITUTIONS 2) NO SUBSTITUTIONS		Word Processor
LO-COMP1000	Computers 1 - Introduction to	1) No text required. Course available on the web & notes can be consulted/printed by student.							MS Office or Open Office Phasing out use of WordPerfect and Microsoft Works Note that Open Office is a free download

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-COMP1001	Computers 2 - Introduction to	1) No text required.							Excel/PowerPoint/ Access or OpenOffice Phasing out use of WordPerfect and Microsoft Works for this course- MS Office applications only Open Office is a free download

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-COMP2003	Excel-Specialist	1) Students using XP version: Benchmark Microsoft Excel 2002: Core Certification 2) Students using 2003 version: MS Excel 2003 Specialist Text/CD 3) "Students using Vista version: Benchmark Series MS Excel 2007 Level 1, Windows XP Components"	1) Nita Rutkosky/Meredith Flynn 2) Benchmark Series 3) Nita Rutkosky	1) EMC Paradigm 2) EMC Paradigm 3) EMC Paradigm		1) ~0-7638-1445-8 2) ~0-763820474 3) ~ 978-0-76383-005-2~	1) Students to purchase book according to their software version Textbooks are the same for Monthly and Semester Intakes No Substitutions 2) Students to purchase book according to their software version Textbooks are the same for Monthly and Semester Intakes Please note that the book for 2003 is comprehensive and can be used for both Specialist and Expert Courses? Specialist and Expert course in one book. It is imperative that colleges order the book based on the specialist ISBN. If you do not order by the ISBN listed here you will be charged the higher price for the combined book. The combined book may then be used for the Expert course. No Substitutions 3) Students to purchase book according to their software version Textbooks are the same for Monthly and Semester Intakes Please note that the book for 2003 is comprehensive and can be used for both Specialist and Expert Courses? Specialist and Expert course in one book. It is imperative that colleges order the book based on the specialist ISBN. If you do not order by the ISBN listed here you will be charged the higher price for the combined book. The combined book may then be used for the Expert course. No Substitutions 4) ~		Beginning F08 Excel 2002 or higher required

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-COMP8009	Access-Core	1) Students Using Access 2002/XP: Benchmark Microsoft Access 2002: Core Certification 2) Students Using Access 2003: Benchmark Access 2003: Core 3) "For students using Vista version: Benchmark series MS Access 2007 Level 1, Windows XP components"	1) <a href="http://www.emcp.com/college_division/computer_technology/databases/index.php">http://www.emcp.com/college_division/computer_technology/databases/index.php</a> 2) <a href="http://www.emcp.com/college_division/computer_technology/databases/index.php">http://www.emcp.com/college_division/computer_technology/databases/index.php</a> 3) Nita Rutkosky	1) EMCParadigm Publishing 2) EMCParadigm Publishing 3) EMC Paradigm		1) ~0-7638-1437-7 2) ~0-7638-2041-5 3) ~978-0-76383-002-1~	1) Students should purchase text according to their version of software no substitutions 2) Students should purchase text according to their version of software Textbooks are the same for Monthly and Semester Intakes no substitutions Note: Please note that the book for 2003 is comprehensive and can be used for both Core and Expert Courses? Core and Expert course in one book. It is imperative that colleges order the book based on the specialist ISBN. If you do not order by the ISBN listed here you will be charged the higher price for the combined book. The combined book may then be used for the Expert course. no substitutions 3) no substitutions		WinZip Beginning F08 Version 2002 or higher required
LO-COMP8011	File Management	1) No text required. Course available on the web and notes can be consulted/printed by student.							Windows or Linux operating system FirstClass If student only has access to a Linux system (not supported by FirstClass) the student may contact Karen Quinney: <a href="mailto:kquinney@loyalist.c.on.ca">kquinney@loyalist.c.on.ca</a> and the student will be directed to a web site with the course materials.
LO-COMP8014-BB	Java Introduction-BLACKBOARD	1) Java Programming: Comprehensive	1) Joyce Farrell	1) Course Technology	1) 4th Edition	1) ~1423901282	1) no substitutions		"JAVA SDK, JAVA IDE - both free downloads"

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-COMP8016-BB	Java Intermediate-BLACKBOARD	1) Java Programming Comprehensive	1) Joyce Farrell	1) Course Technology	1) 4th Edition	1) ~1423901282	1) no substitutions		"JAVA SDK, JAVA IDE - both free downloads"
LO-COMP8022	Excel - Expert	1) Students using XP version: Benchmark Microsoft Excel 2002: Expert Certification 2) Students using 2003 version: MS Excel 2003 Expert Text/CD 3) "Students using Vista Version: Benchmark Series MS Excel 2007 Level 2, Windows XP Components"	1) Nita Rutkosky/Meredith Flynn 2) Benchmark Series 3) Denise Seguin	1) EMC Paradigm 2) EMC Paradigm 3) EMC Paradigm		1) ~0-7638-1447-4 2) ~0-7638-20512 3) ~978-0-76383-006-9~	1) Students to purchase textbooks according to their software version Textbooks are the same for Monthly and Semester Intakes no substitutions 2) Students to purchase textbooks according to their software version Textbooks are the same for Monthly and Semester Intakes no substitutions Note: If student received comprehensive book in the Specialist course (beginning with MI W09) they will not need to purchase the Expert book. 3) no substitutions	Excel 97 users can use the Advanced Excel 2000 textbook	Beginning F08 version 2002 or higher required
LO-COMP8031	Network+	1) Network+ Guide to Networks	1) Tamara Dean	1) Course Technology	1) 4th Edition	1) ~061921743x	1) no substitutions		"Students should have supervisor access to a network operating system, preferably Windows 2000 Server. A trial copy may be downloaded or purchased (you pay only for the shipping ? 5.95 US) from the Microsoft web site. There are optional labs associated with the course that need to be completed on a PC running 2000 Server."

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-COMP8033	Dreamweaver (Webpage Authoring)	1) Please add the cost of learning materials into your student tuition fees	1) Terry Post	1) "If students would like to use the materials on a CD or in print form, they can make arrangement to purchase a CD from the instructor."			1) "Please add the cost of learning materials into your student tuition fees. LO will invoice each registering college for learning materials for each student. Students will automatically be given an introductory access to online learning materials once they are registered in the course, ie. first & second lecture). Full access to the online materials will be given after the final withdrawal date."		Dreamweaver Mx or Greater
LO-COMP8034	Flash-An Introduction	1) Please add the cost of learning materials into your student tuition fees. LO will invoice each registering college for learning materials for each student.	1) Terry Post	1) "If students would like to use the materials on a CD or in print form, they can make arrangement to purchase a CD from the instructor."			1) "Students will automatically be given an introductory access to online learning materials once they are registered in the course, ie. first & second lecture). Full access to the online materials will be given after the final withdrawal date. Please add the cost of learning materials into your student tuition fees. LO will invoice each registering college for learning materials for each student."		Macromedia Flash Mx or greater (MAC or PC)
LO-COMP8036	Linux-Level 1	1) No text required. Course available on the web and notes can be consulted/printed by student.							"Most Linux OS's may be used for the course, but RedHat Linux 9 or later is preferred"

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-COMP8037	Dreamweaver Advanced	1) Please add the cost of learning materials into your student tuition fees. LO will invoice each registering college for learning materials for each student.	1) Terry Post	1) "If students would like to use the materials on a CD or in print form, they can make arrangement to purchase a CD from the instructor."			1) "Students will automatically be given an introductory access to online learning materials once they are registered in the course, ie. first & second lecture). Full access to the online materials will be given after the final withdrawal date."		Dreamweaver Mx or Greater
LO-COMP8039	Windows 2000	1) Separate manuals no longer needed - all materials available electronically					1) Manual is now posted electronically in course. Coordinators no longer need or order or mail out manuals to Windows students. All materials are available online		Windows 2000
LO-COMP8041	Excel Formulas	1) Microsoft Excel 2003 Formulas	1) John Walkenbach	1) John Wiley and Sons		1) ~0-764540734	1) No substitutions		Excel 2000 or higher
LO-COMP8044	Palm Programming	1) Palm Programming for the Absolute Beginner	1) Andy Harris	1) Prima Tech		1) ~0-7615-3524-1	1) No Substitutions		Palm Pilot and Palm Desktop software are mandatory
LO-COMP8048	Windows XP	1) Separate manuals no longer needed - all materials available electronically					1) Manual is now posted electronically in course. Coordinators no longer need or order or mail out manuals to Windows students. All materials are available online		Windows XP

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-COMP8049	PowerPoint	1) Students using Ver 2000: Benchmark Series: Microsoft PowerPoint 2000 2) Students using Ver 2002XP: Benchmark Series: Microsoft PowerPoint 2002 3) Students using Ver 2003: Benchmark Series: Microsoft PowerPoint 2003 4) Students using Ver 2007: Benchmark Series: Microsoft PowerPoint 2007~	1) Meredith Flynn & Nita Rutkosky 2) Nita Rutkosky 3) Nita Rutkosky 4) Nita & Audrey Rutkosky~	1) EMC Paradigm 2) EMC Paradigm 3) EMC Paradigm 4) EMC Paradigm~	4) Windows XP Edition~	1) ~0-7638-0270-0 Order # 04339 (Text & CD) 2) ~0-7638-1454-7 Order # 05549 (Text & CD) 3) ~0-7638-2062-8 Order # 05623 (Text & CD) 978-0-76383-008-3 Order # MLB000103 (Text & CD)~	1) Students need to purchase the textbook according to their software version Textbooks are the same for semester and Monthly intakes NO SUBSTITUTIONS 2) Students need to purchase the textbook according to their software version NO SUBSTITUTIONS 3) Students need to purchase the textbook according to their software version NO SUBSTITUTIONS 4) no substitutions~		PowerPoint 2000 or higher as well as MS Word and Excel Beginning F08 version 2000 will no longer be supported
LO-COMP8051	FrontPage/Expression Web- Introduction	1) Please add the cost of learning materials into your student tuition fees. LO will invoice each registering college for learning materials for each student.	1) Terry Post	1) "If students would like to use the materials on a CD or in print form, they can make arrangement to purchase a CD from the instructor."			1) "Students will automatically be given an introductory access to online learning materials once they are registered in the course, ie. first & second lecture). Full access to the online materials will be given after the final withdrawal date."		FrontPage 2002 or greater or Expression Web (any version)
LO-COMP8054	Access -Expert	1) Students Using Access 2002/XP: Benchmark Microsoft Access 2002: Expert Certification 2) Students Using Access 2003: Benchmark Access 2003: Expert 3) "For students using Vista version: Benchmark series MS Access 2007 Level 2, Windows XP components" 4) "For students using Vista version: Benchmark series MS Access 2007 Level 2, Windows XP components;"~	1) <a href="http://www.emcp.com/college_division/computer_technology/databases/index.php">http://www.emcp.com/college_division/computer_technology/databases/index.php</a> 2) <a href="http://www.emcp.com/college_division/computer_technology/databases/index.php">http://www.emcp.com/college_division/computer_technology/databases/index.php</a> 3) Denise Seguin 4) Denise Seguin;~	1) EMCP Paradigm Publishing 2) EMCP Paradigm Publishing 3) EMC Paradigm 4) EMC Paradigm;~		1) ~0-7638-1439-3 2) ~0-7638-2043-1 3) ~ISBN: 978-0-76383-003-8 ISBN: 978-0-76383-003-8~	1) Students should purchase text according to their version of software no substitutions 2) Students should purchase text according to their version of software no substitutions Note: If student received comprehensive book in the Core course (beginning with MI W09) they will not need to purchase the Expert book. 3) no substitutions 4) No Substitutions~	"For students using Vista version: Benchmark series MS Access 2007 Level 2, Windows XP components; EMC Paradigm; Denise Seguin; ISBN: 978-0-76383-003-8"	Access 2002 or higher required

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-COMP8060	MS Office-Professional: XP	1) No text required. Course available on the web and notes can be consulted/printed by student.							MS Office XP Professional Edition or equivalent
LO-COMP8062	Systems Analysis	1) Systems Analysis & Design in a Changing World	1) "John Satzinger, Robert Jackson, Stephen Burd"	1) Thomson Course Technology		1) ~1418836125	1) no substitutions		"Trial version software will be downloaded from the Internet ? Edge Diagrammer (or similar), MsProject 2003 (on CD with textbook)."
LO-COMP8065	FrontPage/Expression Web- Advanced	1) Please add the cost of learning materials into your student tuition fees. LO will invoice each registering college for learning materials for each student.	1) Terry Post	1) "If students would like to use the materials on a CD or in print form, they can make arrangement to purchase a CD from the instructor."			1) "Students will automatically be given an introductory access to online learning materials once they are registered in the course, ie. first & second lecture). Full access to the online materials will be given after the final withdrawal date."		FrontPage 2002 or greater or Expression Web (any version)
LO-COMP8066	MS Office 2000	1) No text required. Course available on the web and notes can be consulted/printed by student.				1) "~,"			MS Office 2000 Professional Edition or equivalent
LO-COMP8069	Web Technologies	1) i-Net+ Guide to the Internet	1) Jean Andrews	1) Thomson Nelson	1) 3rd Edition	1) ~061921614X	1) No Substitutions		"Recommended: Students need access to the Internet, and should have access to a PC capable of running web services - Win2K Server or Linux box."

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-COMP8076	Flash-Intermediate	1) Please add the cost of learning materials into your student tuition fees. LO will invoice each registering college for learning materials for each student.	1) Terry Post	1) "If students would like to use the materials on a CD or in print form, they can make arrangement to purchase a CD from the instructor."			1) "Students will automatically be given an introductory access to online learning materials once they are registered in the course, ie. first & second lecture). Full access to the online materials will be given after the final withdrawal date."		Macromedia Flash Mx2004 or greater (MAC or PC)
LO-COMP8077	Adobe Indesign Basics	1) Exploring Indesign CS2 2) CS4 textbook - TBA	1) Terry Rydberg	1) Thompson Delmar Learning		1) ~141801432X	1) Students should purchase the textbook that corresponds with their software version No Substitutions 2) Students should purchase the textbook that corresponds with their software version		Adobe Indesign version CS2 or CS4
LO-COMP8078	Design Basics	1) Graphic Design Solutions	1) Robin Landa	1) Thomson Nelson	1) 3rd ed.	1) ~1401881548	1) No Substitutions		"Any desktop publishing software allow students to create designs with type and blocks of colour and save work in pdf format, preferably QuarkXPress or Adobe Indesign."
LO-COMP8085	Windows Vista	1) Windows Vista	1) Faithe Wempen/Lisa Bucki	1) EMC Paradigm		1) ~978-0-76382-922-3	1) No Substitutions		Windows Vista Premium
LO-COMP8092	Windows 2003 Server	1) Mastering Windows 2003	1) Mark Minasi	1) Sybex		1) ~782141307	1) Please note: The instructor will allow other Windows 2003 books instead if the student so chooses		Students should have access to Windows 2003 Server software There are optional labs associated with the course that need to be completed on a PC running 2003 Server.

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-COMP8097	MS Office 2003	1) No text required. Course available on the web and notes can be consulted/printed by student.							MS Office 2003 Professional Edition or equivalent
LO-COMP8108	Windows XP Professional	1) Mastering Windows XP Professional	1) Mark Minasi	1) Sybex	1) 3rd	1) ~0782143822	1) No Substitutions		Students should have supervisor access to a computer running Microsoft XP Professional.
LO-COMP8111	MS-Office 2007 (version 12)	1) OPTIONAL: Benchmark MS Office 2007 Windows XP edition	1) Nita Rutkosky	1) EMC Paradigm		1) ~ 0763829995	1) NO TEXTBOOK REQUIRED. THE POSTED TEXTBOOK IS OPTIONAL ONLY		MS-Office 2007 professional plus version
LO-COMP8143	Ensuring Successful Printing Results	1) TBA							"Adobe Creative Suite 2 Premium, Quark Xpress 5.5 or higher"
LO-COMP8144	Advanced Design Principles	1) tba							"Adobe Creative Suite 2 Premium, Quark Xpress 5.5 or higher"
LO-COMP8206	Basic Quark Xpress	1) "The Visual Quickstart Guide, QuarkXPress 6, for MacIntosh and Windows"	1) Elaine Weinmann and Peter Lourekas	1) Addison-Wesley		1) ~0321205480	1) no substitutions		Quark Xpress 5.5 or higher Mac or PC
LO-COMP8207	Using Google	1) No textbook required					1) All notes and assignments will be found online.		Internet Explorer
LO-CUST2002	Customs Administration 1	1) NO text required							"Computer capable of Internet connections and email account, Microsoft Word, Acrobat Reader and PowerPoint to view presentations Each student must have a copy of the software as per the textbook instructions"

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-CUST2003	Brokerage & Logistics 1	1) No text required							"Computer capable of Internet connections and email account, Microsoft Word, Acrobat Reader and PowerPoint to view presentations"
LO-CUST2004	Customs Administration 2	1) No text required							"Computer capable of Internet connections and email account, Microsoft Word, Acrobat Reader and PowerPoint to view presentations"
LO-CUST2006	Brokerage & Logistics 2	1) No text required							"Computer capable of Internet connections and email account, Microsoft Word, Acrobat Reader and PowerPoint to view presentations"
LO-DMAS2000	Operations Planning Process	1) NO textbook required - all notes available online							Word or a Word processor capable of creating .rtf files Powerpoint

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-DRAW8009	Drawing Realistic Subjects in Coloured Pencil	1) no text required							"PC or MAC Computer with Internet Explorer 5 or higher OR Netscape 4 or higher, Email and Internet Access. Flash Player (most all computers are equipped with the flash player). For sending drawings ONE of the following is recommended: digital camera, scanner, regular camera (you can convert the photos to digital) or send drawings by Canada Post."
LO-DRAW8010	Drawing Realistic Subjects in Pencil	1) Course notes available online							"PC or MAC Computer with Internet Explorer 5 or higher OR Netscape 4 or higher, Email and Internet Access. Flash Player (most all computers are equipped with the flash player). For sending drawings ONE of the following is recommended: digital camera, scanner, regular camera (you can convert the photos to digital) or send drawings by Canada Post."

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-FALP8001	Teaching-Learning Strategies	1) Planning Programs for Adult Learners: A Practical Guide for Educators Trainers & Staff Developers.	1) Rosemary S. Caffarella	1) John Wiley & Sons Canada	1) -2001	1) ~0787952257	1) no substitutions		Word Processor
LO-FALP8002	Group Learning and Team Development	1) Joining Together: Group Theory and Group Skills	1) David W. Johnson & Frank P. Johnson	1) Pearson	1) 10th	1) ~0205578632	1) No Substitutions		Word Processor capable of creating RTF files
LO-FALP8003	Counseling Adult Learners	1) Essential Interviewing: A programmed Approach to Effective Communication 2) 1 audio or video tapes per person	1) "David R. Evans, Margaret T. Hearn, Max R. Uhlemann, Allen E. Ivey"	1) Brooks/Cole Publishing	1) 7th	1) ~0495095117	1) Updated Spring 08 to the 7th Edition No Substitutions		Word Processor
LO-FALP8005	Current Issues in Adult Education	1) No Text Required							Word Processor
LO-HLTH8007	Medical Terminology	1) Medical Terminology for Health Professions	1) Ann Ehrlich; Carol L. Schroeder	1) Thomson/Nelson	1) 6th	1) ~ISBN: 1-4180-7252-4	1) no substitutions		No
LO-HLTH8013	Oncology Nursing 1-RN	1) Oncology Nursing	1) "Langhorne, Fulton, Otto"	1) Mosby	1) 5th	1) ~9780323041850	1) No Substitutions		Microsoft Word or any word processor that opens .txt or rtf (Rich) files.
LO-HLTH8014	Oncology Nursing 2-RN	1) Oncology Nursing	1) "Langhorne, Fulton, Otto"	1) Mosby	1) 5th	1) ~9780323041850	1) No Substitutions		Microsoft Word or any word processor that opens .txt or rtf (Rich) files.
LO-HLTH8015	Oncology Nursing 3 - RN	1) Oncology Nursing	1) "Langhorne, Fulton, Otto"	1) Mosby	1) 5th	1) ~9780323041850	1) No Substitutions		Microsoft Word or any word processor that opens .txt or rtf (Rich) files.
LO-HLTH8023	Dental Terminology	1) Dental Terminology	1) "Dofka, C. M."	1) Delmar Publishers	1) 2nd edition	1) ~1-4180-1522-9	1) no substitutions		Word Processor capable of creating .rtf files
LO-HLTH8032	Understanding Medical Tests for Medical Office Staff	1) Delmar's Guide to Laboratory and Diagnostic Tests	1) Rick Daniels	1) Delmar / Thomson Learning	1) 2nd edition	1) ~ISBN: 1418020672	1) no substitutions		No

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-HLTH8033	Understanding Surgical Procedures for Medical Office Staff	1) "Complete Guide to Symptoms, Illness & Surgery"	1) H. Winter Griffith	1) Perigee	1) 5th	1) ~0399533214	1) no substitutions		None
LO-HLTH8034	Oncology Nursing 4 - RN	1) Oncology Nursing	1) "Langhorne, Fulton, Otto"	1) Mosby	1) 5th edition	1) ~9780323041850	1) No Substitutions		Microsoft Word or any word processor that opens .txt or rtf (Rich) files.
LO-HLTH8038	Exploring Dementia Care	1) The Best Friends Staff-Building a Culture of Care in Alzheimer's Programs	1) Bell & Troxel	1) Health Professionals Press	1) first	1) ~1-878812-63-7	1) no substitutions		Word Processor
LO-HLTH8054	Working and Communicating in a Medical Setting	1) None required ? notes provided online							Word processor
LO-HLTH8067	Medical Terminology-Level 2 (Pronunciation)	1) Medical Terminology for Health Professions 2) Audio CD to accompany Medical Terminology for Health Professionals	1) "Ehrlich, Schroeder" 2) "Ehrlich, Schroeder"	1) Delmar 2) Delmar	1) 6th 2) 6th	1) ~1-4180-7252-4 2) ~1-4180-7258-3	1) No Substitutions 2) No Substitutions		"Audio recording program. Computer microphone required to record assignments. Audio CD player (MP3 CD player) or a computer with: Windows 2000, XP SP2, Windows Vista, or Mac OS X, AND double-spin CD-ROM drive, sound card, speakers, media player software (ie: Windows Media Player)"
LO-HLTH8074	Institutional Food Service	1) No text required - notes provided online							Word Processor
LO-HLTH8075	Sanitation and Safety	1) Essentials of Food safety & Sanitation	1) "McSwane, Rue, Linton"	1) Prentice Hall	1) Canadian Edition	1) "-0-13-127276-4,"	1) no substitutions		Word Processor
LO-HLTH8077	Nutrition in Health Care	1) Nutrition and Diet Therapy	1) "Corinne Balog Cataldo, Linda Kelly DeBruyne, Eleanor Noss Whitney"	1) Nelson Thomson Learning <a href="http://www.nelson.com/">http://www.nelson.com/</a>	1) 7th edition	1) ~ ISBN 0-495-11916-4	1) No Substitutions		Word Processor

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-HLTH8079	Health Assessment Nursing Theory Review	1) Physical Examination and Health Assessment	1) "Jarvis, C"	1) WB Saunders	1) 5th	1) ~9781416032434	1) no substitutions		Word processor
LO-HLTH8081	Medical-Surgical Nursing Review	1) Adult Health Nursing	1) Barbara Lauritsen Christensen	1) Mosby	1) 5th edition	1) ~ 0323039367	1) no substitutions		Word Processor
LO-HLTH8083	Pharmacology Theory Review for Nurses	1) Introductory Clinical Pharmacology	1) Sally S. Roach	1) Lippincott	1) 8th	1) ~0781775957	1) no substitutions		Word processor
LO-HLTH8085	Communication and the Food Service Worker	1) No text required - notes provided online							Word Processor
LO-HLTH8086	Herbal Therapies	1) no text required							Word Processor
LO-HLTH8092	RPN Oncology Nursing 1	1) Oncology Nursing	1) "Langhorne, Fulton, Otto"	1) Mosby	1) 5TH	1) ~9780323041850	1) no substitutions		Microsoft Word or any word processor that opens .txt or rtf (Rich) files.
LO-HLTH8094	Quantity Food Preparation	1) No text required - notes provided online				1) "~,"			Word Processor
LO-HLTH8097	Oncology Nursing 5 - RN	1) Oncology Nursing	1) "Langhorne, Fulton, Otto"	1) Mosby	1) 5th	1) ~9780323041850	1) No Substitutions		Microsoft Word or a .txt format availability.
LO-HLTH8103	Essentials in Health Records Management	1) Essentials of Health Information Management	1) "Michelle A Green, Mary Jo Mowie"	1) Delmar Learning		1) ~0-7668-4502-8	1) no substitutions		Word Processor
LO-HLTH8104	Development Sustainability & Evaluation of Dementia Care Programs	1) The Best Friends Staff-Building a Culture of Care in Alzheimer's Programs	1) Bell & Troxel	1) Health Professionals Press	1) first	1) ~1-878812-63-7	1) No Substitutions		Word Processor
LO-HLTH8106	RPN Oncology Nursing 2	1) Oncology Nursing	1) "Langhorne, Fulton, Otto"	1) Mosby	1) 5th	1) ~9780323041850	1) No Substitutions		Microsoft Word or any word processor that opens .txt or rtf (Rich) files.
LO-HLTH8108	RPN Oncology Nursing 3	1) Oncology Nursing	1) "Langhorne, Fulton, Otto"	1) Mosby	1) 5th	1) ~9780323041850	1) No Substitutions		Microsoft Word or any word processor that opens .txt or rtf (Rich) files.



Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-HLTH8130	Beginning Medical Transcription	1) Hillcrest Medical Center ? Beginning Medical Transcription course (Shrink-wrapped with the audio transcription CD) NO TEXTBOOK SUBSTITUTIONS: MUST HAVE the ISBN INDICATED 2) Transcription playback software will be a free download from the Internet. (Traditional equipment will be simulated). Students may choose to purchase a foot pedal from the software download site - optional. 3) Required: AAMT BOOK OF STYLE FOR MEDICAL TRANSCRIPTION	1) Patricia A. Ireland and Mary Ann Novak 3) Claudia Tessier	1) Thomson / Delmar Learning 3) American Association of Medical Transcription	1) 6th 3) 3rd	1) ~1-4018-8687-6 3) ~978-0-935229-58-5~	1) NO SUBSTITUTIONS 3) No Substitutions		"Windows 95, 98, 2000, NT or XP (or a more recent version). Must have a CD drive and audio capabilities (speakers or ear phones). Transcription playback software will be a free download from the Internet (Traditional equipment will be simulated). Students may choose to purchase a foot pedal from the software download site (optional). The Word Processing package used is included in the Keyboarding Pro Ver 5. Versions 4, 3.2 or 3.0 of the software will be accepted until F08. Hardware needed to use KeyPro: PC (or 100% compatible) 233 MHz Pentium II or higher processor; 32 MB RAM (64 MB required for Windows 2000); Hard disk with 40MB free; CD-ROM drive; Soundblaster compatible sound card and speakers; 800 x 400 monitor capable of displaying 256 color. (The student will be using Open Screen, the Word Processing program from

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-HLTH8131	Advanced Medical Transcription	1) Forrest General Medical Center Advanced Medical Transcription Course (bundled with the Audio CD) NO TEXTBOOK SUBSTITUTIONS: MUST HAVE the ISBN INDICATED 2) Transcription playback software will be a free download from the Internet. (Traditional equipment will be simulated). Students may choose to purchase a foot pedal from the software download site - optional. 3) Required: AAMT BOOK OF STYLE FOR MEDICAL TRANSCRIPTION	1) Donna L. Conerly-Stewart and Wanda L. Lott 3) Claudia Tessier	1) Thomson / Delmar Learning 3) American Association of Medical Transcription	1) Third 3) 3rd	1) ~1-4180-0438-3 (Note - this ISBN is the one for both the text and Audio CD. It is different from the textbook alone. The student MUST have the bundle). NO SUBSTITUTIONS 3) ~978-0-935229-58-5~	1) NO SUBSTITUTIONS 2) NO SUBSTITUTIONS 3) No Substitutions		"Windows 95, 98, 2000, NT or XP (or a more recent version). Must have a CD drive and audio capabilities (speakers or ear phones). Transcription playback software will be a free download from the Internet (Traditional equipment will be simulated). Students may choose to purchase a foot pedal from the software download site (optional). The Word Processing package used is included in the Keyboarding Pro Ver 5 software. Versions 4, 3.2, 3 will be supported until F08. Hardware needed to use KeyPro: PC (or 100% compatible) 233 MHz Pentium II or higher processor; 32 MB RAM (64 MB required for Windows 2000); Hard disk with 40MB free; CD-ROM drive; Soundblaster compatible sound card and speakers; 800 x 400 monitor capable of displaying 256 color. (The student will be using Open Screen, the Word Processing program from KeyPro V5

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
LO-HLTH8134	Arrhythmia Interpretation	1) As of F09 Workbook is no longer required							Word Processor
LO-HLTH8137	RPN Oncology Nursing 4	1) Oncology Nursing	1) "Langhorne, Fulton, Otto"	1) Mosby	1) 5th	1) ~9780323041850	1) No Substitutions		Microsoft Word or a .txt format availability.
LO-HLTH8138	RPN Oncology Nursing 5	1) Oncology Nursing	1) "Langhorne, Fulton, Otto"	1) Mosby	1) 5th	1) ~9780323041850	1) No Substitutions		Microsoft Word or a .txt format availability.
LO-HLTH8142	Veterinary Office Skills & Procedures	1) Veterinary Office Practices	1) "Kehn, Robert "	1) Thomson Delmar		1) ~1-4018-1569-3	1) NO SUBSTITUTIONS		Word Processor capable of creating RTF files
LO-HLTH8143	Veterinary Terminology	1) Illustrated Guide to Veterinary Terminology	1) Janet Amundson Romich	1) Thomson Delmar	1) 2nd	1) ~13:978-1-4018-7381-3	1) NO SUBSTITUTIONS		Word Processor capable of creating RTF files
LO-HLTH8144	Basic Animal Husbandry	1) Tasks for the Veterinary Assistant 2) Illustrated Guide to Veterinary Terminology 3) Animal Restraint for Veterinary Professionals	1) Paula Pattengale 2) Janet Amundson Romich 3) "Sheldon, Sonsthagen and Topel"	1) Blackwell Publishing 2) Thomson Delmar 3) Mosby	1) 2004 2) 2nd	1) ~0-7817-4243-9 2) ~13:978-1-4018-7381-3 3) ~978-0-323-03465-4~	1) No Substitutions 2) No Substitutions 3) No Substitutions		Word Processor capable of creating RTF files
LO-HLTH8145	Veterinary Lab Procedures	1) Tasks for the Veterinary Assistant 2) Illustrated Guide to Veterinary Terminology 3) BSAVA Manual of Practical Veterinary Nursing 4) "Animal Restraint for Veterinary Professionals, 2006"~	1) Paula Pattengale 2) Janet Amundson Romich 3) "Jones, Mullineaux" 4) "Sheldon, Sonsthagen, Topel"~	1) Blackwell 2) Thomson Delmar 3) Wiley 4) Mosby Publishing~	1) 2004 2) 2nd 3) 2007	1) ~0781742439 2) ~13:978-1-4018-7381-3 3) ~978-0-905214-91-7ISBN-13: 978-0-323-03465-9~	1) no substitution 2) no substitution 3) no substitution 4) no substitution~		Word Processor capable of creating RTF files
LO-HLTH8146	Animal Husbandry II	1) Tasks for the Veterinary Assistant 2) Animal Restraint for Veterinary Professionals 3) Illustrated Guide to Veterinary Terminology	1) Paula Pattengale 2) "Sheldon, Sonsthagen and Topel" 3) Janet Amundson Romich	1) Blackwell 2) Mosby 3) Thomson Delmar	1) 2004 3) 2nd	1) ~0781742439 2) ~978-0-323-03465-4 3) ~13:978-1-4018-7381-3~	1) No substitutions 2) No Substitutions 3) No Substitutions		Word Processor capable of creating RTF files
LO-HLTH8148	Basic Veterinary Pharmacology	1) Applied Pharmacology for Veterinary Technicians	1) "Boyce P. Wannamaker, Kathy Lockett Massey"	1) "Saunders Elsevier, 2009"	1) 4th	1) ~ISBN 978-1-4160-5633-1			Word Processor capable of creating RTF files







OntarioLearn.com Fall 2009 Textbook List - Revised: May 21, 2009

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
MO-BUSN10001	Legal Aspects-International Trade	1) FITT/skills Legal Aspects of International Trade - Participant's manual and Participants workbook		1) Forum for International Trade Training			1) Order from Mohawk College bookstore at <a href="http://mohawk.bookware3000.ca">http://mohawk.bookware3000.ca</a>		None
MO-BUSN10002	International Trade Management	1) "International Trade Management, FITT skills"		1) Forum for International Trade Training	1) Version 4.0		1) Order through Mohawk College bookstore at <a href="http://mohawk.bookware3000.ca">http://mohawk.bookware3000.ca</a>		None
MO-BUSN10046	Business Fundamentals of Industrial Distribution								
MO-BUSN10054	Negotiations in Industrial Distribution								
MO-BUSNIB100	Global Entrepreneurship	1) Global Business Environment	1) FITT	1) Forum	1) 5th edition		1) Order from Mohawk College Bookstore at <a href="http://mohawk.bookware3000.ca">mohawk.bookware3000.ca</a>		No
MO-BUSNIB101	International Market Entry and Distribution	1) International Market Entry and Distribution - Participant Manual		1) FITT	1) Order from Mohawk College bookstore at <a href="http://mohawk.bookware3000.ca">mohawk.bookware3000.ca</a>	3) ~			No
MO-CADM10009	MicroStation 3D-Level 3	1) MicroStation V8 Training Manual 3D Level 3 2) MicroStation XM Training Manual 3D Level 3 3) MicroStation V8i Training Manual 3D Level 3	1) Peter A. Mann 2) Peter A. Mann 3) Peter A. Mann	1) Micro-Press.com 2) Micro-Press.com 3) Micro-Press.com	1) Current 2) Current 3) Current	1) ~978-0-9688353-7-1 2) ~978-0-9781310-0-5 3) ~978-0-9781310-3-6~			"Must have access to Microstation Version V8, V8i, or XM."

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
MO-CADM10034	AutoCAD Civil 3D	1) OPTIONAL: Introducing AutoCad Civil 3D 2009 Paperback 2) OPTIONAL: AutoCAD Civil 3D 2009: Procedures and Applications (Paperback)	1) James P.E. Wedding and Dana E.I.T. Probert 2) "Harry O. Ward and Nancy S. Orem, and Autodesk"	1) Sybex 2) "Prentice Hall (June 28, 2008)"		1) ~978-0470373163 2) ~978-0132358767	1) Available through Amazon 2) Available through Amazon		"Microsoft Windows Vista, Microsoft Windows XP (SP) Intel Pentium 4 (3 GHz or higher: AMD Athlon 3 GB RAM Recommended (1 GM RAM Minimum) 5 GB free disk space for installation 1280x1024 display with true color, 1600x1200 or greater recommended MS-Mouse compliant - Two- Button mouse with scroll wheel is recommended DVD drive Software can be downloaded for free by going to <a href="http://students.autodesk.com">http://students.autodesk.com</a> "
MO-CADMMSN01	MicroStation 2D- Level 1	1) MicroStation Training Manual - Level 1 2D.	1) Peter Mann	1) Micro-Press.com Fax: (775) 878-7162	1) Current	1) "~978-0-9688353- 4-0 (for V8 software), or 978-0-9688353-8- 8 (for XM, or PowerDraft software), or 978-0- 9781310-1-2 (for V8i)"	1) The textbook is written to achieve self-directed learning for all levels of students. The textbook must be purchased from instructor (not part of course fee). Contact Peter Mann for info. <a href="mailto:peter.mann@mohawcollge.ca">peter.mann@mohawcollge.ca</a>		"Must have access to Mirostation V8, XM , V8i, or free PowerDraft software."
MO-CADMMSN02	MicroStation 2D- Level 2	1) MicroStation Training Manual - 2D Level 2.	1) Peter Mann	1) Micro-Press.com	1) Current	1) "~978-0-9688353- 5-7 (for V8 software) or 978-0-9688353-9- 5 (for XM or PowerDraft software), or 978-0- 9781310-2-9 (for v8i)"	1) The textbook is written to achieve self-directed learning for all levels of students. The textbook must be purchased from instructor (not part of course fee). Contact Peter Mann for info. <a href="mailto:peter.mann@mohawcollge.ca">peter.mann@mohawcollge.ca</a> or FAX: (775) 878-7162		"Must have access to Microstation Version V8, XM, V8i, or free PowerDraft software"

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
MO-COMM10000	Introduction to Non-Fiction	1) Telling True Stories	1) "Mark Kramer, Wendy Call"	1) Plume Books		1) ~978-0-452-28755-6			No
MO-COMM10034	Ethics and Active Citizenship	1) "Think, Engage, Respond: Readings for the Active Citizen (required book)"		1) Pearson Education	1) 2nd	1) ~555-01-59-39			None
MO-COMM10121	Travel Writing								None
MO-COMM10147	Video Games and Online Communities								
MO-COMMCM190	Introduction to Mass Communication	1) Media of Mass Communication	1) John Vivian/Peter J. Maurin	1) Pearson Education	1) Fifth Canadian	1) ~978-0-205-499755			
MO-COMMLL122	Researching and Reporting	1) Online manual							
MO-COMMLLT04	Romance Writing	1) (Suggested text - Optional) On Writing Romance: How to Craft Novel that Sells	1) Leigh Michaels	1) Writers Digest Books		1) ~978-1582974361			None
MO-COMMLT225	Genre Fiction and Readers? Advisory Service								None
MO-COMP10006	Adaptive Computer Technology in Education								MS PowerPoint
MO-COMPCO296	Computers in Nursing								Microsoft Office Prof. 2007 or XP
MO-CONF10005	Anger Management	1) What's your Anger Type	1) Peter Andrew Sacco		1) 2006	1) ~1-59113-908-2			No
MO-EDUC10001	Autism Spectrum Disorder - Assisting Student Development	1) A Mind Apart (Understanding Children with Autism and Asperger Syndrome 3) EDUC10001 Video - Autism Spectrum Disorder	1) Dr. Peter Szatmari	1) The Guilford Press; New York/London 212-431-9800; www.guilford.com 3) Available through Mohawk College bookstore at mohawk.bookware3000.ca	1) 1st	1) ~1-57230-544-4			None

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
MO-EDUC10002	Cultural Diversity in an Educational Setting	1) Cultural Diversity in Education	1) Joan Browning	1) Joan Browning		1) ~216547	1) "Order from the Mohawk College bookstore at mohawk.bookware3000.ca a Book has been used before, but this is the new title, when ordering."		
MO-EDUC10004	Learning Strategies- Learning How to Learn	1) No book required							Excel
MO-EDUC10036	Supporting the English Language Learner	1) Supporting the English Language Learner	1) Joan Browning	1) Order through Mohawk College at mohawk.bookware3000.ca		1) ~216502			None
MO-EDUC10037	Life Skills and Job Coaching	1) (SUGGESTED)Transition Programs for Students with Moderate/Severe Disabilities 2) (Optional) Children with Exceptionalities in Canadian Classrooms	1) Mcdonnell 2) Margaret Winzer	1) TBA	2) 8th	1) ~0-534-34080-6 2) ~0-13-222394-5	1) Order from Mohawk College bookstore at mohawk.bookware3000.ca		
MO-EDUC10040	Communication Skills for the Educational Setting Part 1	1) Signed English for the Classroom 2) Signed English School Book	1) "Miller, Ralph R. and Saulnier, Karen L." 2) "Bornstein, Harry"	1) Gallaudet University Press 2) Gallaudet University Press		1) ~9780913580 2) ~9780930323	1) Please order from Mohawk College bookstore at mohawk.bookware3000.ca 2) Please order from Mohawk College bookstore at mohawk.bookware3000.ca		None
MO-EDUC10041	Communication Skills for the Educational Setting Part II								
MO-EDUCEDE14	Foundations of Education	1) Special Education in Ontario Schools	1) Ken Weber/Sheila Bennett	1) Highland Press	1) 6th	1) ~9780969306191			None
MO-EDUCEDE15	Orientation to Schools and the Assistant Role I	1) Educational Assistant: Field Placement	1) Joan Browning	1) Joan Browning		1) ~216526	1) Order from Mohawk College bookstore at mohawk.bookware3000.ca		None
MO-EDUCEDE16	Orientation to Schools and the Assistant Role II	1) Educational Assistant: Field Placement	1) Joan Browning	1) Joan Browning		1) ~216526	1) Order from Mohawk College bookstore at mohawk.bookware3000.ca		

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
MO-EDUCEDE17	Personal and Interpersonal Dynamics								None
MO-EDUCEDE19	Computers in Education	1) None							Students registering in this course should have access through an elementary or secondary school site to the Ministry of Education educational software. Must have PowerPoint
MO-EDUCEDE21	Classroom Skills	1) None							None
MO-EDUCEDE22	Exceptionalities I	1) None 2) None				2) ~			None
MO-EDUCEDE23	Exceptionalities II	1) (REFERENCE ONLY) Special Education in Ontario Schools	1) Ken Weber/Sheila Bennett	1) Highland Press	1) 5th	1) ~0-9693061-8-0			none
MO-EDUCEDE24	EA Role Practicum A	1) Educational Assistant: Field Placement	1) Joan Browning	1) Joan Browning		1) ~216526	1) Order from Mohawk College bookstore at mohawk.bookware3000.ca		Students registering in this course must have access through an elementary or secondary school site to the Ministry of Education educational software.
MO-EDUCEDE25	EA Role Practicum B	1) Educational Assistant: Field Placement	1) Joan Browning	1) Joan Browning		1) ~216526	1) Order from Mohawk College bookstore at mohawk.bookware3000.ca		No
MO-EDUCEDE26	Exceptionalities III	1) Special Education in Ontario Schools	1) Ken Weber/Sheila Bennett	1) Highland Press	1) 5th edition	1) ~0-9693061-8-0	1) Reference only		
MO-EDUCTAL08	Instructional Technology in Adult Education	1) No text purchase is required.							





Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
MO-HSCIPSR02	"Mental Health Services, Programs and Organizations"	1) Resources Manual		1) "Available online, free, to students"					
MO-HSCIPSR03	The Psychiatric Rehabilitation Process	1) All resources available online in course.							
MO-HSCIPSR05	Current Trends in Mental Health	1) All resources available online							
MO-HSCIPSR06	Independent Study in Psychosocial Rehabilitation	1) (will be posted online)							
MO-IB201	International Marketing								
MO-INFO10045	MS Visio	1) Microsoft Office Visio 2003 Step by Step	1) Judy Lemke and Resources	1) Published by Microsoft Press		1) ~0-7356-2125-X			Visio (any version)
MO-INFO10069	Adobe Photoshop Elements 4								Need Adobe Photoshop Elements 4
MO-INFO10131	Social Legal and Ethical Issues for Internet use	1) "A Gift of Fire: Social, Legal, and Ethical Issues for Computing and the Internet"	1) Sara Baase	1) "Prentice Hall, 2007"		1) ~0136008488 or 9780136008484			None
MO-INFOBW190	ACCPAC Advantage Series-Corporate Edition-General Ledger	1) "Using Sage AccPac 500 ERP: Version 5.5 (order text from Pearson Education Canada. Telephone: 1-800-567-3800, fax: 1-800-263-7733, email: cdn.ordr@pearsoned.com)"	1) Christine A. Heaney	1) Pearson Education Canada	1) 2009	1) ~9780321628275			"Sage Accpac 500 ERP, Version 5.5 - Student version Students will receive software with the textbook."
MO-INFOBW290	ACCPAC Advantage Series-Corporate Edition-Accounts Receivable	1) "Using Sage AccPac 500 ERP: Version 5.5. 1st edition. Order text from Pearson Education Canada. Telephone: 1-800-567-3800, fax: 1-800-263-7733, email: cdn.ordr@pearsoned.com)"	1) Christine A. Heaney	1) Pearson Education Canada	1) 2009	1) ~9780321628275			"Sage Accpac 500 ERP, Version 5.5 - Student version Students will receive the software with the textbook."

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
MO-INFOBW390	ACCPAC Advantage Series-Corporate Edition-Accounts Payable	1) "Using Sage AccPac 500 ERP: Version 5.5. 1st edition. Order text from Pearson Education Canada. Telephone: 1-800-567-3800, fax: 1-800-263-7733, email: cdn.ordr@pearsoned.com)"	1) Christine A. Heaney	1) Pearson Education Canada	1) 2009	1) ~978032162875			"Sage Accpac 500 ERP, Version 5.5 - Student version Students will receive the software with the purchase of the textbook."
MO-INFOBW490	ACCPAC Order Entry Level 1	1) "OMS Bundle (for Order Entry, Levels 1 and 2) Includes Course Reference Guide, Case Study, and Addendums for Version 5.4" 2) SOFTWARE - SAGE ACCPAC 500 ERP Version 5.4 Student edition	1) Sage Accpac ERP	1) Sage Accpac ERP	1) Version 5.4	1) ~216293	1) Order from Mohawk College bookstore at mohawk.bookware3000.ca 2) "Bookstores should order Student Edition, 5.4 from ACCPAC International. ACCPAC cannot sell to individual students. Bookstores only order from 1-800-256-8807 (option#1)"		"Sage Accpac 500 ERP, Version 5.4 - Student version Students must purchase software in order to complete course successfully."
MO-INFOBW492	ACCPAC Order Entry Level 2	1) "OMS Bundle (for Order Entry, Levels 1 and 2) Includes Course Reference Guide, Case Study, and Addendums for Version 5.4" 2) "SOFTWARE - SAGE ACCPAC 500 ERP, Version 5.4 Student Edition"	1) Sage Accpac ERP	1) Sage Accpac ERP	1) Version 5.4		1) Order from Mohawk College bookstore at mohawk.bookware3000.ca 2) Bookstores should order Student Edition V. 5.4 from ACCPAC International. ACCPAC cannot sell to individual students. Bookstores only order from 1-800-256-8807 (option #1)		"Sage Accpac 500 ERP, Version 5.4 - Student version Students must purchase software in order to complete course successfully."
MO-INFOBW590	ACCPAC Payroll	1) "Payroll Bundle (Includes Course Reference Guide, Case Study and Version 5.4 Addendum)" 2) "SOFTWARE - SAGE ACCPAC ERP 500 Version 5.4, Student Edition"	1) Sage Accpac ERP	1) Sage Accpac ERP (Order from Mohawk College bookstore at mohawk.bookware3000.ca)	1) Version 5.4	1) ~216263	1) Order from Mohawk College bookstore at mohawk.bookware3000.ca 2) Bookstores should order Student Edition V 5.4 from ACCPAC International. ACCPAC cannot sell to individual students. Bookstores only order from 1-800-256-8807 (option #1)		"Sage Accpac 500 ERP, Version 5.4 - Student version Students must purchase software in order to complete the course successfully."

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
MO-INFOCV630	Global Positioning Systems	1) None							Not required to buy any software. Freeware software will be downloaded for mission planning and Differential Corrections.
MO-INFOCVA03	Introduction to Geographic Information Systems	1) An Introduction to Geographical Information Systems.	1) "Ian Heywood, Sarah Cornelius, Steve Carver"	1) Pearson Education Ltd.	1) Third	1) ~0-13-129317-6			Open Source Software (Map Windows)
MO-INFOCVA08	Internet Mapping	1) Web Mapping Illustrated - Selected Chapters	1) Courseware	1) Mohawk College		1) ~199220	1) Available through Mohawk College bookstore at mohawk.bookware3000.ca		"This course uses MapServer which is an Open Source development environment for constructing spatially enabled Internet-web applications. Not required to buy any software. All software used in this course is Open Source (Mapserver, OGIS, GDAL/OGR Utilities)"
MO-INFOCVA14	Designing/Implementing/Managing a GIS	1) Microsoft Office Access 2007	1) Stella Garadonio	1) Logitell		1) ~9782895804086	1) OPTIONAL You may choose any version of ACCESS that you are using		Microsoft Access 2007

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
MO-INFOCVA36	GIS Software - ArcView	1) (Version 9) Getting to Know ArcGIS Desktop	1) "Tim Ormsby, Eileen Napoleon, Robert Burke, Laura Feaster and Carolyn Groessl"	1) ESRI Press	1) "Third, (December 1, 2008)"	1) ~1-58948-210-7			"Included with the textbook is a fully functioning 180-day trial version of ArcView 9.x software on DVD, as well as a CD of data for working through the book's exercises. Once installed and registered, the single-use software cannot be re-installed, and the time limit cannot be extended. This ArcView Evaluation software requires the Microsoft Windows XP or Windows 2000 operating system (version 9.2 supports Windows Vista with Service Pack 4, version 9.3 supports Windows Vista). Hardware requirements: a minimum 1GHz processing speed; 512 MB RAM; 1.5 GB free hard disk space, including 50 MB on the operating system drive; an additional 285 MB hard disk space is required for the exercise data."





Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
MO-LIBRLT351	Serials								
MO-LIBRLT375	School Libraries	2) MLA Handbook for Writers of Research Papers	2) Gibaldi	2) Modern Language Assn.	2) 6th	2) ~0873529863			None
MO-LIBRLT403	Special Libraries								None
MO-LIBRLT420	Information Work II								None
MO-LIBRLT425	Information Work III								None
MO-LIBRLT435	Client Services								None
MO-LIBRRM103	Archives								None
MO-MATH10038	Mathematics for Educational Assistants	1) Basic College Mathematics: An Applied Approach	1) Aufmann/Barker/Lockwood	1) "Houghton, Mifflin"	1) 8th edition	1) ~0.547.01674.3			
MO-MATHMA570	Statistics	1) Includes MyMathLab and ActivStats DVD. Only available through Mohawk bookstore Please order through <a href="http://mohawk.bookware3000.ca">http://mohawk.bookware3000.ca</a> 2) "Second package is no longer required because under Textbook #1, all is included."	1) Deveaux	1) Pearson Education Canada		1) ~0138138893 or 9780138138899	1) Order textbooks from Mohawk to avoid delays.		"The software for this course, purchased with the textbook, will not operate on a MAC computer. A DVD Drive is required, also"
MO-MGMT10041	Library Financial Management and Budgeting								MS Excel
MO-MGMTCMA04	Developing Effective Teams	1) Developing Effective Teams-Participant Manual	1) Mohawk College	1) Niagara College (order from Nancy Plaice 905-641-2252 x4016 or mlcp@niagarac.on.ca)			1) order from NC & distribute to students OR send student names to Nancy & she will distribute. \$65+GST/manual added the invoice sent to each participating college.		None
MO-MGMTSB102	Small Business Financial Management	1) Small business: An Entrepreneur's Plan 2) "Individual Learning Series, MGMTSB102 - Small Business Financial Management Now includes Student Handout Package"	1) Ron Knowles	1) Thomson nelson Publishers	1) 5th edition	1) ~978 0 17 625240 3 2) ~	2) Available print-based only. Order through Mohawk College bookstore at <a href="http://mohawk.bookware3000.ca">mohawk.bookware3000.ca</a>		No

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
MO-MRKT10027	"Marketing, Sales, Customer Relationship Management in Industrial Distribution"								
MO-NRSGOHN01	Occupational Health Nursing - Module 1	1) "Occupational and Environmental Health Nursing: Concepts and practice,"	1) "Rogers, B"	1) "W.B. Saunders, Toronto"	1) 2nd edition	1) ~TBA			None
MO-OADMRM100	Records and Information Management Fundamentals								None
MO-PERS10003	Human Development from Birth to Adulthood								None
MO-PHYSPE001	Preparatory Physics	1) Physics: Concepts and Connections	1) Nowikow Heimbecker	1) Irwin	1) 2001	1) ~0-7725-2872-1			
MO-PSYC10003	Criminal Psychology II - Criminal Minds								No
MO-PSYC10006	Domestic And Workplace Violence								None
MO-PSYC10009	Sports Psychology	1) In Pursuit of Excellence	1) Terry Orlick	1) Human Kinetics U.S.		1) ~TBA	1) NEW		None
MO-SAFE10004	Safety in an Educational Setting	1) SAFE10004 - An Educational Assistant Guide to Working Safely in an Educational Setting	1) Marina Simpson/Caroline McCalpine	1) Available through Mohawk College bookstore at mohawk.bookware3000.ca	1) 1st		1) "This is a workbook , not ""textbook"""		
MO-SBMG10000	Small Business Marketing	1) Small business: An Entrepreneur's Plan 2) "Individual Learning Series and Student Handout Package, SB10000 (SBMGSB201 formerly) - Small Business Marketing"	1) Ron Knowles	1) Thomson Nelson Publishers 2) Order through Mohawk College bookstore at mohawk.bookware3000.ca	1) 5th Canadian edition	1) ~978 0 17 625240 3 2) ~199208			No

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
MO-SBMGSB101	Introduction to Small Business and Entrepreneurship	1) Small Business: An Entrepreneur's Plan 2) "Individual Learning Series, SBMGSB101- Introduction to Small Business Now includes Student Handout Package"	1) Ron Knowles	1) Thomson Nelson Publishers	1) 5th Canadian Edition	1) ~978 0 17 625240 3 2) ~	2) Available print-based only. Order through Mohawk College bookstore at mohawk.bookware3000.ca		No
MO-SBMGSB103	Computer Skills for Business 1	1) Computer Skills for Small Business: Microsoft Office XP 2) None	1) M. W. Piczak	1) OCCAM Consulting	1) 2006	1) ~216166	1) Order from Mohawk College bookstore at mohawk.boookware3000.ca		No
MO-SBMGSB202	Small Business Operations and Legal Issues	1) Individual Learning Series - SBMGSB202 - Small Business Operations and Legal Issues (including Student handout package)		1) Order through Mohawk College bookstore at mohawk.bookware3000.ca		1) ~199123 3) ~	1) Available print-based only.		None
MO-SBMGSB204	Business Plan and Presentations for Small Business	1) Planmaker Financial Spreadsheet for Business planning 2) None 3) None 4) None~	1) R. MacWilliam	1) Educomm Enterprises	1) "Release 4.1, 2006"	1) ~216165		"The Small business Financial Plan - Manual and Spreadsheet. by Reid MacWilliam; Ancaster, Educomm Enterprises, Release 5.0, 2005"	Ability to present business plan using appropriate internet software
MO-SENSSE07	Deaf and Hard of Hearing 1	1) None							No
MO-SENSSE08	Deaf and Hard of Hearing 2	1) Enhancing Communication Skills of Deaf and Hard of Hearing Children in the Mainstream	1) "Mahshie, Moseley, Lee and Scott"	1) Thomson Delmar Learning	1) 2006	1) ~0-7693-0099-5			No
MO-SENSSE13	Deaf/Hard of Hearing 3								
MO-SENSSE40	Physically Challenged: Visual and Multiple Disabilities 1	1) Visual Impairment and Blindness CD	1) Joe DiFazio			1) ~216443	1) Order through Mohawk College bookstore at http://mohawk.bookware3000.ca		Yes ? CD ROM capabilities

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
MO-SENSSE44	Braille Level 1	1) "Package (includes a textbook, manual & supplement, Braille eraser & paper)" 2) (Required) Perkins Braille-Students are responsible for obtaining the braille.		1) Order the package from the Mohawk College bookstore at <a href="http://mohawk.bookware3000.ca">http://mohawk.bookware3000.ca</a> 2) "CNIB-Vision?s Unlimited Store, 1929 Bayview Ave, Toronto. Inquiries: contact <a href="mailto:irc@lib.cnib.ca">irc@lib.cnib.ca</a> or visit <a href="http://www.cnib.ca">http://www.cnib.ca</a> ."		2) ~	2) Brailers can also be obtained through the Local School Board.		
MO-SENSSE45	Braille Level 2	1) "Package (includes a textbook, manual & supplement, Braille eraser & paper)" 2) (Required) Perkins Braille-Students are responsible for obtaining the braille.		1) Order the package from the Mohawk College bookstore at <a href="http://mohawk.bookware3000.ca">http://mohawk.bookware3000.ca</a> 2) "CNIB-Vision?s Unlimited Store, 1929 Bayview Ave, Toronto. Inquiries: contact <a href="mailto:irc@lib.cnib.ca">irc@lib.cnib.ca</a> or visit <a href="http://www.cnib.ca">http://www.cnib.ca</a> ."			1) "If students would have received the Textbook #1 package (including a textbook, manual and supplement, braille eraser) in the Braille Level 1 course, they only need to purchase the paper for this course." 2) Brailers can also be obtained through the Local School Board.		
MO-SENSSE46	Braille Level 3	1) "Package (includes a textbook, manual & supplement, Braille eraser & paper)" 2) (Required) Perkins Braille-Students are responsible for obtaining the braille.		1) Order the package from the Mohawk College bookstore at <a href="http://mohawk.bookware3000.ca">http://mohawk.bookware3000.ca</a> 2) "CNIB-Vision?s Unlimited Store, 1929 Bayview Ave, Toronto. Inquiries: contact <a href="mailto:irc@lib.cnib.ca">irc@lib.cnib.ca</a> or visit <a href="http://www.cnib.ca">http://www.cnib.ca</a> ."			1) "If students would have received the Textbook #1 package (including a textbook, manual and supplement, braille eraser) in the Braille Level 1 course, they only need to purchase the paper for this course." 2) Brailers can also be obtained through the Local School Board.		None
MO-SENSSE47	Braille Level 4	1) "Package (includes a textbook, manual & supplement, Braille eraser & paper)" 2) (Required) Perkins Braille-Students are responsible for obtaining the braille.		1) Order the package from the Mohawk College bookstore at <a href="http://mohawk.bookware3000.ca">http://mohawk.bookware3000.ca</a> 2) "CNIB-Vision?s Unlimited Store, 1929 Bayview Ave, Toronto. Inquiries: contact <a href="mailto:irc@lib.cnib.ca">irc@lib.cnib.ca</a> or visit <a href="http://www.cnib.ca">http://www.cnib.ca</a> ."			1) "If students would have received the Textbook #1 package (including a textbook, manual and supplement, braille eraser) in the Braille Level 1 course, they only need to purchase the paper for this course." 2) Brailers can also be obtained through the Local School Board.		





Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
NC-MICR1700	Computer Applications for Business I	1) Benchmark Series: Microsoft Office 2007	1) "Nita Rutkosky, Pierce College at Puyallup; Audrey Rutkosky Roggenkamp, Pierce College at Puyallup"	1) Paradigm Publishing		1) ~987-0-76383-061-8	1) Text comes with date file cd		Office 2007
NC-PERS1611	Benefits Administration	1) The Handbook of Canadian Pension & Benefit Plans	1) Jennifer Greenan	1) CCH CANADIAN	1) 14th	1) ~9781553679615			
NC-PSYC1079	Personality Psychology	1) Personality Psychology: Domains of Knowledge About Human Nature	1) "Larson, Randy, J., & Buss, David, M."	1) "New York, N.Y.: McGraw-Hill."	1) 3rd Ed.	1) ~978-0-07-353190-8			
NC-PSYC1607	Social Psychology	1) Exploring Social Psyc	1) David Myers; Steven Smith	1) Division: Canadian Higher Education	1) First Edition	1) ~9780070971974 or 0070971978			
NC-RECL1600	Therapeutic Recreation I	1) Therapeutic Recreation Program Design: Principles of Procedures	1) "Peterson, C.A. and N.J. Stumbo"	1) Pearson Education	1) 5th edition	1) ~0-8053-5497-2			
NC-RECL1601	Leisure Education								
NC-RECL1602	Recreation Inclusion	1) Introduction to Recreation Services for People with Disabilities: A Person Centered Approach	1) "Bullock, C. and Mahon, M."	1) Sagamore Publishing Inc.	1) 2nd edition	1) ~978-1571673817			
NC-RECL1603	Therapeutic Recreation II	1) Therapeutic Recreation Program Design: Principles of Procedures	1) "Peterson, C.A. and N.J. Stumbo"	1) Pearson Education	1) 5th edition	1) ~0-8053-5497-2			
NC-SOCL1080	Nature's Way	1) On-line notes							
NC-SOCL1701	Global Context of Health								
NC-SOCL1702	Human Experience of Chronic Health Challenges								
NC-WRIT1069	Writing for Publication I	1) Course Notes							
NC-WRIT1079	Writing for Publication II	1) Course Notes							

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
NC-WRIT1081	Grammar for Writing Professionals	1) Bedford Basics: A Workbook for Writers 3rd	1) "Hacker, Diana and Wanda Van Goor"	1) "VHPS (St. Martin's Press), 16365 James Madison HWY, Gordonsville, VA 22942"		1) ~0-312-15457-7			
NO-PF2012	First Nations Peoples	1) First Nations People	1) Pamela Williamson	1) Edmond Montgomery Publications Limited	1) 2nd	1) ~1-55239-144-2			None
SA-OEL801	Atypical Child	1) Inclusion in Early Childhood Programs: Children with Exceptionalities 2) Jelly Beans In A Jar: Inclusive Child Care. A Practitioner's Guide to Integration in Preschool Settings	1) "K. Eileen Allen, C. Paasche, K. Nolan, R. Langford" 2) "A. Cashin-Sipos, L. Serra, P. DiNunzio, K. McCarl, M. Quesnel"	1) Thomson Nelson 2) "Order Form: St. Catharines Preschool Services, 437 Welland Avenue; St. Catharines, ON L2M 5V2; telephone: 905-988-1288, fax: 905-688-9926 OR The Roeher Institut, Kinsmen Building, York University, 4700 Keele Street North York, Ont. Canada M3J 1p3"	1) Fourth Canadian Edition 2) 1996	1) ~0-17-640720-0 2) ~1895070767			Word or WordPerfect
SA-OEL803	Understanding Technology	1) Computers-Understanding Technology Comprehensive	1) Floyd Fuller and Brian Larson	1) Paradigm Publishing	1) 3rd	1) ~978-0-76382-935-3			Internet Access; CD player
SA-OEL805	Abuse and Family Violence	1) Reaching Out: Working Together to Identify and Respond to Child Victims of Abuse	1) Pearl Rimmer and Betsy Prager	1) ITP Nelson		1) ~0-17-607342-6			Word or WordPerfect
SA-OEL806	Technical Mathematics	1) "Basic Technical Mathematics with Calculus, Metric version (includes MyMathLab Package and Student Solution Manual)" 2) "Basic Technical Mathematics with Calculus, SI version (includes MyMathLab Package and Student Solutions Manual)"	1) Allyn J. Washington 2) Allyn J. Washington	1) Addison Wesley 2) Addison Wesley	1) 8th 2) 9th	1) ~0131981811 2) ~0135094712	1) 8th or 9th edition of textbook will be accomodated in the course for S09 and F09 2) 8th or 9th edition of textbook will be accomodated in the course for S09 and F09		Should have a Pentium processor
SA-OEL808	Adult Literacy Learner	1) The Adult Literacy Learner Course Manual (TA237/OEL808)	1) "Sault, Conestoga, Algonquin, Project Read"	1) "Sault College: Purchase from Sault College Campus Shop (Follet); (705) 759-2554, ext 2596 or Fax: (705)256-2523 or by email 0929mgr@fhcg.follett.com. Stocked by: www.textnet.ca"					Adobe Acrobat Reader and Flash (free downloads)
SA-OEL812	Conflict Management	1) Conflict Management In Law Enforcement	1) James Pardy	1) Emond Montgomery Publications	1) 2nd	1) ~1-55239-106-x			

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
SA-OEL815	Applied Resource Calculations	1) Essentials of College Mathematics 2) SHARP Calculator EL-531	1) Cheryl Cleaves and Margie Hobbs	1) Pearson Ed	1) 2nd ed	1) ~0131998056	2) RECOMMENDED		
SA-OEL816	Forest Mensuration								"Adobe Acrobat Reader, Macromedia Flash and Microsoft Word Viewer (Downloads are Free!)"
SA-OEL817	Desktop Publishing for Business	1) Signature Series Advanced Microsoft Word 2002 Desktop Publishing 2) ALTERNATE ONLY IF WORD 2003 IS USED: Advanced Word 2003 Desktop Publishing (Signature Series) 3) ALTERNATE ONLY IF WORD 2007 IS USED: Advanced Word 2007 Desktop Publishing (Signature Series)	1) "Joanne Arford, Judy Burnside, Susan Cooper" 2) "Joanne Arford, Judy Burnside" 3) "Joanne Arford, College of DuPage, North Central College"	1) EMC Paradigm 2) EMCParadigm Publishing 3) EMC Paradigm Publishing	1) ALTERNATE ONLY IF WORD 2002 IS USED. See textbook #2 and #3	1) ~0-7638-1500-4 2) ~0-7638-2182-9 3) ~978-0-76383-118-9~	2) ALTERNATE ONLY IF WORD 2003 IS USED. Course material should be purchased from : <a href="http://www.textnet.ca">www.textnet.ca</a> 3) ALTERNATE ONLY IF WORD 2007 IS USED. Course material should be purchased from : <a href="http://www.textnet.ca">www.textnet.ca</a>		Textbook assumes a full installation of Word 2002/XP or Word 2003 or Word 2007. Available at an academic price to students.
SA-OEL820	Hospitality Facility Management	1) "Hospitality Facilities Management and Design,3rd Edition, 2006"	1) David Stipanuk	1) "The Educational Institute of the American Hotel and Lodging Association; 2113 N. High Street; Lansing, Michigan 48906; 1-800-349-0299"	1) "3rd Edition, 2006"	1) ~978-0-86612-285-6			
SA-OEL821	Planning Programs for Employment Outcomes	1) Planning Programs for Employment Outcomes Manual (OEL821/TA245)	1) "Sault, Conestoga, Algonquin, Project Read"	1) "Purchase from Sault College Campus Shop (Follet); (705) 759-2554, ext 2596 or Fax: (705)256-2523 or by email 0929mgr@fhg.follett.com. Stocked by: <a href="http://www.textnet.ca">www.textnet.ca</a> "					Adobe Acrobat Reader and Flash (free downloads)
SA-OEL824	Contemporary Canadian Social Problems	1) Contemporary Canadian Social Issues 2) Course material should be purchased from : <a href="http://www.textnet.ca">www.textnet.ca</a>	1) "Niessen, Carmen & Bromwich, Rebecca"	1) Emond Montgomery Publications Ltd. (2008)	1) 2nd	1) ~978-1-55239-229-4			
SA-OEL833	Internet Information Server	1) IIS 6 : The Complete Reference	1) Hethe Henrickson	1) McGraw Hill / Osborne	1) "2003, 1st Edition"	1) ~0-07-222495-9	1) Can be purchased from <a href="http://www.textnet.ca">www.textnet.ca</a>		Windows 2003 Server

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
SA-OEL836	Natural Resources Entrepreneurship								
SA-OEL839	Interviewing & Investigations	1) Interviewing and Investigation	1) James Euale & John Turtle	1) Emond Montgomery	1) 1999	1) ~1552390365	1) Course material should be purchased from : <a href="http://www.textnet.ca">www.textnet.ca</a>		Streamed video clips inserted into course. Recommended that student views course via high-speed internet. Dial-up speed clips provided but quality not as good.
SA-OEL840	Technical Mathematics II	1) "Basic Technical Mathematics with Calculus, Metric version (Includes MyMathLab Package and Student Solution Manual)" 2) "Basic Technical Mathematics with Calculus, Metric version (Includes MyMathLab Package and Student Solution Manual)"	1) Allyn J. Washington 2) Allyn J. Washington	1) Pearson/Addison Wesley 2) Pearson/Addison Wesley	1) 8th 2) 9th	1) ~0131981811 2) ~0135094712	1) Student may use 8th OR 9th edition of textbook 2) Student may use 8th OR 9th edition of textbook		
SA-OEL841	Natural Resources Career Management	1) Your Attitude is Showing 2) How to Win Friends and Influence People 3) Course material should be purchased from : <a href="http://www.textnet.ca">www.textnet.ca</a> .	1) Elwood Chapman 2) Dale Carnegie	1) Prentice Hall 2) Simon & Schuster	1) 12th	1) ~0132429047 2) ~0671-02703-4			
SA-OEL842	Forest Pathology (Theory)	1) Tree Disease Concepts	1) Paul D. Manion	1) Prentice Hall Career and Technology	1) "2nd Edition, 1991"	1) ~0139294236 3) ~			
SA-OEL843	Let's Start Ojibwe	1) No material required							Speakers
SA-OEL845	Westerns: A Study in the Film Genre	1) The Rough Guide to Westerns' (First Edition)	1) "Simpson, Paul"	1) "Rough Guides Ltd., New York:USA. 2006"	1) First	1) ~ISBN 13: 978-1-84353-649-9 ISBN10: 1-84353-649-8			
SA-OEL846	Human Relations (OMDP)	1) OMDP-Human Relations Participant's Guide 02SN04-01	1) Bibliocentre	1) Ministry of Education and Training: Students can purchase books by going to this site. <a href="http://www.omdp.ca/bookstore">http://www.omdp.ca/bookstore</a> .	1) Copyright 2002				Acrobat Reader and Flash ? Free downloads

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
SA-OEL847	Calculus	1) "Basic Technical Mathematics with Calculus, Metric Version (Includes MyMathLab package and Student Solutions Manual)" 2) "Basic Technical Mathematics with Calculus, Metric Version (Includes MyMathLab package and Student Solutions Manual)"	1) Allyn J Washington 2) Allyn J Washington	1) Pearson/Addison Wesley 2) Pearson/Addison Wesley	1) 9th 2) 8th	1) ~0135094712 2) ~0131981811	1) Student can use the 8th OR 9th edition. 2) Student can use the 8th OR 9th edition.		Acrobat Reader (.pdf)
SA-OEL848	A History of Britain - 1688 to 1960	1) "A History of England, Volume II: 1688 to the Present"	1) "Clayton Robers, David Roberts and Douglas Bisson, eds."	1) Pearson Ed (2009)	1) 5th Ed	1) ~ISBN-10: 0-13-602862-4 ISBN-13: 978-0-13-6029862-8			
SE-ABS102	Treating Challenging Behaviours	1) Behaviour Modification: Principles and Procedures 2) Functional Assessment and Program Development for Problem Behaviour: A Practical Handbook 3) Treating Challenging Behaviours Selected Readings AND Semester 1: CD/DVD	1) R. G. Miltenberger 2) "O?Neil, Horner, Albin, Sprague, Story & Newton" 3) Algonquin College	1) "Belmont, CA Wadsworth/Thomson Learning" 2) "Pacific Grove, CA Brooks/Cole Publishing" 3) Algonquin College	1) 2007 (Fourth Edition) 2) 1997 (Second Edition)	1) ~053453600X 3) ~8880051869~			None
SE-ABS104	Ethics and Professionalism	1) The Ethical Decision-Making Manual for Helping Professionals 2) Ethics and Professionalism Selected Readings AND Semester 1 CD/DVD	1) "T. Steinman, S. Richardson & N. F. McEnroe" 2) Algonquin College	1) Toronto: Brookes/Cole 2) Algonquin College	1) 1998	1) ~534349390			None
SE-ABS201	Parent and Staff Training	1) Semester 2: CD/DVD	1) Algonquin College	1) Algonquin College					None

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
SE-ABS202	Specialized Instructional Strategies	1) Specialized Instructional Strategies Selected Readings AND Semester 2: CD/DVD 2) Teaching Language to Children with Autism or Developmental Disabilities 3) Teaching and Learning in Plain English: An Introduction to Precision Teaching and Precision Tutoring	1) Algonquin College 2) M. L. Sundberg and J. Partington 3) P. McGreevy	1) Algonquin College 2) "Pleasant Hill, Ca: Behaviour Anayists, Inc." 3) "Kansas City, MO: Plain English Publications"	2) 1998 3) "1983, 2nd"				None
SE-BEC930	Interactive Learning Processes	1) Working in Groups	1) Isa N. Englebert; Diana R. Wynn	1) "Houghton, Mifflin"	1) 4th Ed.	1) ~0205 55487 3			None
SE-CAN699	Hockey Hall of Fame Presents	1) No Textbooks are Required	1) All Materials supplied by the Instructor(s)						None
SE-CHI701	Roofing Inspection	1) The Home Reference Book 2) Carson Dunlop Home Study System - Roofing		1) "Carson, Dunlop & Associates Ltd." 2) "Carson, Dunlop & Associates"		1) ~1-895585-58-9 2) ~1-895585-46-5			None
SE-CHI702	Structural Inspection	1) Carson Dunlop Home Study System - Structure Guide 2) The Home Reference Book		1) "Carson, Dunlop & Associates" 2) "Carson, Dunlop & Associates"		1) ~1-895585-48-1 2) ~1-895585-58-9			None
SE-CHI703	Electrical Inspection	1) Carson Dunlop Home Study System - Electrical Guide 2) The Home Reference		1) "Carson, Dunlop & Associates" 2) "Carson, Dunlop & Associates"		1) ~1-895585-50-3 2) ~1-895585-58-9			None
SE-CHI704	Heating Inspection I	1) Carson Dunlop Home Study System - Heating Inspection I Guide 2) The Home Reference Book		1) "Carson, Dunlop & Associates" 2) "Carson, Dunlop & Associates"		1) ~1-895585-53-8 2) ~			None
SE-CHI705	Heating Inspection II	1) Carson Dunlop Home Study System - Heating Inspection II Guide 2) The Home Reference Book		1) "Carson, Dunlop & Associates" 2) "Carson, Dunlop & Associates"		1) ~1-895585-54-6 2) ~1-895585-58-9			None

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
SE-CHI706	Air Conditioning & Heat Pumps Inspection	1) Carson Dunlop Home Study System - Air Conditioning and Heat Pumps Guide 2) The Home Reference Book		1) "Carson, Dunlop & Associates" 2) "Carson, Dunlop & Associates"		1) ~1-895585-49-x 2) ~1-895585-58-9			None
SE-CHI707	Plumbing Inspection	1) Carson Dunlop Home Study System - Plumbing Guide 2) The Home Reference Book		1) "Carson, Dunlop & Associates" 2) "Carson, Dunlop & Associates"		1) ~1-895585-47-3 2) ~1-895585-58-9			None
SE-CHI708	Exterior Inspection	1) Carson Dunlop Home Study System - Exterior Guide 2) The Home Reference Book		1) "Carson, Dunlop & Associates" 2) "Carson, Dunlop & Associates"		1) ~1-895585-51-1 2) ~1-895585-58-9			None
SE-CHI709	Interior/Insulation Inspection	1) Carson Dunlop Home Study System - Interior/Insulation Guide 2) The Home Reference Book		1) "Carson, Dunlop & Associates" 2) "Carson, Dunlop & Associates"		1) ~1-895585-52-1 2) ~1-895585-58-9			None
SE-CHI710	Communication/Professional Practices	1) Carson Dunlop Home Study System - Communication/Professional Practices Guide 2) The Home Reference Book		1) "Carson, Dunlop & Associates" 2) "Carson, Dunlop & Associates"		1) ~1-895585-55-4 2) ~1-895585-58-9			None
SE-EAC234	Science Fiction	1) The Time Machine/War of the Worlds 2) Childhood's End 3) The Oxford Book of Science Fiction	1) "Wells, H. G." 2) "Clarke, Arthur C." 3) "Shippey, Tom"	1) Fawcett Premier 2) Del Rey 3) OUP		1) ~0449300439 2) ~0-345-34795-1 3) ~0192803816~	1) No substitute 2) No substitute 3) No substitute		None
SE-EAC273	Introduction to Children's Literature	1) A Critical Handbook of Children's Literature 2) The Paperbag Princess 3) The Amazing Maurice and his Educated Rodents 4) Hana's Suitcase~	1) Rebecca J. Lukens 2) R. Munsch 3) "Pratchett, Terry" 4) "Levine, Karen"~	1) Pearson 2) Annick 3) Ballantine 4) Second Story Press~	1) 8th Edition	1) ~0-205-49218-5 2) ~0-920236-16-2 3) ~05525469331-896764-55-X~	1) No substitute		None
SE-EAC297	Myths and Legends	1) Introduction to Mythology	1) "Thury, E. & DeVinney, M."	1) OUP	1) 2nd	1) ~978-0-19533294-0	1) No substitute		None

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
SE-EAC492	"Censorship, The Media and You"	1) The Chocolate Wars 2) 1984 3) I know Why The Caged Bird Sings	1) R. Cormier 2) G. Orwell 3) M. Angelou	1) Knopf 2) Penguin Canada 3) Bantam (1983)	1) 30th Anniversary Edition	1) ~9780440944591 2) ~9780141036144 3) ~0-553-27937-8~	1) No substitute 2) No substitute 3) No substitute		None
SE-EAC493	What in the World is Going On	1) What Every Student Should Know About Researching Online 2) Reference Materials: College level dictionary & thesaurus-World Atlas	1) "Munger, D. & Campbell, S."	1) Longman/Pearson		1) ~0321445317			None
SE-EAC954	Let's Talk Sports	1) What Every Student Should Know About Researching Online	1) "David Munger, & Shireen Campbell"	1) Longman	1) 2007	1) ~0321445317			None
SE-FLD103	Fieldwork 103-Resource Teacher/Early Interventionist	1) Seneca College of Applied Arts & Technology Field Placement Manual for Resource Teacher/Early Interventionist Certificate Program		1) Seneca College					Standard minimum system requirements
SE-FLD202	Fieldwork 202-Resource Teacher/Early Interventionist	1) Seneca College of Applied Arts & Technology Field Placement Manual for Resource Teacher/Interventionist		1) Seneca College					Standard minimum system requirements
SE-HRM722	Personnel Research Techniques and HRIS	1) HR Management Systems: A Practical Approach 2) "Research, Measurement and Evaluation of Human Resources"	1) Rampton et al 2) "Saks, Belcourt"	1) Carswell 2) Nelson Canada	1) 3rd 2) 1st	1) ~13-9780779-80007x 2) ~017646249x	1) Available packaged with a HR Reporter Card		None
SE-HRM732	Introduction to Financial Management Accounting	1) "Financial and Management Accounting, Part 1 and 2"	1) Weygandt and Jiambalvo	1) Wiley and Sons	1) 1st Custom	1) ~978-0-47-015982-8			None
SE-HRM742	Introduction to Business Management & Organizational Behaviour	1) Canadian Organizational Behaviour	1) "McShane, Steven L. and Steen"	1) McGraw-Hill	1) 7th	1) ~0-07-097989-8			None

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
SE-HRM782	Recruitment and Selection	1) Recruitment and Selection in Canada with HR Reporter Info Track kit	1) "Catano, Wiesner, Methot, Hackett"	1) ITP Nelson	1) 4th	1) ~017-650012-X			None
SE-HRM822	Human Resource Planning and Development	1) Strategic Human Resources Planning	1) Belcourt & McBey	1) ITP Nelson	1) 3rd	1) ~0-17-625245-8			None
SE-LNI102	Consecutive Interpreting								Ontario Learn system requirements
SE-LNI105	SETTING SPECIFIC INTERPRETING								
SE-MAD232	Small Business Bookkeeping	1) OMDP- Small Business Bookkeeping Participants Guide	1) Bibliocentre - Centennial College	1) Ministry of Education and Training		1) ~09SN04			
SE-MAP100	Mortgage Agent Program	1) Mortgage Brokering in Ontario - Agent Edition	1) Joe White	1) Real Estate and Mortgage Institute of Canada	1) 1st	1) ~978-0-9809230-2-5	1) To Order: Contact Joe White at 416-878-9448 Full exchange available if text changes		
SE-MBP100	Mortgage Broker Program Part I	1) Mortgage Brokering in Ontario -- Broker Edition	1) Joe White	1) Real Estate and Mortgage Institute of Cda	1) 1st	1) ~978-0-9809230-3-2	1) "Your College Bookstore must order the textbook. Do NOT advise students to order directly from the publisher. Bookstores: to order the text, contact Joe White at 416-878-9448 or fax your purchase order to 416-987-9597. Full exchange available if text edition changes."		
SE-MRK200	Marketing Basics II - B to C	1) "Basic Marketing Package (Text, Learning Aid, Media Digest Magazine)"	1) "Wong, Shapiro"	1) McGraw Hill	1) 12th Canadian	1) ~9780070094956.			
SE-MTH149	Foundations of College Mathematics	1) Foundations of Mathematics With Trigonometry Supplement	1) Bittinger & Penna	1) Pearson	1) 0-132-39352-2		1) No substitute		None
SE-NAT160	Nutrition	1) Nutrition Now (with CD-ROM)	1) "Brown, J.E."	1) Thomson Wadsworth Pub.	1) 5th	1) ~0495117692			None

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
SE-PDT100	Basic Concepts and Practices in Adult Education	1) How to Teach Adults Learning Style Inventory	1) William A. Draves	1) Learning Resources Network/Hay/McBer Training Resources Group	1) 1997 Version 3.1	1) ~1-57722-003X			None
SE-PDT101	Designing Teaching and Learning Activities	1) None							None
SE-PDT102	Designing and Assessing Learning Outcomes	1) Preparing Instructional Objectives	1) R. Mager	1) California:Lake	1) 1984				None
SE-PDT103	Testing and Evaluating Learning	1) None							None
SE-PDT104	Facilitation Skills	1) None							None
SE-PDT105	Reflective Practice	1) None							None
SE-PDT106	Managing Diversity in the Classroom	1) None							None
SE-PSY137	Co-dependency as an Addiction	1) Why Women Want What They Can't Have	1) "Sacco, P.A."				1) "Available to students at no cost. Downloadable as part of course under "course documents" ."		none
SE-PSY181	"Learning, Thinking and Problem Solving"	1) "Psychology, A Journey"	1) Dennis Coon	1) Wadsworth/Thompson Learning	1) 2nd Canadian Edition	1) ~0176407146			None
SE-PSY213	Sexual Violence	1) Dark Dreams	1) Roy Hazelwood & Stephen g. Michaud	1) St. Martin's Press		1) ~ISBN# 0312980116			None
SE-RTI101	Introduction to the Field of Early Intervention	1) Inclusion in Early Childhood Education Programs 2) "Take a Look, Observation and Portfolio Assessment in Early Childhood Education" 3) Articles for RTI101 - Introduction to Early Intervention 4) Inclusion Voices - Canadian Child Care Directors Talk About Including Children with Special Needs~	1) "Allen, Paasche, Nolan and Langford" 2) Sue Martin 4) Sharon Hope Irwin~	1) Nelson Canada 2) Addison-Wesley 3) Seneca College Bookstore 416-491-5050 ext. 2561 4) Breton Books~	1) 3rd 2) 3rd	1) ~0-17-616947-4 2) ~0-201-76005-3 3) ~0-00329-069-B1-895415-63-2~			None

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
SE-RTI102	Introduction to Research and Assessment	1) Assessment in Early Childhood Education 2) "Take a Look, Observation and Portfolio Assessment in Early Childhood Education" 3) Children with Exceptionalities - Inclusion in Early Childhood Programs	1) Clark-Wortham 2) Sue Martin 3) "Allen, Paasche, Langford, Nolan"	1) Merrill-Prentice Hall Inc 2) Addison-Wesley 3) Nelson Canada	1) 5th 2) 4th 3) 3th	1) ~0-13-232914-X 2) ~0-321-39512-3 3) ~0-17-640720-0~			None
SE-RTI103	The Inclusive Learning Environment	1) "Resources for Educating Young Children With Diverse Disabilities, Birth Through Twelve," 2) Building Blocks for Teaching Preschoolers with Special Needs 3) "Pathways to Competence, Encouraging Health Social and Emotional Development in Young Children"	1) "Penny Low Deiner, Louise Dyck & Lana-Lee Haracre" 2) Sandall & Schwartz 3) Sarah Landy	1) Harcourt Brace and Company 2) Brooks Publishing 3) Brooks Publishing	1) 1st Canadian 2) "3rd Edition, 1994" 3) Current	1) ~0-7747-3575-9 2) ~1557665761 3) ~153766577X	1) Vendor: Nelson Thomson Learning		None
SE-RTI201	Understanding and Working with Families	1) "Enabling and Empowering Families: Principles and Guidelines for Practice, 1988" 2) "Families, Professionals and Exceptionality: Collaborating for Empowerment"	1) C. Dunst & A. Deal 2) Turnbull & Turnbull	1) Brookline Books 2) Prentice Hall	1) Illustrated 2) 5	1) ~0-914797-59-X 2) ~0-13-119795-9			None
SE-RTI202	Individual Family Support Plan	1) "Resources for Educating Young Children With Diverse Abilities, Birth Through Twelve" 2) "Families, Professionals and Exceptionality: Collaborating for Empowerment"	1) "Penny Low Denier, Louisa Dyck & Lana-Lee Hardacre" 2) Ann Turnbull & Rud Turnbull	1) Harcourt Brace: Nelson Thomson Learning 2) Merrill Prentice Hall	1) 1st Canadian Edition 2) 5th	1) ~0-7747-3575-9 2) ~0-13-119795-9			None

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
SE-RTI203	"Advocacy, Practice and Reflection"	1) "Wrightslaw: From Emotions to Advocacy -- The Special Education Survival Guide, 2nd ed. 2006" 2) "Families, Professionals and Exceptionality: Collaborating for Empowerment"	1) Peter Wright & Pamela Wright 2) Ann Turnbull & Rud Turnbull	1) Harbour House Press 2) Merrill Prentice Hall	1) Current 2) 5th	1) ~1-892320-096 2) ~0-13-119795-9			None
SE-SAS110	Student Development & Student Experience	1) "Student Development in College: Theory, Research and Practice"	1) "Evans, N.J., Forney, D.S., Guido-DiBrito, F. (1998)"	1) Jossey Bass		1) ~0 7879 0925 4			
SE-SAS120	Function and Organization in Student Affairs	1) The Handbook of Student Affairs Administration	1) "Barr, M.J., Desler, M.K., & Associates"	1) Jossey- Bass	1) 2nd	1) ~0 7879 4720 2			
SE-SAS130	Learning and the Student Learner	1) No text required							
SE-SAS140	Advising and Supporting Students	1) Student Services: A Handbook for the Profession	1) "Komives, S.R., M. Woodward, D.B. Jr. & Assoc."	1) Jossey-Bass	1) 4th	1) ~0-7879-6050-0			
SE-SAS150	Administration and Management in Student Affairs	1) The Handbook of Student Affairs Administration	1) "Barr, M.J., Desler, M.K., & Associates"	1) Jossey-Bass	1) 2nd	1) ~0 7878 4720 2			
SF-EDUC010	Developing an Understanding of the Client Population	1) Children with Exceptionalities in Canadian Classrooms 2) "Disability, Community & Society" 3) Tool Kit for Advocacy	1) Margret Winzer	1) Pearson Education 2) Available at Fleming Bookstore 3) Available at Fleming Bookstore	1) 8th 2) 1996 3) 1995	1) ~9780132223942			"High Speed is recommended, dialup is not recommended"
SF-EDUC018	People with Developmental Disabilities	1) Children with Exceptionalities in Canadian Classrooms	1) Margret Winzer	1) Pearson Education	1) 8th	1) ~9780132223942			"High Speed is recommended, dialup is not recommended"
SF-MGMT114	Not for Profit Leadership I: Operational Frameworks	1) NO TEXTBOOK							"High Speed is recommended, dialup is not recommended"
SF-MGMT115	Not for Profit Leadership II: Contemporary Issues and Practices	1) No Textbook							"High Speed is recommended, dialup is not recommended"

Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
SF-SCIE021	Intro to Pharmacology	1) Introduction to Pharmacology	1) Asperheim	1) Elsevier Science	1) 11th edition	1) ~978-1416059059			"High Speed is recommended, dialup is not recommended"
SF-SOCI007	Behaviour Management and Crisis Intervention	1) None required.							"High Speed is recommended, dialup is not recommended"
SF-SOCI016	Educational and Recreational Programming	1) Children with Exceptionalities in Canadian Classrooms	1) Margret Winzer	1) Pearson Education	1) 8th	1) ~9780132223942			"High Speed is recommended, dialup is not recommended"
SF-SOCI029	Interpersonal and Group Dynamics	1) Interpersonal & Group Skills for Law Enforcement	1) Terri M. Geerinck	1) Pearson Education	1) 2nd	1) ~9780131744684			"High Speed is recommended, dialup is not recommended"
SF-SOCI050	Principles of Ethical Reasoning	1) Ethical Issues in Law Enforcement	1) Evans	1) Emond	1) 3rd	1) ~978-155239-2096			"High Speed is recommended, dialup is not recommended"
SF-SOCI155	Human Growth and Development	1) Human Development	1) Kail	1) Nelson	1) 2nd Canadian	1) ~0176441743			"High Speed is recommended, dialup is not recommended"
SH-BUSM79001	Continuous Improvement Process - MLCP	1) Continuous Improvement Process Student Manual	1) MLCP - Niagara	1) MLCP - Niagara	1) n/a	1) ~n/a	1) "MLCP Manuals will be mailed to students from the MLCP office in Niagara. A list with student registrations must be send to Nancy Plaice, The MLCP Administrator, with student names and addresses. Nancy Plaice nplaice@niagarac.on.ca or phone 905-641-2252 Ext. 4016"		None
SH-FINA10378	Financial Choices in Your Life	1) Text available online							
SH-HEAL18263	Introduction to Personal Support	1) "Sorrentino, Sheila A. (2004). Mosby's Canadian Text Book for the Support Worker. Toronto, ON"	1) "Adaptation of Author's Mosby's textbook for nursing assistants, 5th edition."	1) Elsevier Canada	1) 2nd Edition - 2008	1) ~978-0-779699-89-6			None



Course Code	Course Title	Textbook Title	Author	Publisher	Edition	ISBN#	Special Instructions	Add. Res	Computer Req.
SL-CSSL10	Introduction to Geology: An Overview of Planet Earth	1) No textbook required.							
SL-CSSL13	Minerals	1) No textbook required.							
SL-CSSL19	Oceanography	1) An Introduction to the World's Oceans	1) Keith A. Sverdrup and E. Virginia Armbrust	1) McGraw-Hill	1) 10th	1) ~9780073376707	1) No Substitutes		PowerPoint
SL-CSSL26	Field to Fork: Introduction to Local and Global Food Systems	1) The Omnivore's Dilemma: A Natural History of Four Meals 2) Reading package	1) Michael Pollan	1) The Penguin Press	1) 2006	1) ~1-59420-082-3	2) Can be ordered through SL College bookstore in Brockville or online at <a href="http://www.sl.on.ca/parttime/OnlineCredit-SustFood.htm">www.sl.on.ca/parttime/OnlineCredit-SustFood.htm</a>		Speakers required
SL-CSSL27	Geological Disasters	1) Natural Disasters	1) Patrick L. Abbott	1) McGraw-Hill	1) 6th	1) ~9780073050348	1) No substitutes		
SL-CSSL28	Food Security and Food Justice in Canada	1) TBA							Speakers required
SL-CSSL29	Understanding Sustainable Farming: Organic and Hightech Solutions	1) TBA							Speakers required.
SL-CSSL30	"Urban Agriculture, Community Gardens, Food Secure Cities"	1) TBA							Speakers required.
SL-CSSL33	Food System Trends and Policy in Canada Today	1) TBA							Speakers required
SL-CSSL9450	Community and Social Services	1) Social Welfare in Canadian Society	1) Rosalie Chappell	1) ITP Nelson Publishing Company		1) ~0176414118			